

22nd February 2011

To: All Members of the **Amenities and Recreation Committee:**

Councillor Alastair Fear	- Chair
Councillor Sam Bowring	- Vice Chair
Councillor Julia Bricknell	
Councillor Margaret Crick	
Councillor Jeanette Halliday	
Councillor Jan Morter	
Councillor Tim Oates	
The Mayor of Abingdon	- (ex-officio)
Chair of Finance and General Purposes Committee	- (ex-officio)

To: All other Town Council members for Information only.

Dear Sir/Madam

Your attendance is requested at a meeting of the Amenities & Recreation Committee to be held on **Wednesday 2nd March 2011 at 7.00 pm** at the Old Abbey House.

Yours faithfully

N. E. Warner
Town Clerk

AGENDA

1. **Apologies for Absence**

To receive any apologies for absence.

2. **Declarations of Interest**

Members are asked to declare any personal interest, and the nature of the interest, which they may have in any of the items under consideration at this meeting (please refer to the notes at the end of the agenda).

3. **Minutes**

To sign as a correct record the minutes of the meeting held on 5th January 2011 (attached).

4. **Matters Arising not covered elsewhere on the agenda**

There are no matters arising.

5. **Britain In Bloom Sub Committee**

To receive the minutes of the Britain in Bloom Sub Committee of 12th January 2011 and to approve the recommendations therein.

The MG Garden continues to take shape with the fencing being installed and an order placed to install a block-paved picnic area. The land has been levelled with the introduction of topsoil to the area. A meeting will be held shortly with the MG Car Club to discuss further work and finances.

6. **Finance and Best value Monitoring Report**

Report from the Town Clerk:

Members are requested to receive and consider the report of Income and Expenditure for the period from April 2010 to date.

7. **Cemetery and Works Supervisor's Report**

To follow.

8. **Abingdon Cemeteries**

- Notice Board – This item for a new notice board will remain on the agenda until the works of the new depot facility is completed.
- Garden of Remembrance – See Cemetery and Works Supervisors report.
- Cemetery Charges – Funeral Directors and Stonemasons have commented on how complex the fees and payments are for services offered by the Abingdon Town Council cemeteries.

Attached is the present pricing list that is being used as well as a proposed new table dated April 2011. Members will note that on the consolidated list (April 2011) the cost of exclusive rights and the grave have been added together. This has a dual purpose of making pricing easier to

understand and at the same time deter pre-purchasing as the period of exclusivity is reduced whilst the grave is waiting to receive an interment. Exclusive rights are given to the deed holder of the grave for a period of 75 years.

The cost of pre-purchasing needs to be revisited again in the light of adding the Exclusive rights to the price of a grave. It is the intention of this Committee at its last meeting to increase the cost of pre-purchased plots (as many councils are now doing) to try and avoid filling the cemetery prematurely. It is considered that this course of action is preferable to prohibiting pre-purchasing, which again has been a course of action which some councils have taken.

A decision will need to be made by Council as to the construction of Walled Graves or Vaults. Whilst these were popular in the 19th century they are not so nowadays. The construction of such graves is a major task and one which requires careful health and safety considerations. It is the opinion of your officers that Council should not permit the building of such graves within the Spring Garden cemetery.

Members should also note that it is proposed to charge the same price for any item added to the grave in way of memorial i.e. headstone, Kerbing, vase, tablet etc. This will be an increase in some cases but brings the Council into line with other councils.

Members are asked to consider the new pricing document (attached) and make the necessary recommendations to the Finance and General Purposes Committee.

9. **St Helen's Closed Churchyard**

- Treatment works on the grass at St Helen's Closed Churchyard continues.

10. **Play Area Working Party**

Report of the Project and Technical Manager:

- Members will be pleased to note that work has begun to install the new exercise equipment around the Chaunterell play area.
- Members should also note that damage was done to the Caldecott Recreation Ground by Verdant (waste disposal company) when emptying the dog bins. Their lorry travelled across the football pitch and got stuck in the ground due to the very wet conditions at the time. They extricated themselves only to get stuck again further down the field. Reinforcements had to be called in and this too caused damage to the grounds.

The Saxton Rovers Football Club who use the pitch were unable to play on the area for some weeks and this caused them some financial hardship

as they had to pay for alternative venues. I understand the football club are seeking recompense from the company.

The District Council took on the responsibility of ensuring that the area was repaired and I understand that Verdant accepted the District Council's quote and the work has now been undertaken.

- A Member has requested that the Committee takes a look at gate replacements for the play areas where gates are causing a problem due to the noise of banging metal against metal. There is no policy for replacing such items.

