

# Abingdon Town Council

## Agenda of the Planning & Highways Committee

To be held on Monday 22nd February at 7.00pm at the Old Abbey House.

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Committee Members: Councillor Duncan Brown  
Councillor Peter Fulk  
Councillor Angela Lawrence  
Councillor Di Nixon  
Councillor Lorraine Oates  
Councillor Tim Oates  
Councillor Martin Smith - Chair  
Councillor Colin Walters  
Chair of Finance & General Purposes (ex officio)  
Mayor of Abingdon (ex officio)  
All other Members of the Council for Information

### 01 APOLOGIES FOR ABSENCE

To receive apologies for absence.

### 02 DECLARATIONS OF INTEREST

Members are asked to declare any personal interest, and the nature of the interest, which they may have in any of the items under consideration at this meeting (please refer to the notes at the end of the agenda).

### 03 MINUTES

To sign as a correct record the minutes of the meeting held on 1st February 2010

### 04 MATTERS ARISING

To discuss any matters arising from the previous meeting that are not covered elsewhere on the agenda.

### 05 WORK TO VARIOUS TREES

Members to note the following work to trees.

1. Various works to Yew tree at 9 Ladygrove Court, Abingdon, Oxon OX14 5BB

### 06 PROPOSED CYCLE CONTRA FLOW EAST ST HELEN STREET

Please find attach "an informal consultation" in relation to the above. The consultation was received in the Town Clerk's office on 17th February and the consultation deadline date is 1st March 2010.

This consultation is a corporate matter and therefore any view either to recommend that the contra-flow be agreed, or otherwise, requires a recommendation to Council. Council next meets on 24th March, which is after the consultation finishes.

In order to avoid delaying any decision on whether the matter goes forward to formal consultation the Committee is advised that whilst it cannot make a firm recommendation it would be in order for any comments made by Members at this

meeting to be minuted and forwarded to the County Council with a note explaining this Council's position and that the minutes reflect the various points made. The note would also explain that no inference can be made of the Council's position from the length and order of individual comments. This may also be considered appropriate at this informal stage.

It is unfortunate that having waited some years for this consultation the time-span allowed is far too short for the Council to make comments, having due regard for such items to be considered by the Council. Principal authorities often fail to appreciate that legally Town and Parish Councils operate under a different democratic structure compared with Principal Authorities and do not have delegations to Executive Members to take decisions on parish matters.

## 07 PLANNING DECISIONS

To receive the latest planning decisions from the Vale of White Horse District Council (Project & Technical Manager to report).

## 08 PLANNING APPLICATIONS

To consider the following planning applications received from the Vale of White Horse District Council.

08.1 **ABG/03833/002/-/10/00100/COU** Plot Ref :- 706 Type :- CHANGE  
Applicant Name :- King Mrs Elizabeth Date Received :- 17/02/2010  
Parish :- Date Returned :-  
Location :- 17 West St Helen Street Agent  
West St Helen Street  
Abingdon  
Proposals :- Proposed change of use of premises from A1 Retail to A3  
Restaurants and Cafes, in order to create a tea room.  
Observations :-

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08.2 **ABG/03833/003/-/10/00003/LBC** Plot Ref :- 709 Type :- LISTED  
Applicant Name :- King Mrs Elizabeth Date Received :- 17/02/2010  
Parish :- Date Returned :-  
Location :- 17 West St Helen Street Agent  
West St Helen Street  
Abingdon  
Proposals :- Proposed change of use of premises from A1 Retail to A3  
Restaurants and cafes, in order to create a tea room.  
Observations :-

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08.3 **ABG/04882/001/-/10/00154/FUL** Plot Ref :- 704 Type :- FULL  
Applicant Name :- Ellis Mr Michael Date Received :- 09/02/2010  
Parish :- Date Returned :-  
Location :- Flat 4, 24 Marcham Road Agent  
Marcham Road  
Abingdon

Proposals :- Proposed garage conversion and subdivision of existing ground floor flat.

