

# Abingdon Town Council

## Agenda of the Planning & Highways Committee

To be held on Monday 11th October at 7.00pm at the Old Abbey House.

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Committee Members : Councillor Peter Fulk  
Councillor Jeanette Halliday  
Councillor Di Nixon  
Councillor Lorraine Oates  
Councillor Tim Oates - Chair  
Councillor Helen Pighill  
Councillor Martin Smith  
Councillor Colin Walters  
Chair of Finance & General Purposes (ex officio)  
Mayor of Abingdon (ex officio)

### **01 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### **02 DECLARATIONS OF INTEREST**

Members are asked to declare any personal interest, and the nature of the interest, which they may have in any of the items under consideration at this meeting (please refer to the notes at the end of the agenda).

### **03 MINUTES**

To sign as a correct record the minutes of the meeting held on 20th September 2010.

### **04 MATTERS ARISING**

To discuss any matters arising from the previous meeting that are not covered elsewhere on the agenda.

### **05 PLANNING DECISIONS**

To receive the latest planning decisions from the Vale of White Horse District Council.

### **06 PLANNING APPLICATIONS**

To consider the following planning applications received from the Vale of White Horse District Council.

06 . 1	<b>ABG/00035/036/-/10/01727/ADV</b>	Plot Ref :-	Type :- ADVERT
	Applicant Name :- Citroen UK		Date Received :- 21/09/2010
	Parish :-		Date Returned :-
	Location :- Hartwell Citroen UK	Agent	
	Drayton Road		
	Abingdon		
	Proposals :-	Erection of 1 x fascia sign, 1 x totem, 1 x entrance door markers and 1 x chevron sign	
	Observations :-		
06 . 2	<b>ABG/00598/013/-/10/01702/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- Oxfordshire PCT		Date Received :- 21/09/2010
	Parish :-		Date Returned :-
	Location :- Abingdon Hospital	Agent	
	Marcham Road		
	Abingdon		
	Proposals :-	Single storey extension to Ward 2 to form new rehabilitation gym	
	Observations :-		
06 . 3	<b>ABG/08966/001/-/10/01756/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- Edwards Mr Stephen		Date Received :- 06/10/2010
	Parish :-		Date Returned :-
	Location :- 24 Stonehill Walk	Agent	
	Stonehill Walk		
	Abingdon		
	Proposals :-	Proposed single storey front extension to form a new porch and extend the lounge	
	Observations :-		
06 . 4	<b>ABG/10331/001/-/10/01738/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- Carter Mrs		Date Received :- 27/09/2010
	Parish :-		Date Returned :-
	Location :- 28 Farm Road	Agent	
	Farm Road		
	Abingdon		
	Proposals :-	Erection of a conservatory	
	Observations :-		
06 . 5	<b>ABG/15334/011/-/10/01836/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- Grangemill Investments		Date Received :- 04/10/2010
	Parish :-		Date Returned :-
	Location :- Land adjacent to Nord	Agent	
	Gear		
	Barton Lane		
	Abingdon		
	Proposals :-	Construction of two 3-storey office units to rear of site	
	Observations :-		

06.6	<b>ABG/15634/001/-/10/01765/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- Matthews Mr and Mrs John		Date Received :- 27/09/2010
	Parish :-		Date Returned :-
	Location :- 17 Norman Avenue	Agent	
	Norma Avenue		
	Abingdon		
	Proposals :-	Removal of existing conservatory roof and replace with tiles, single storey extension to the rear with cat slide roof linking to main roof and associated revisions to fenestration	
	Observations :-		
06.7	<b>ABG/19431/005/-/10/01796/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- McEntyre Mr Nick		Date Received :- 06/10/2010
	Parish :-		Date Returned :-
	Location :- 34 Stert Street	Agent	
	Stert Street		
	Abingdon		
	Proposals :-	Conversion of 1st / 2nd floor apartment into two apartments	
	Observations :-		
06.8	<b>ABG/19431/006/-/10/01797/LBC</b>	Plot Ref :-	Type :- LISTED
	Applicant Name :- McEntyre Mr Nick		Date Received :- 06/10/2010
	Parish :-		Date Returned :-
	Location :- 34 Stert Street	Agent	
	Stert Street		
	Abingdon		
	Proposals :-	Listed Buildings Consent - conversion of 1st / 2nd floor apartment into two apartments	
	Observations :-		
06.9	<b>ABG/20255/002/-/10/01786/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- Stuart Ms Amanda		Date Received :- 30/09/2010
	Parish :-		Date Returned :-
	Location :- 27 East St Helens Street	Agent	
	East St Helens Street		
	Abingdon		
	Proposals :-	Proposed addition of dormer window to rear	
	Observations :-		
06.10	<b>ABG/20915/440/-/10/01716/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- Cloke Mr Adam		Date Received :- 29/09/2010
	Parish :-		Date Returned :-
	Location :- 59 Oxford Road	Agent	
	Oxford Road		
	Abingdon		
	Proposals :-	Conversion of existing garage and first floor extension to the side of the dwelling	
	Observations :-		