Members should be aware that the Council has not received any complaints regarding noisy gates in recent years. When these complaints are received the Town Council has acted very quickly to rectify the problem. There would be a cost to installing new gates this may result in fencing having to be altered as well. The Council employs Zurich and ROSPA (Royal Society for the Prevention of Accidents) to carry out safety checks on Town Council play areas and gates have not been identified as a hazard or a problem in any other way. However, Members may consider that the gates should be replaced.

Members are requested to consider the above and instruct their officers accordingly.

11. Trees

As stated at the last meeting the advice received from the District Council is to replace the Atlantic Cedars with Birch trees in the Spring Road Cemetery. Your officers are hoping to source these shortly and have them planted in the spring.

12. New Depot Facilities

Report of the Project and Technical Officer:

Work is nearing completion on the new depot facilities with both buildings now erected and internal fittings installed. It is hoped that these works will be completed by mid March ready for the Works team to take back occupation.

The road / pathway continues to progress with the installation of granite setts nearing completion. The small part of the road leading to the depot has suffered from the heavy pounding of large lorries during the building work of the new depot facilities. This will have to be reconstructed before tarmac is laid and we are presently waiting for a quote for this work.

13. **Publicity**

The Committee is required to consider any items on the agenda which would benefit from publicity.

14. **Date of Next Meeting**

The date of the next Amenities and Recreation Committee will be subject to a new meetings calendar being agreed by the new Council in May 2011.

15. **Exclusion of the public including the press**

The Chair to move that in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings Act) (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted, as summarised below.

Items for discussion:

1. Minutes of Previous Meeting;
2. Matters Arising;
3. Allotment Leases.
4. Recreation Areas

Notes on Declarations of Interest

1. Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival even if the item in question has been considered.
2. With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgment of the public interest. In such circumstances, the Member must withdraw from the meeting room and should inform the Chair immediately.
3. It is not practical for the Town Clerk to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

Attendance of non-Committee Members at meetings

Members' attention is drawn to Standing Order 45 which states that: "A member who has proposed a motion which has been referred to any committee of which he/she is not a member, may explain his/her motion to the committee but shall not vote. Any Council member shall, unless the Council otherwise orders, be entitled to be present as a spectator at the meetings of any committee or sub-committee of which he/she is not a member. but not entitled to speak unless invited to do so by the Chair.

However any Councillor may speak at Committee meetings on any matters related specifically to his/her Ward."

Abingdon Town Council

The minutes of a meeting of the Amenities and Recreation Committee held on Wednesday 5th January 2011.

Present: Councillor Alastair Fear
Councillor Samantha Bowring
Councillor Julia Bricknell
Councillor Margaret Crick
Councillor Jan Morter
Councillor Tim Oates

In Attendance: Mr Stephen Rich - Project & Technical Manager
Mr Tim Badcock - Cemetery and Works Supervisor

57. **Apologies**

Apologies for absence were received from the Councillors Jeanette Halliday, Lesley Legge and the Mayor of Abingdon Councillor Duncan Brown.

58. **Declarations of Interest**

Councillors Julia Bricknell declared a personal and prejudicial interest in Allotments as she had relatives who rented allotment plots and therefore left the meeting during discussion of this item.

59. **Minutes**

Resolved: *that the minutes of the meeting held on 3rd November 2010 be signed as a correct record.*

60. **Matters arising not covered elsewhere on the agenda**

Members were informed that information on this possibility of using community workers for weed control around the streets of Abingdon was being sought.

The Project and Technical Officer said he would investigate joining the Oxfordshire Woodlands Trust.

61. **Britain in Bloom Sub Committee**

The meeting was informed that the Britain In Bloom Sub Committee was due to meet on 12th January to discuss the 2011 entry into the Britain In Bloom competition.

The meeting was informed that work to install a fence in the MG Garden had been delayed due to the bad weather conditions and that a quote was being sought for a block-paved picnic area.

The meeting was informed that an approach had been made by the Chair of the "Choose Abingdon" Partnership, to see if community groups along with the Town and District Councils could meet to identify open spaces which could be returned to wildlife areas. The first meeting was due to take place on 26th January at the District Council offices.

62. **Finance and Best Value Monitoring Report**

Members received the report of the Town Clerk in relation to Income and Expenditure for the period from April 2009 to November 2011 as circulated with the agenda.

Resolved: *that the report be noted.*

In considering the budget for 2011 / 2011 Members were minded that the cemetery fees and charges were significantly lower than other authorities in the south of England and that an increase in line with inflation was reasonable and necessary.

