

Contact name and direct tel no. Sandra Hill 01235 468340

29 December 2011

To All Members of the Grants Sub-Committee

Cllr Jeanette Halliday
Cllr Monica Lovatt Chairman
Cllr Hermann Matheson
Cllr Penny McDougall Vice Chairman
Cllr Aidan Melville
Cllr Katie Nobes
Cllr Andrew Todd
Mayor of Abingdon-ex officio
Chair of Finance & General Purposes Committee-ex officio

To all other Members for information only

Dear Councillor,

Your attendance is requested at a meeting of the Grants Sub Committee to be held on **Monday 9 January 2012 at 6 pm** in the Committee Room at the Old Abbey House, Abingdon.

Yours sincerely

NE Warner
Town Clerk

A G E N D A

1 **Apologies**

To receive apologies for absence.

2 Declarations of Interest

Members are reminded that they must declare their interests orally at the meeting and specify (a) the nature of the interest and (b) which items on the agenda are relevant items. This applies also to items where members have interest virtue of their membership of county and district councils. For further clarification refer to the notes at the bottom of the agenda.

3 Minutes

To sign as a correct record the minutes of the last meeting held on 7 November, 2011 (attached).

4 Matters Arising

Matters arising from the minutes of the last meeting held on 7 November 2011.

5 Grants Fund Applications

The following attached applications for grant aid have been received for the Grants fund. The budget for the remainder of 2011-2012 is **£10,261** (see attached spreadsheet).

Name of Applicant	Reason for the grant application	Previous grants received in last five years	Grant requested
Abingdon College & District Film Society	Costs towards promotion and marketing of the Society, and additional screenings open to the public.	None	£600
Abingdon Naturalists' Society	Purchase laptop and digital projector for use by speakers at meetings	None	£850
Abingdon Rugby Union Football Club	Replacement of ten rucking shields to use for training mini and junior players. Costs for two coaches to attend Level 1 coaching to support the youth section.	None	£710
Oxfordshire Play Association	Facilitate Armed Forces Playdays at Dalton Barracks which includes the local community as well as army personnel. <i>Hill End Play Day (Sept 2011), Oxon Playful Communities end of project report and Annual</i>	None	£500

	<i>Report 2011 are available from Sandra Hill.</i>		
Preston Road Community Centre	Refurbish ladies toilets and install efficient gas boilers.	£800 for fridge/freezer in 2007.	£1,000

6 **Joint Environmental Trust - Current Balances**

Members are asked to note the attached financial report.

7 **Joint Environmental Trust - Use of Specialist and Professional Services**

Unlike the district council, the town council does not have access to officers who are specialists/professionals in specific areas i.e. conservation etc. In the future the sub-committee may wish to employ the services of a professional/specialist to make sure that work is being carried out to the required specification. It is therefore sensible that an annual sum be put aside to employ these services. Members are therefore asked to consider this option, and if in agreement to agree an annual sum which would be allocated for the employment of professional services. The current annual financial contribution from the town and district councils totals £10,000. The current funds available, as at 3 January 2012, is £33,558.

8 **Joint Environmental Trust – revised criteria, leaflet & poster**

Members are asked to note the revised criteria and leaflet which include amendments and alterations as resolved at the Grants Sub-Committee on 7 November 2011, and a further amendment from the Finance & General Purposes Committee on 15 November 2011 (attached).

Members are also asked to consider the JET poster and application forms (attached).

9 **Date of Next Meetings**

To note future meeting dates for 2011-2012:

6pm, Monday 27 February 2012
(*Recommendations to Finance & General Purposes on 6 March 2012.*)

Notes on Declarations of Interest

1. Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival even if the item in question has been considered.
2. With the exception of the circumstances listed in paragraph 9 (2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room and should inform the Chair immediately.

Grants Sub-Committee agenda 9 January 2012

3. It is not practical for the Town Clerk to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.