

3rd March 2010

To: All Members of the Finance and General Purposes Committee
Councillor Peter Fulk - Chair of Amenities & Recreation
Councillor Jim Halliday
Councillor Patrick Lonergan - Chair of Best Value Sub Committee
Councillor Angela Lawrence
Councillor Lesley Legge
Councillor Julie Mayhew-Archer - Chair CH Museum Management
Committee
Councillor Alison Rooke
Councillor Martin Smith - Chair of Planning & Highways
Mayor of Abingdon - Ex-officio

All Other Members invited to attend for consideration of budget estimates

Dear Member,

Your attendance is requested at a meeting of the Finance and General Purposes Committee to be held on **Tuesday 9th March 2010** in the Committee Room at the Old Abbey House, Abingdon, at 7 p.m.

Yours sincerely,

N. E. Warner
Town Clerk

A G E N D A

1. **Apologies**

To receive any apologies for absence.

2. **Declarations of interest**

Members are asked to declare any personal interest, and the nature of the interest, which they may have in any of the items under consideration at this meeting (please refer to the notes at the end of the agenda).

3 **Minutes**

To sign as a correct record the minutes of the Finance and General Purposes Committee meetings held on 5th and 12th January 2010 (**attached pages 5-18**).

4 **Matters Arising**

To discuss any matters arising from the previous meeting not covered elsewhere on the agenda.

5 **Matters Referred from Other Committees**

Cycle and Pedestrian Working Party – 22nd January 2010 – see report of Town Clerk (**attached page 59**).

6 **Fisheries Sub-Committee Meeting**

To receive and consider the minutes of the meeting of the Fisheries Sub-committee which took place on 2nd February 2010 and to consider the recommendations contained therein (**attached pages 19-28**).

7 **Grants Sub-Committee Meeting**

To receive a report of the meeting of the Grants Sub-committee which took place on 23rd February 2010 and to consider the recommendations contained therein (**attached page 29**).

8 **Environmental Impacts Working Party**

To receive and consider the minutes of the meetings of the Environmental Impacts Working Party which took place on 7th September 2009 and 8th February 2010 (**attached pages 30-34**).

9 **Guildhall Working Party**

To receive and consider the minutes of the meeting of the Guildhall Working Party which took place on 15th January and 5th February 2010 (**attached pages 35-36**).

10 **Town Crier Editorial Working Party**

To receive and consider the minutes of the meeting of the Town Crier Editorial Working Party which took place on 27th November 2009 (**attached pages 37-28**).

11 **Joint Environmental Trust**

The Council is represented on the above body and minutes of the last meetings are enclosed so Members are kept up to date with developments.

Members are requested to note the minutes of the meetings of the JET of 23rd October 2009 (**attached pages 39-44**).

12 **Choose Abingdon Partnership Board**

The Council is represented on the above body and minutes of the last meetings are enclosed so Members are kept up to date with developments.

Members are requested to note the minutes of the meeting of 10th December 2009 and 11th January 2010 (**attached pages 45-54**). A verbal report of the meeting of 22nd February 2010 will be made at the meeting.

13 **Schedule of Accounts**

To approve the Schedule of Payments for 1st December 2009 to 31st January 2010 (**attached pages 55-58**).

Where possible it is requested that any queries are addressed to the Town Clerk prior to the meeting in order that any necessary information and answers may be obtained.

Please note that in many cases the payments shown include V.A.T at the standard rate. This is reclaimable but unfortunately the computer programme does not allow the VAT element to be shown on the payments schedule.

Payments rechargeable from the accounts, e.g. from the County Council for the Residents' Parking Scheme are indicated with "R." Payments subject to grant funding are indicated with "G." Payments relating to goods for sale are marked "S."

14 **Financial and Performance Monitoring and General Report of the Town Clerk/ Responsible Financial Officer (the general report including External and Internal Audit, Members' Allowances, banking arrangements, proposed Member/ Officer protocol, Civic Matters and Armed Forces Day)**

Report of Town Clerk (**attached pages 59-89**).

15 **Market Place**

Report of Deputy Town Clerk (**attached page 90**).

16 **Abingdon Town Calendar**

Report of Deputy Town Clerk attached (**attached page 91-92**).

17 **Christmas lights improvements 2010-11**

Report of Projects and Technical Manager (**attached page 93**).

18 **Major projects 2010-11: Market Place phase 2 and the War Memorial**

Report of Projects and Technical Manager (**attached pages 94-95**).

19 **Draft Calendar of Meetings 2010-11**

Attached page 96; report of the Town Clerk to follow.

20 **Community Safety**

The Neighbourhood Updates for Inner Abingdon for January and February 2010 were previously circulated and are available on the Town Council's website.

21 **Exclusion of the public, including the press**

The Chair will move:

That in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted, as summarised below.

- Confidential Minutes of the Finance & General Purposes Committee held on 5th and 12th January 2010;
- Matters arising and matters referred;
- Guildhall Working Party;
- Abingdon Visitor and Community Information Centre Working Party;
- Report of Deputy Town Clerk: staffing matters and Market Place;
- Works depot;
- Property matters;
- Police Community Support Officers (PCSO);
- Markets and food van, Market Place;
- Bus shelters;
- Civic matters;
- Radley Lakes.

Notes on Declarations of Interest

1. Any member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival even if the item in question has been considered.
2. With the exception of the circumstances listed in paragraph 9 (2) of the Local Code of Conduct for Members, a member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. In such circumstances, the member must withdraw from the meeting room and should inform the Chair immediately.
3. It is not practical for the Town Clerk to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.