Members **recommended** that cemetery charges be increased in line with inflation (5%) and this would go forward as part of the Council's budget. (Subsequently the F & GP Committee made a recommendation that fees and charges be increased by 4.7% which is the inflation figure at November 2010).

Members were also asked to consider an increase in the pre-purchase price of plots within the Abingdon cemeteries. This was required to try and avoid too many plots being reserved thus reducing the plots available for use and the number of years that space would be available for new interments. There was also an issue that it was often much more expensive to dig graves where there were reservations as they were surrounded by graves which were in use and therefore had to be dug by hand. Members were informed that many authorities were now charging a higher rate for pre-purchasing for the reasons as mentioned previously.

It was **recommended** that the above increase in pre-purchasing be accepted and be reported back to the Committee at its next meeting in March along with the new simplified charging mechanism that the Council may wish to introduce.

63. **Cemetery and Works Supervisor's Report**

The Committee received and considered the report from the Cemetery and Works Supervisor as circulated to members with the agenda.

Resolved: *that the report be noted.*

The Committee wished to convey its congratulations to Mr and Mrs Tony Bowers, Works Chargehand, on the birth of their son William.

The Committee also welcomed the appointment of Mr Tommy Courtney to the Town Council's Works Team after a period of working with the Council as temporary agency staff.

64. **Abingdon Cemeteries**

Notice Board – Procurement would take place after the new depot facilities have been installed.

Garden of Remembrance – this work was ongoing as reported in the Cemetery and Works Supervisors Report.

65. **St Helen's Closed Churchyard**

The report of the Projects and Technical Manager was received and considered.

Treatment of the grass in the Closed churchyard of St Helen's had taken place and was part of an ongoing maintenance programme.

Resolved: that the report be noted.

66. **Allotment Working Party**

A report was made to Members under the Confidential Agenda.

67. **Play Area Working Party**

Members were informed that a meeting of the Play Area Working Party was due to meet on the 14th January to discuss tenders received for the Section 106 funded equipment at Chaunterell Way and the hard surface area at Elizabeth Avenue.

It was **resolved** that the purchase of play equipment for the above schemes be delegated to the Town Clerk and the Chair of the Play Area Working Party in consultation with the Working Party, within the available budget.

68. **Trees**

The report of the Projects and Technical Manager was received and considered.

Members were informed that, on recommendation from the District Council's arboricultural officer, the Atlantic Cedars previously felled in the Spring Road Cemetery be replaced with birch trees. Members were informed that Town Council staff would now source the trees and arrange for their planting.

Resolved: that the report be noted.

69. **New Depot**

Members were informed that building work on the new depot facilities started on 15th November 2010 and that completion was expected to be around the beginning of April 2011. Work had been delayed due to the bad weather conditions in the lead up to the Christmas period and it was hoped that time could be made up in the New Year.

The committee was also informed that the work to tarmac the road / pathway in the Spring Gardens Cemetery would commence shortly.

70. **Corporate Identity – Workforce Workwear**

The Chair asked that as it was now policy to have the logo or identification on new work wear purchased that this recurring item on the agenda now be removed.

71. **Hire of Ladygrove Paddock**

A request had been received from Circus Ginnett to use Ladgrove Paddock for the Period 28th June to 5th July 2011.

A request had also been received from Perry Hatwell Funfairs to use the paddock from 1st August 8th August 2011.

Resolved: to approve the above applications for the use of Ladygrove Paddock subject to the necessary insurances and rental payments to the Town Council.

72. **Boxhill Recreation Ground**

A complaint had been received from the St Edmund's Football Club regarding the amount of dog excreta found on the Boxhill Recreation Ground. This was not the first complaint the Town Council had received concerning this matter, however the situation was now giving cause for serious concern.

The matter was reported in 2009 to the District Council who put notices up around the area which were soon removed by unidentified persons.

The committee was informed that the Boxhill Recreation Ground was used by children on the play equipment, St Edmund's Football Club who played all their matches on it, the general public using the area for walks and dog owners exercising their pets.

Members were informed that they could decide to ban dogs from the area; however this would pose problems as it was an open space and policing it would be difficult. It may also require the introduction of a bye-law which was an involved a legal process and one which Member may wish to use as a last resort. Members considered that before proceeding on such a route, further attempts should be made to solve the problem.

Members **resolved**: *To improve signage in the area and issue publicity to the effect that the Town Council was going to monitor the area for a six month period and, if no improvement was evident, the Council would consider banning dogs from the area. The Chair was to speak to the press and an request to dog owners would be placed in the Town Crier.*

73. **Publicity**

It was **resolved** that publicity be sought for:

- Any new play equipment installed
- Boxhill Recreation Ground dog excreta problem.