Observations :-

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08 . 4      **ABG/18073/002/-/10/00286/FUL**      Plot Ref :- 705      Type :- FULL  
Applicant Name :- Abingdon School      Date Received :- 11/02/2010  
Parish :-      Date Returned :-  
Location :- Land Adjacent to Glympton Agent  
Faringdon Road  
Abingdon  
Proposals :- Erection of 4 two bedroom and 4 one bedroom units for staff accommodation.

Observations :-

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08 . 5      **ABG/20606/002/-/10/00290/REM**      Plot Ref :- 708      Type :- RMC  
Applicant Name :- JPS Developments (Oxford) Ltd      Date Received :- 17/02/2010  
Parish :-      Date Returned :-  
Location :- 50 Sellwood Road      Agent  
Sellwood Road  
Abingdon  
Proposals :- Reserved matters application (following outline permission ABG/200606 -X) for erection of three dwellings (one bungalow and two two-storey houses) with associated appearance, landscaping, internal and external boundaries, vehicular access and car parking. (land to rear of 50 Sellwood Road)

Observations :-

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08 . 6      **ABG/21111/000/-/10/00289/FUL**      Plot Ref :- 707      Type :- FULL  
Applicant Name :- Paxton Mr G      Date Received :- 17/02/2010  
Parish :-      Date Returned :-  
Location :- 54 Curtis Avenue      Agent  
Curtis Avenue  
Abingdon  
Proposals :- Erection of a single storey rear extension.

Observations :-

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## 09      **NOTES ON DECLARATION OF INTERESTS AND SUBSTITUTION**

1. Any member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival even if the item in question has been considered.

2. With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a member with a personal interest also has a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the member's judgment of the public interest. In such circumstances, the member must withdraw from the meeting room and should inform the Chair immediately.

3. It is not practical for the Town Clerk to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

**SUBSTITUTION OF MEMBERS ON THE PLANNING AND HIGHWAYS  
COMMITTEE,**

This is to remind Members that some time ago the Council changed standing orders to allow Members of this Committee to appoint a substitute if they are unable to attend. Standing Order 334: "Where a Member is unable to attend a meeting they may nominate a substitute Member provided that the nominating Member informs the office of the Town Clerk prior to the commencement of the meeting".

**Abingdon Town Council**  
**Planning & Highways Committee**

**Minutes of the Planning and Highways Committee held at the  
Old Abbey House on Monday 1st February 2010 at 7.00 pm.**

Committee Members Present :- Councillor Sam Bowring  
Councillor Duncan Brown  
Councillor Peter Fulk  
Councillor Angela Lawrence  
Councillor Julie Mayhew-Archer  
Councillor Lorraine Oates  
Councillor Tim Oates  
Councillor Martin Smith - Chair  
Councillor Colin Walters  
All other Members of the Council for Information

Also in Attendance :- Mr Stephen Rich - Project & Technical Officer

**01 PRESENTATION ON 106 AGREEMENTS**

Members of the Committee received a presentation from Mr Howard Cox, Team Leader, Development Funding, Oxfordshire County Council and Mr Mike Gilbert Development Control Manager, Vale of White Horse District Council on Section 106 Agreements.

Councillor Sam Bowring entered the meeting it being 6.08pm

Councillors Sam Bowring and Julie Mayhew - Archer left the meeting on the completion of the presentation.

**02 APOLOGIES FOR ABSENCE**

Apologies for absence were received from the Mayor of Abingdon Councillor Patricia Hobby.

**03 DECLARATIONS OF INTEREST**

Councillor Angela Lawrence declared a personal interest in any matter concerning the Vale of White Horse District Council as she was also a Member of that Council.

Councillor Duncan Brown declared a personal interest in application ABG/08549/010 Post Office 25 High Street, Abingdon as he lived opposite the building.

Councillors Duncan Brown, Peter Fulk and Lorraine Oates declared personal interests in application ABG/00202/036 St Helen & St Katherine School as they are governors of Christ Hospital as was the applicant Lt. Col. A Douglas who is therefore known to them all.

