

1st September 2010

To: All Members of the Finance and General Purposes Committee
Councillor Lesley Legge - Chair of Committee/ Leader
Councillor Alastair Fear - Chair of Amenities & Recreation
Councillor Jim Halliday
Councillor Patrick Lonergan
Councillor Angela Lawrence
Councillor Julie Mayhew-Archer - Chair CH Museum Mgt Ctte
Councillor Alison Rooke
Councillor Tim Oates - Chair of Planning & Highways
Mayor of Abingdon - Ex-officio

Dear Member,

Your attendance is requested at a meeting of the Finance and General Purposes Committee to be held on **Tuesday 7th September 2010** in the Committee Room at the Old Abbey House, Abingdon, at 7 p.m. Should you have any queries on matters on this agenda please contact me.

Yours sincerely,

N. E. Warner
Town Clerk

A G E N D A

SECTION I (Open to the Public Including the Press)

Part A

1. **Apologies**

To receive any apologies for absence.

2. **Declarations of interest**

Members are asked to declare any personal interest, and the nature of the interest, which they may have in any of the items under consideration at this meeting (please refer to the notes at the end of the agenda).

3. **Minutes**

To sign as a correct record the minutes of the Finance and General Purposes Committee meetings held on 29th June 2010.

4. **Matters Arising**

To discuss any matters arising from the previous meeting not covered elsewhere on the agenda.

5 **Statements and Questions from the Public**

To receive any statements and questions; these need to be submitted in writing to the Town Clerk 48 hours ahead of the meeting, i.e. by 7 p.m. on 5th September. These may be e-mailed to enquiries@abingdon.gov.uk, with a copy to nigel.warner@abingdon.gov.uk.

Part B: Matters referred and minutes of sub-committees, working parties and other bodies

6 **Matters referred**

7 **Best Value Sub-Committee**

To receive and consider the minutes of the Fisheries Sub-Committee meeting which took place on 27th July 2010 and to consider any recommendations contained therein.

8 **Fisheries Sub-Committee**

To receive and consider the minutes of the Fisheries Sub-Committee meeting which took place on 3rd August 2010 and to consider any recommendations contained therein.

9 **Grants Sub-Committee Meeting**

To receive and consider the minutes of the Grants Sub-Committee meeting which took place on 31st August 2010 and to consider any recommendations contained therein.

10 **Abingdon Visitor and Community Information Working Party**

To receive and consider the minutes of the Abingdon Visitor and Community Information Working Party meeting which took place on 20th July 2010 and to consider any recommendations contained therein.

11 **Christmas Extravaganza Working Party**

To receive and consider the minutes of the Christmas Extravaganza Working Party meeting which took place on 11th August 2010 and to consider any recommendations contained therein.

12 **Cycling and Pedestrian Working Party**

To receive and consider the minutes of the Cycling and Pedestrian Working Party and which took place on 16th June 2010 and to consider any recommendations contained therein.

13 **Environmental Impacts Working Party**

To receive and consider the minutes of the meetings of the Environmental Impacts Working Party which took place on 27th July 2010 and to consider any recommendations contained therein.

14 **Town Crier Editorial Working Party**

To receive and consider the minutes of the meeting of the Town Crier Editorial Working Party which took place on 8th July and 2nd August 2010 and to consider any recommendations contained therein.

15 **Abingdon Joint Environmental Trust**

The Council is represented on the above body and minutes of the last meetings are enclosed so Members are kept up to date with developments.

Members are requested to note the minutes of the meeting of 15th January and 16th July 2010.

15 **Choose Abingdon Partnership Board**

The Council is represented on the above body and minutes of the last meetings are enclosed so Members are kept up to date with developments.

Members are requested to note the minutes of the meeting of 24th May 2010.

Part C: Financial

16 **Schedule of Accounts**

To approve the Schedule of Payments for 1st May to 31st July 2010.

See also report of Town Clerk.

17 **Financial and Performance Monitoring and General Report of the Town Clerk/ Responsible Financial Officer**

Report of Town Clerk.

Part D: Town Council services

18 **Market Place events, specialist markets, outside events and non-confidential staffing issues**

Report of Deputy Town Clerk attached.

19 **Capital projects: the War Memorial and Market Place phase 2**

Report of Projects and Technical Manager.

20 *(Agenda item number not used but subsequent items not changed so as not to confuse report numbering).*

21 **Abingdon Joint Environmental Trust**

Report of Town Clerk.

22 **Civic matters**

Report of Town Clerk.

Part E: General matters and consultations

23 **Community Safety**

To note that these are now circulated electronically but that copies may be obtained via the office on request.

24 **“Consultation on local referendums to veto excessive Council Tax rises”**

Report of Town Clerk.

SECTION II (Excluding the public and the press)

25 **Exclusion of the public, including the press**

The Chair will move:

That in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted, as summarised below:

- Confidential Minutes of the Finance & General Purposes Committee held on 20th April 2010;
- Matters arising and matters referred;
- Abingdon Visitor and Community Information Working Party;
- Staffing update;
- Property matters;

- The Guildhall;
- War Memorial and Market Place phase 2;
- Open Air Swimming Pool.

Notes on Declarations of Interest

1. Any member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival even if the item in question has been considered.
2. With the exception of the circumstances listed in paragraph 9 (2) of the Local Code of Conduct for Members, a member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgement of the public interest. In such circumstances, the member must withdraw from the meeting room and should inform the Chair immediately.
3. It is not practical for the Town Clerk to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.