74. **Date of Next Meeting**

The date of the next Amenities and Recreation Committee was confirmed as Wednesday 2nd March 2011 at 7.00pm in the Old Abbey House.

75. **Exclusion of the public including the press**

Resolved: *that in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted, as summarised below:*

Items for discussion:

1. Minutes of Previous Meeting.
2. Matters Arising.
3. Allotment Leases
4. Depot Facilities

The meeting rose at 9.10pm

Abingdon Town Council

The minutes of a meeting of the Britain In Bloom Sub Committee held on Wednesday 12th January 2011.

Present: Councillor Lorraine Oates - Chair
Councillor Colin Walters - Vice Chair
Councillor Lesley Legge
Councillor Helen Pighill
Mrs A M Lloyd
Mr M Matthews
Mr B Stayte
Mrs M White

In Attendance: Mr Stephen Rich - Project & Technical Manager
Mr Tim Badcock - Cemetery and Works Supervisor
Mr Richard Ballard - Vale of White Horse District Council

1. **Apologies**

Apologies for absence were received from the Mayor of Abingdon, Councillor Duncan Brown and Mr Peter Gent.

2. **Declarations of Interest**

There were no declarations of interest.

3. **Britain In Bloom 2010**

Members felt that the silver award given to Abingdon in 2010 was a good result and that the Committee should strive for a gold award in the Jubilee year (2012).

Members were concerned that the Britain In Bloom judges had commented again on the poor state of the Market Place flower bed. The District Council were asked to take the comments on board and come back to the next meeting with plans for a revitalised flower bed for Members to discuss.

It was noted that the judges had also commented on community involvement in Abingdon's entry in to the competition.

4. **Britain in Bloom – The Way Forward 2011**

Community Involvement - The Sub Committee felt that an evening event be held to invite different groups across the community to discuss their possible involvement in the Britain In Bloom competition.

Brochure / DVD – It was decided that a DVD would form part of Abingdon's 2011 entry into the competition. Mr Barry Stayte had offered to produce a brochure for the town's entry which was enthusiastically accepted by the sub committee.

Sponsorship – Councillor Lorraine Oates to speak to Waitrose regarding Flower Trail sponsorship.

To ask the following if they would like to sponsor Abingdon's entry into the Britain In Bloom competition: Cannon Brewery, Scottish Widows, Peachcroft Farms and hoose Abingdon Partnership.

New Displays – to look at the High Street.

New Competitions – It was *resolved that the schools sompetition would be themed "Wheelbarrows"*.

It was resolved to take out the Master Class and Sustainable categories from the Abingdon In Bloom competition. To amalgamate the best container with the hanging basket category and to join together the business and public house category under Best Commercial Property.

Members of the committee asked for the Abingdon In Bloom categories to be placed on the agenda for the next meeting so that further thought could be given to this subject.

74. **Date of Next Meeting**

The date of the next Britain In Bloom Sub Committee Committee was confirmed as Wednesday 23rd February 2011 at 2.30pm in the Old Abbey House.

The meeting rose at 4.15pm

Signed Date.....
(Chair)