**04 MINUTES**

RESOLVED that the minutes of the meeting held on 11th January 2010, be signed as a correct record.

**05 MATTERS ARISING**

There were no matters arising.

**06 WORK TO VARIOUS TREES**

Members noted the following work to trees:

1. Fell to ground level one Leylandii and prune and remove major deadwood to one Mulberry tree at % Lyon Close, Abingdon, OX14 1PT.
2. Fell and grind out stump to one Rowan and one Birch tree. Fell and treat stump to one Robinia tree. Cut back or fell Laurel and dig out a Robinia Sapling at 38 Park Road, Abingdon OX14 3JN.
3. Fell to ground one Holly tree at 34 East St Helen Street, Abingdon OX14 5EB.

## 07 PROPOSED CYCLE CONTRA FLOW EAST ST HHELEN STREET

## 08 PLANNING DECISIONS

The latest list of planning decisions from the Vale of White Horse District Council were presented to members.

## 09 PLANNING APPLICATIONS

The planning applications were received and considered from the Vale of White Horse District Council. Following consideration of the planning applications, it was **RESOLVED** that the following comments be forwarded as the Council's recommendations on the various applications.

09- 1 ABG/00036/020/-/10/00046/FUL Plot Ref :695 Type :- FULL  
 Applicant Name :- Saint Goban Bldg Distribution Date Received :- 20/01/2010  
 Location :- Jewsons Ltd Drayton Road Date Returned :- 02/02/2010  
 Drayton Road  
 Abingdon  
 OX14 5HX

Proposal : Insertion of galvanised steel electrically operated roller shutter door and internal alterations to extend timber mill facility.

Observations : No Objections

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09- 2 ABG/00202/036/-/10/00074/FUL Plot Ref :701 Type :- FULL  
 Applicant Name :- Douglas Lt. Col.A Date Received :- 21/01/2010  
 Location :- St Helen & St Katherine School Date Returned :- 02/02/2010  
 Faringdon Road  
 Abingdon  
 OX14 1BE

Proposal : Alterations and extensions to existing sixth form centre.

Observations : No objections

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09- 3 ABG/03971/004/-/09/02198/FUL Plot Ref :697 Type :- FULL  
 Applicant Name :- Booth Mr Robert Date Received :- 14/01/2010  
 Location :- 51 Swinburne Road Date Returned :- 02/02/2010  
 Swinburne Road  
 Abingdon  
 OX14 2HG

Proposal : Extension of existing pitched roof over flat-roofed extensions.

Observations : No objections

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09- 4 ABG/06882/001/-/10/00007/FUL Plot Ref :696 Type :- FULL  
Applicant Name :- Hayler Mr & Mrs Mark Date Received :- 15/01/2010  
Location :- 8 Picklers Hill Date Returned :- 02/02/2010  
Picklers Hill  
Abingdon  
OX14 2BA

Proposal : Erection of a two storey side and rear extension and internal alterations.

Observations : no objections

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09- 5 ABG/06883/001/-/09/02307/FUL Plot Ref :698 Type :- FULL  
Applicant Name :- Fisher Mrs J Date Received :- 15/01/2010  
Location :- 68 Mill Road Date Returned :- 02/02/2010  
Mill Road  
Abingdon  
OX14 5NZ

Proposal : Demolition of existing rear extension and garage. Erection of new single and two storey extensions.

Observations : Refuse - The proposed building would dominate the area and overshadow the garden of No.66 Mill Road. There would be a loss of sunlight to neighbouring property and therefore un-neighbourly. Contrary to Policy DC9 of the adopted District Council's Local Plan 2011.

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09- 6 ABG/08549/010/-/09/02341/REN Plot Ref : Type :- RENEWAL  
Applicant Name :- Primeco Ltd. Date Received :-  
Location :- Date Returned :-

Proposal : Extending the time limit of planning permission ABG/8549/8 for the demolition of redundant subsidiary buildings to rear and erection of a retail extension. New DDA compliant entrance and shopfront glazing. Erection of separate residential block to rear of site with undercroft parking.