06 . 11	<b>ABG/21072/001/-/10/01732/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- Drew Mr Martin		Date Received :- 17/09/2010
	Parish :-		Date Returned :-
	Location :- 97 Ock Street	Agent	
	Ock Street		
	Abingdon		
	Proposals :- Demolition of existing shop and flat above. Replacement with 2 no residential flats, redevelopment of remainder of site to provide 2no semi detached dwellings at rear of site with associated parking and private gardens (resubmission)		
	Observations :-		
06 . 12	<b>ABG/21171/001/-/10/01814/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- Neo Performance Materials		Date Received :- 06/10/2010
	Parish :-		Date Returned :-
	Location :- 3 The Quadrant	Agent	
	Abingdon Science Park		
	Abingdon		
	Proposals :- Installation of ventilation pipes to building (re-submission)		
	Observations :-		
06 . 13	<b>ABG/21319/000/-/10/01703/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- Grist Mr Mark		Date Received :- 29/09/2010
	Parish :-		Date Returned :-
	Location :- 49 Riley Close	Agent	
	Riley Close		
	Abingdon		
	Proposals :- Proposed first floor side extension		
	Observations :-		
06 . 14	<b>ABG/21330/000/-/10/01735/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- Viner Mr Matthew		Date Received :- 21/09/2010
	Parish :-		Date Returned :-
	Location :- 170 Wootton Road	Agent	
	Wootton Road		
	Abingdon		
	Proposals :- Proposed ground floor extension		
	Observations :-		
06 . 15	<b>ABG/21337/000/-/10/01764/FUL</b>	Plot Ref :-	Type :- FULL
	Applicant Name :- Brain Mr and Mrs Gregory		Date Received :- 27/09/2010
	Parish :-		Date Returned :-
	Location :- 24 Oxford Road	Agent	
	Oxford Road		
	Abingdon		
	Proposals :- Erection of a two and single storey rear extension. Conversion of integral garage to habitable space.		
	Observations :-		

06 . 16    **ABG/21339/000/-/10/01664/FUL**    Plot Ref :-    Type :- FULL  
Applicant Name :- Sudlow Mr Michael    Date Received :- 27/09/2010  
Parish :-    Date Returned :-  
Location :- 59 Berry Croft    Agent  
Berry Croft  
Abingdon  
Proposals :- Erection of a two storey side extension  
Observations :-

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06 . 17    **ABG/21340/000/-/10/01785/FUL**    Plot Ref :-    Type :- FULL  
Applicant Name :- Rose Mr Steve    Date Received :- 05/10/2010  
Parish :-    Date Returned :-  
Location :- 21 Chilton Close    Agent  
Chilton Close  
Abingdon  
Proposals :- Two storey side extension and single storey rear extension  
Observations :-

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**07    NOTES ON DECLARATION OF INTERESTS AND SUBSTITUTION**

1. Any member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival even if the item in question has been considered.
2. With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest. In such circumstances, the member must withdraw from the meeting room and should inform the Chair immediately.
3. It is not practical for the Town Clerk to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

**SUBSTITUTION OF MEMBERS ON THE PLANNING AND HIGHWAYS COMMITTEE,**  
This is to remind Members that some time ago the Council changed standing orders to allow Members of this Committee to appoint a substitute if they are unable to attend. Standing Order 334: "Where a Member is unable to attend a meeting they may nominate a substitute Member provided that the nominating Member informs the office of the Town Clerk prior to the commencement of the meeting".