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>AMENITIES & RECREATION</u>						
201	<u>RECREATION (OPEN SPACES)</u>					
4003	AGENCY SERVICES	17,900	17,900	17,900	0	0
4017	REFUSE DISPOSAL	3,376	2,635	3,185	550	550
4020	MISC. ESTABLISH COST	0	704	0	-704	-704
4041	GROUND MNT MATERIALS	151	56	0	-56	-56
4045	HORTICULTURAL SUPPL	632	6	1,060	1,054	1,054
4046	Equipment, minor, & maintenance	7,838	2,105	1,810	-295	-295
4075	OTHER PROF'L FEES	250	0	250	250	250
4152	GR MAINTENANCE BOXHILL	1,600	1,420	600	-820	-820
4153	ARBORICULTURE	4,400	10,465	12,220	1,756	1,756
4858	SMALL PROJECTS	2,250	1,190	4,500	3,310	3,310
4901	C S SALARY RECHARGE	4,360	2,241	6,754	4,513	4,513
4902	C S O'HEAD RECHARGE	1,546	1,418	3,057	1,639	1,639
4905	WKS SALARY RECHARGE	32,960	19,625	41,475	21,849	21,849
4906	WKS O'HEAD RECHARGE	3,264	2,851	5,959	3,108	3,108
4907	AGENCY RECHARGES	0	4,096	0	-4,096	-4,096
4992	TFR FR EARMARKED RSV	-5,750	0	0	0	0
	RECREATION (OPEN SPACES):-Expenditure	74,778	66,711	98,770	32,059	0
1004	RENTAL INCOME	13,500	13,300	13,500	-200	0
1099	MISCELLANEOUS INCOME	0	36	185	-149	0
	RECREATION (OPEN SPACES) :- Income	13,500	13,336	13,685	-349	
	Net Expenditure over Income	61,278	53,374	85,085	31,710	
202	<u>BRITAIN IN BLOOM</u>					
4017	REFUSE DISPOSAL	354	0	0	0	0
4020	MISC. ESTABLISH COST	509	703	0	-703	-703
4025	INSURANCE	0	74	0	-74	-74
4044	EQUIPMENT HIRE	13	1,371	0	-1,371	-1,371
4045	HORTICULTURAL SUPPL	9,598	7,470	14,000	6,530	6,530
4901	C S SALARY RECHARGE	2,215	0	5,172	5,172	5,172
4902	C S O'HEAD RECHARGE	936	0	2,341	2,341	2,341
4905	WKS SALARY RECHARGE	10,962	9,724	4,630	-5,094	-5,094
4906	WKS O'HEAD RECHARGE	1,581	1,331	666	-666	-666
4907	AGENCY RECHARGES	0	2,204	0	-2,204	-2,204
4999	ASSETS CAPITALISED	4,620	0	0	0	0
	BRITAIN IN BLOOM:-Expenditure	30,788	22,876	26,808	3,932	0
1020	GRANTS REC'D GENERAL	1,530	2,159	1,600	559	0

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
1024	GRANTS	500	0	1,000	-1,000		0
	BRITAIN IN BLOOM :- Income	2,030	2,159	2,600	-441		
	Net Expenditure over Income	28,758	20,717	24,208	3,491		
<u>203</u>	<u>ALLOTMENTS</u>						
4013	RENT	975	1,500	1,500	0		0
4041	GROUND MNT MATERIALS	1,062	358	500	142		142
4071	LEGAL EXPENSES	0	1,906	1,500	-406		-406
4252	GRANTS (PERMITTED)	0	400	400	0		0
4901	C S SALARY RECHARGE	1,431	1,194	1,555	361		361
4902	C S O'HEAD RECHARGE	447	757	703	-54		-54
4905	WKS SALARY RECHARGE	1,514	159	1,241	1,082		1,082
4906	WKS O'HEAD RECHARGE	217	21	178	157		157
4907	AGENCY RECHARGES	0	36	0	-36		-36
4992	TFR FR EARMARKED RSV	-462	0	0	0		0
	ALLOTMENTS:-Expenditure	5,185	6,332	7,578	1,246	0	1,246
1004	RENTAL INCOME	1,160	1,160	1,500	-340		0
	ALLOTMENTS :- Income	1,160	1,160	1,500	-340		
	Net Expenditure over Income	4,025	5,172	6,078	906		
<u>204</u>	<u>PLAY AREAS</u>						
4041	GROUND MNT MATERIALS	0	6	0	-6		-6
4047	PLAY EQUIPT REPAIRS	661	349	500	151		151
4080	PLAY AREA INSPECTIONS	2,255	2,005	2,275	270		270
4901	C S SALARY RECHARGE	941	0	0	0		0
4902	C S O'HEAD RECHARGE	398	0	0	0		0
4905	WKS SALARY RECHARGE	8,098	3,786	8,496	4,710		4,710
4906	WKS O'HEAD RECHARGE	886	535	1,221	687		687
4907	AGENCY RECHARGES	0	848	0	-848		-848
	PLAY AREAS:-Expenditure	13,238	7,529	12,493	4,963	0	4,963
	Net Expenditure over Income	13,238	7,529	12,493	4,963		
<u>205</u>	<u>WEED CONTROL</u>						
4041	GROUND MNT MATERIALS	1,754	0	820	820		820
4901	C S SALARY RECHARGE	101	72	312	240		240
4902	C S O'HEAD RECHARGE	42	45	141	96		96
4905	WKS SALARY RECHARGE	1,375	579	3,090	2,511		2,511