Observations : No objections

No objections

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09- 7 ABG/19389/001/-/10/00079/TEL Plot Ref :703 Type :- FULL  
Applicant Name :- Vodafone Limited Date Received :- 28/01/2010  
Location :- Land adjacent to Borough Walk Date Returned :- 02/02/2010  
Borough Walk  
Abingdon  
OX14

Proposal : Erection of a 11.8m MK3 streetworks pole and cannon B Cabinet.

Observations : Refuse - The Town Council considered this mast to be over dominant in a built up area of Abingdon. The mast would be higher than nearby three storey shops and therefore considered to be obtrusive.

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09- 8 ABG/19504/002/-/10/00072/REN Plot Ref :702 Type :- RENEWAL  
Applicant Name :- Ledron Developments Ltd Date Received :- 21/01/2010  
Location :- Land in Marcham Road Date Returned :- 02/02/2010  
Marcham Road  
Abingdon  
OX14

Proposal : Application to extend the time limit of Application No: ABG/19504 (Allowed on Appeal re: APP/V3120/A/06/2019922), for a "four storey residential development comprising of 14 one and two bedroom and studio flats with parking for twelve cars. Provision for bicycles, refuse and associated external works".

Observations : Do not object but request that consideration be given to another Flood Risk assessment following the floods of July 2007

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09- 9 ABG/20070/001/-/10/00048/FUL Plot Ref :694 Type :- FULL  
Applicant Name :- Lumsdale Ms K Date Received :- 20/01/2010  
Location :- 10 Farm Road Date Returned :- 02/02/2010  
Farm Road  
Abingdon  
OX14 1LZ

Proposal : Addition of front dormer, to replace existing velux windows to loft room and shower room, addition of front porch and internal alterations.

Observations : No Objections

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09- 10 ABG/21087/000/-/10/00032/FUL Plot Ref :700

Type :- FULL

Applicant Name :- Hobbs Mr K

Date Received :- 21/01/2010

Location :- 1 Bowyer Road  
Bowyer Road  
Abingdon  
OX14 2EW

Date Returned :- 02/02/2010

Proposal : Demolition of existing garage. Erection of a two bedroom chalet bungalow with integral garage. (Land to rear of 1 Bowyer Road).

Observations : No Objections

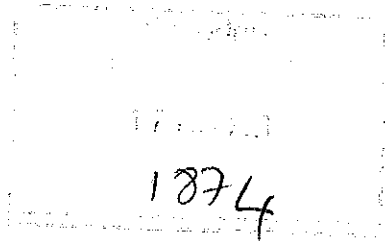
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The Meeting closed at : 8.00pm

Signed : \_\_\_\_\_ Chairman Date: \_\_\_\_\_

On behalf of Abingdon Town Council

SR



**OXFORDSHIRE  
COUNTY COUNCIL**

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05 February 2010

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Ref: Contra-flow cycle  
lane consultation  
7.7/32.1

Dear Sir/Madam,

**Reference: East Saint Helen Street, Abingdon Contra-flow cycle lane - Informal Consultation**

You may be aware that the town centre scheme, a part of the Abingdon Integrated Transport Strategy (AbITS) which has been developed over a number of years in conjunction with the Vale of White Horse District Council and Abingdon Town Council, currently includes a proposal to introduce a contra-flow cycle lane on the northern most section of East Saint Helen Street; from the junction with Lombard Street to High Street / Bridge Street.

This section of the street is part of the National Cycle Route 5 (NCR 5) and currently cyclists are signed to dismount and wheel their bicycle for the northbound section. Many cyclists currently ignore the signs and cycle in a contra-flow direction to the southbound traffic. Oxfordshire County Council (OCC) is proposing to make this activity formal by installing adequate provision for cyclists to move safely and legally in a northbound direction along the street. This includes lining an advisory cycle lane for northbound cyclists, providing contra-flow signs and introducing a build-out at the northern end of East Saint Helen Street to provide a safe place for cyclists to stop whilst waiting to continue their journey across Bridge Street.



INVESTOR IN PEOPLE