**Abingdon Town Council**  
**Planning & Highways Committee**

**Minutes of the Planning and Highways Committee held at the  
Old Abbey House on Tuesday 20th September 2010 at 7.00pm.**

Committee Members Present :- Councillor Peter Fulk  
Councillor Angela Lawrence  
Councillor Di Nixon  
Councillor Lorraine Oates  
Councillor Tim Oates - Chair  
Councillor Colin Walters  
Chair of Finance & General Purposes (ex officio)

Also in Attendance :- Nigel Warner -Town Clerk

**08 APOLOGIES FOR ABSENCE**

No apologies for absence were recieved

**09 DECLARATIONS OF INTEREST**

There were no declarations of interest given at this meeting regarding any item on the agenda.

**10 MINUTES**

RESOLVED that the minutes of the meeting held on 31st August 2010, be signed as a correct record.

**11 MATTERS ARISING**

There were no matters arising.

**12 PLANNING DECISIONS**

The latest list of planning decisions from the Vale of White Horse District Council were presented to members.

Members NOTED this information.

**13 PLANNING APPLICATIONS**

The planning applications were received and considered from the Vale of White Horse District Council. Following consideration of the planning applications, it was RESOLVED that the following comments be forwarded as the Council's recommendations on the various applications.

13- 1	ABG/00035/035/-/10/01709/FUL	Plot Ref :-	Type :-	FULL
	Applicant Name :- Hartwell Plc		Date Received :-	09/09/2010
	Location :- Drayton Road Drayton Road Abingdon OX14 5JU		Date Returned :-	22/09/2010
	Proposal :	Reconfiguration of internal interactive bay, parts store and archive to form new showroom. External amendments to front facade to remove existing cladding and vehicle doors and part brise soleil to install new glazed shopfront windows and doors. Partial painting of existing grey cladding to white. No additional floor area to be created.		
	Observations :	No objections were raised against this application		

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13- 2 ABG/09361/002/-/10/01681/FUL Plot Ref :- Type :- FULL  
Applicant Name :- Harris Mr & Mrs R Date Received :- 15/09/2010  
Location :- 84 Northcourt Road Date Returned :- 20/09/2010  
Northcourt Road  
Abingdon  
OX14 1NS

Proposal : Proposed single storey erection

Observations : No objections were raised against this application.

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13- 3 ABG/10839/1 /-10/01597/COU Plot Ref :- Type :- CHANGE USE  
Applicant Name :- HF Trust Limited Date Received :- 07/09/2010  
Location :- 34 & 36 Victoria Road Date Returned :- 22/09/2010  
Victoria Road  
Abingdon  
OX14 1DQ

Proposal : Change of use from residential care (Class C2) to dwelling house (C3)

Observations : No objections were raised against this application

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13- 4 ABG/14734/4LB/-/10/01672/LBC Plot Ref :- Type :- LISTED  
Applicant Name :- Christs Hospital Abingdon Date Received :- 06/09/2010  
Location :- St Johns Almshouses Date Returned :- 22/09/2010  
1 & 2 St Johns Almshouses  
Abingdon  
OX14 3PD

Proposal : To provide a clear Liteglaze material to the face of the timber window to protect against breakage/damage to glass and lead canes. (1&2 St Johns Almshouses) to supply and fix a sign to the stone pier to the entrance.

Observations : No objections were raised against this application

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13- 5 ABG/20273/2 /-10/01677/FUL Plot Ref :- Type :- FULL  
Applicant Name :- Renaissance Retirement Limited Date Received :- 03/09/2010  
Location :- Champion House Date Returned :- 22/09/2010  
12 Wootton Road  
Abingdon  
OX14 1JA

Proposal : The demolition of Champion House and erection of 24 sheltered apartments with communal facilities including car parking

Observations : Members object to this applications on the following grounds :-

The Council considers the provision of eight car parking spaces for 24 sheltered apartments is inadequate for the requirements of residents, visitors and careworkers.

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#### 14 WORK TO VARIOUS TREES

Members noted the request to reduce the crown by 30% on two trees in Park Road with no objections.

The Meeting closed at : 8.15pm

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Signed :

Chairman Date:

On behalf of :-Abingdon Town Council