Month No : 11

Amenities and Recreation Committee, 2nd March 2011

		Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4906	WKS O'HEAD RECHARGE	190	74	444	369		369
4907	AGENCY RECHARGES	0	111	0	-111		-111
	WEED CONTROL:-Expenditure	3,463	881	4,806	3,925	0	3,925
	Net Expenditure over Income	3,463	881	4,806	3,925		
206	LITTER PICKING						
4901	C S SALARY RECHARGE	85	0	83	83		83
4902	C S O'HEAD RECHARGE	27	0	37	37		37
4905	WKS SALARY RECHARGE	6,850	4,361	6,308	1,947		1,947
4906	WKS O'HEAD RECHARGE	763	653	906	253		253
4907	AGENCY RECHARGES	0	1,046	0	-1,046		-1,046
	LITTER PICKING:-Expenditure	7,724	6,060	7,334	1,274	0	1,274
	Net Expenditure over Income	7,724	6,060	7,334	1,274		
210	CEMETERIES - BURIALS						
4075	OTHER PROF'L FEES	159	0	0	0		0
4093	CEMETERY RE-IMBURSEMENTS	0	634	0	-634		-634
4901	C S SALARY RECHARGE	5,015	491	4,636	4,145		4,145
4902	C S O'HEAD RECHARGE	1,503	312	2,097	1,786		1,786
4905	WKS SALARY RECHARGE	17,238	10,043	11,535	1,492		1,492
4906	WKS O'HEAD RECHARGE	1,623	1,485	1,648	164		164
4907	AGENCY RECHARGES	0	2,199	0	-2,199		-2,199
	CEMETERIES - BURIALS:-Expenditure	25,538	15,164	19,917	4,753	0	4,753
1040	INTERMENT FEES	18,570	12,753	14,700	-1,947		0
1042	INTERMENT OF ASHES	5,194	2,051	5,250	-3,199		0
1099	MISCELLANEOUS INCOME	-124	0	0	0		0
	CEMETERIES - BURIALS :- Income	23,640	14,804	19,950	-5,146		
	Net Expenditure over Income	1,898	360	-33	-393		
211	CEMETERIES - MAINTENANCE						
4008	TRAINING	610	427	600	173		173
4011	RATES	1,989	1,863	1,863	0		0
4012	WATER RATES	603	557	605	48		48
4014	ELECTRICITY	163	-1,356	360	1,716		1,716
4020	MISC. ESTABLISH COST	27	265	0	-265		-265
4021	TELEPHONE/FAX/E-MAIL	703	0	0	0		0
4025	INSURANCE	838	874	880	6		6

Month No : 11

Amenities and Recreation Committee, 2nd March 2011

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
4026 SUBSCRIPTIONS	376	190	380	190		190
4040 PROPERTY MAINTENANCE	860	685	0	-685		-685
4041 GROUNDS MNT MATERIALS	123	97	600	503		503
4045 HORTICULTURAL SUPPL	34	0	0	0		0
4046 Equipment, minor, & maintenance	3,634	1,466	3,030	1,564		1,564
4075 OTHER PROF'L FEES	27	322	0	-322		-322
4097 Admin Services	0	3,911	0	-3,911		-3,911
4156 CEMETERY IMPROVEMENT	27,439	2,296	0	-2,296		-2,296
4303 CIVIC FUNCTIONS	1	0	0	0		0
4901 C S SALARY RECHARGE	5,942	2,416	5,503	3,087		3,087
4902 C S O'HEAD RECHARGE	1,999	1,527	2,491	963		963
4905 WKS SALARY RECHARGE	56,744	28,506	45,316	16,810		16,810
4906 WKS O'HEAD RECHARGE	6,689	4,062	6,511	2,449		2,449
4907 AGENCY RECHARGES	0	6,122	0	-6,122		-6,122
4992 TFR FR EARMARKED RSV	-31,553	0	0	0		0
4999 ASSETS CAPITALISED	7,141	0	0	0		0
CEMETERIES - MAINTENANCE:-Expenditure	84,388	54,231	68,138	13,907	0	13,907
1001 ROOM HIRES	992	112	390	-278		0
1004 RENTAL INCOME	8,997	8,039	9,150	-1,111		0
1022 DONATIONS REC'D	200	0	0	0		0
1030 RECHARGES	270	219	265	-46		0
1041 GRANT OF RIGHTS	12,373	4,190	9,170	-4,980		0
1043 MEMORIAL FEES	3,066	2,156	3,465	-1,309		0
CEMETERIES - MAINTENANCE :- Income	25,898	14,716	22,440	-7,724		
Net Expenditure over Income	58,490	39,515	45,698	6,184		
212 CLOSED CHURCHYARD						
4040 PROPERTY MAINTENANCE	0	9	0	-9		-9
4041 GROUNDS MNT MATERIALS	15	248	800	552		552
4044 EQUIPMENT HIRE	39	155	0	-155		-155
4901 C S SALARY RECHARGE	410	240	587	347		347
4902 C S O'HEAD RECHARGE	142	151	266	115		115
4905 WKS SALARY RECHARGE	1,477	2,405	6,024	3,620		3,620
4906 WKS O'HEAD RECHARGE	177	302	866	564		564
4907 AGENCY RECHARGES	0	378	0	-378		-378
CLOSED CHURCHYARD:-Expenditure	2,260	3,888	8,544	4,655	0	4,655
Net Expenditure over Income	2,260	3,888	8,544	4,655		

Month No : 11

Amenities and Recreation Committee, 2nd March 2011

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
214	WAR MEMORIAL					
4020	MISC. ESTABLISH COST	1,167	0	0	0	0
4901	C S SALARY RECHARGE	405	623	0	-623	-623
4902	C S O'HEAD RECHARGE	91	393	0	-393	-393
4905	WKS SALARY RECHARGE	0	117	0	-117	-117
4906	WKS O'HEAD RECHARGE	0	20	0	-20	-20
4907	AGENCY RECHARGES	0	29	0	-29	-29
	WAR MEMORIAL:-Expenditure	1,663	1,183	0	-1,183	0
1020	GRANTS REC'D GENERAL	1,862	0	0	0	0
	WAR MEMORIAL :- Income	1,862	0	0	0	
	Net Expenditure over Income	-199	1,183	0	-1,183	
299	AMENITIES CAPITAL/REV GROW					
4161	ALLOTMENTS	0	746	100	-646	-646
4162	CEMETERY LODGE	15	0	0	0	0
4163	PLAY AREA IMPROVEMENTS	700	29,863	25,000	-4,863	-4,863
4857	WORKS EQUIPMENT	0	1,440	0	-1,440	-1,440
4866	NEW CEMETERY FUND	0	588	111,000	110,412	110,412
4874	OCK Mini Park	0	3,318	0	-3,318	-3,318
4875	CAP Cemetery Paths	0	0	36,237	36,237	36,237
4876	CAP Cemetery Chapel	0	0	27,288	27,288	27,288
4991	TFR TO EARMARKED RSV	12,000	0	0	0	0
4992	TFR FR EARMARKED RSV	-24,300	0	0	0	0
	AMENITIES CAPITAL/REV GROW:-Expenditure	-11,585	35,955	199,625	163,670	0
1020	GRANTS REC'D GENERAL	0	558	0	558	0
1081	S.106 AGREEMENT	0	0	0	0	0
	AMENITIES CAPITAL/REV GROW :- Income	0	558	0	558	
	Net Expenditure over Income	-11,585	35,398	199,625	164,227	
<hr/>						
	AMENITIES & RECREATION :- Expenditure	237,441	220,811	454,013	233,202	0
	Income	68,090	46,733	60,175	-13,442	
	Net Expenditure over Income	169,352	174,078	393,838	219,760	



1 April 2010

ABINGDON TOWN COUNCIL BURIAL GROUND

Fees, Payments, and sums fixed and settled under the local Authorities Cemeteries Order 1977

The fees, payments and sums set out below apply where the person to be interred, or respect of whom the right is granted is, or immediately before his death was, an inhabitant or parishioner of the parishes of Abingdon and St. Helen Without, or, in the case of a still born child, where the parents (or one of them) are, or at the time of the interment were, such inhabitants or parishioners.

In all other cases the fees, payments and sums will be doubled.

Part 1 Interments (including the digging)

1. For the interment in a grave in respect of which an exclusive right of burial has not been granted:-

	£
(i) of the body of a still born child, or of a child whose age at the time of death did not exceed 5 years.	Nil
(ii) of the body of a child whose age at the time of death exceeded 5 years but did not exceed 12 years.	Nil
(iii) of the body of a person in a single depth whose age at the time of death exceeded 12 years (inc. mats)	229.00
(iv) of the body of a person in a double depth whose age the time of death exceeded 12 years (inc. mats)	304.00
(v) of the body of a person in a treble depth whose age the time of death exceeded 12 years (inc. mats)	330.00
(vi) of ashes at a shallow depth	71.00
(vii) of burial of a body in a casket	304.00
(viii) prepurchase of ashes plot	53.00

2. For the interment, in a grave in respect of which an exclusive right of burial has been granted:-

(i)	of the body of a stillborn child, or of a child whose age at the time of death did not exceed 5 years.	Nil
(ii)	of the body of a child, or of a child whose age at the time of death exceeded 5 years but did not exceed 12 years.	Nil
(iii)	of the body of a person whose age at the time of death exceeded 12 years.	229.00
(iv)	of the body of a person in a double depth whose age at the time of death exceeded 12 years (inc.mats)	304.00
(v)	of the body of a person in a treble depth whose age at the time of death exceeded 12 years (inc.mats)	330.00
(vi)	of ashes at a shallow depth	71.00
(vii)	of burial of a body in a casket	304.00

The fees indicated for the various heads of item 2 apply where interment is at a depth not exceeding 7 feet and dug in sequence. For each additional foot or part thereof or for graves out of sequence an additional £15 is payable.

Part 2 Exclusive Rights of Burial in Earthen Graves

For the exclusive right of burial:-

(i)	for a period not exceeding 75 years (selected by Grantee) in an earthen grave 9 feet by 4 feet next to path or next but one to the path.	234.00
(ii)	for a period not exceeding 75 years (selected by Council) in an earthen grave 9 feet by 4 feet.	164.00
(iii)	baby plot	Nil

Part 3 Walled Graves and Vaults

For the right to construct, and for the exclusive right of burial for a period not exceeding 75 years:-

(i)	a walled grave 9 feet by 4 feet	306.00
(ii)	a vault 9 feet by 4 feet	390.00

Part 4 of Ashes in Special Ashes Section

For the exclusive right of burial of ashes for a period not exceeding 75 years:-

Interment of ashes plus purchase of plot for two interments	125.00
Further interment	71.00

Other Charges

(a)	Remound -	New Turf	27.00
		Same Turf	16.00
(b)	Hire of the Chapel	(charge inclusive of Value Added Tax)	44.00

Part 5 Monuments, Gravestones, Tablets and Monumental Inscriptions

For the right to erect or place on a grave or vault in respect of which the exclusive right of burial has been granted:-

(i)	a flat stone not exceeding 7 feet by 3 feet	52.00
(ii)	a headstone not exceeding 5 feet in height	52.00
(iii)	a footstone not exceeding 5 feet in height	52.00
(iv)	Kerb stones or border stones or border stones (certain sections only)	37.00
(a)	enclosing a space not exceeding 7 feet by 3 feet	52.00
(b)	enclosing a space exceeding either or both of those dimensions but not more than 7 feet by 3 feet	52.00
(v)	a vase not exceeding 30 inches in height	30.00
(vi)	a tablet on any grave or vault	30.00
(vii)	any other monument not exceeding 5 feet height and occupying a space not exceeding 7 feet by 3 feet	52.00
(viii)	headstone and kerb or footstone	66.00
	Section 9 baby plot	31.00

(ix) Additional Inscription

17.00

**PLEASE NOTE SECTIONS 4 AND 9 ARE LAWN SECTIONS AND
THEREFORE KERBSTONES ARE NOT ALLOWED.**

ABINGDON TOWN COUNCIL

SPRING ROAD AND SPRING GARDEN CEMETERIES

TABLE OF FEES AND PAYMENTS

APRIL 2011

The fees, payments and sums set out below apply where the person to be interred, or respect of whom the right is granted is, or immediately before his death was, an inhabitant or parishioner of the parishes of Abingdon and St. Helen Without, or, in the case of a still born child, where the parents (or one of them) are, or at the time of the interment were, such inhabitants or parishioners.

In all other cases the fees, payments and sums will be doubled.

Burial of a still born child or a child under the age of twelve (12) NO CHARGE

Burial of a body in a grave whose age at time of death exceeded Twelve (12) years with inclusion of Exclusive Rights:

Single Depth	448
Double Depth	527
Treble Depth	554

Further burials (in coffin) in Double or Treble depth graves 318

Burial of cremated remains in a section of the cemetery reserved for such purpose with inclusion of Exclusive Rights 131

Future interments of cremated remains (within above plot) 74

Pre-purchase of grave (interment occurs at a later date) with exclusive rights:

Grave	???
Ashes Plot	???

Hire of Chapel (inclusive of Value Added Tax) 46

The right to erect or place on a grave a Memorial Headstone in respect of a plot for which Exclusive Rights of Burial has been purchased. (See Cemetery Rules and Regulations for type of Memorials allowed in the Town Council cemeteries).

Price charged per item e.g. Headstone, Kerbing, Tablet, Vase or Flat Stone 54

Fee for Transfer of Deeds 20

Abingdon Cemeteries do not permit Walled Graves or Vaults. All cremated remains plots allow for two (2) cremated remains caskets to be interred. Vases above 15 inches are not permitted anywhere in the cemeteries. The Council do not provide a grave maintenance service.

All graves / plots are purchased with Exclusive Rights (currently 75 years) unless the express permission of the Abingdon Town Council is sought. No memorials are permitted on graves / plots without Exclusive Rights.