

23 March 2011

All Members of the Council

Dear Sir/Madam

Your attendance is requested at a meeting of the **Council of the Town of Abingdon** to be held in **The Guildhall (Council Chamber), Abingdon** on **Wednesday 30 March 2011** at **7.00 pm** for the transaction of the business stated below.

Yours faithfully

Nigel Warner
Town Clerk

SECTION I (Open to the Public Including the Press)

A G E N D A

1 Prayers

2 Public participation

It is Council policy that the Council sets aside a total of 15 minutes prior to the commencement of full Council Meetings for residents of Abingdon or owners/managers of businesses in Abingdon to ask questions of the Mayor, Chair of Finance and General Purposes Committee and Chair of the Planning and Highways Committee or to express views by way of making a statement.

In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail (enquiries@abingdon.gov.uk), must be given to the Town Clerk by 5.15 pm on Monday 28 March 2011.

3 Report from Oxfordshire County Council

To receive a report from Cllr Peter Jones, County Councillor for Abingdon East

4 Apologies

To receive any apologies for absence.

5 Declarations of Interest

Councillors are asked to declare any personal interest, and the nature of the interest which they may have in any of the items under consideration at this meeting (please refer to notes at the end of the agenda).

6 Minutes

To adopt and sign as a correct record the minutes of the ordinary meeting held on 19 January 2011 (attached). (Pages 4-8)

7 Mayor's Announcements

8 Finance and General Purposes Committee

To receive and consider the minutes of the Finance and General Purposes Committee held on 15 February 2011 and 15 March 2011, and to approve any recommendations therein (attached). (Pages 9-20)

9 County Hall Museum Management Committee

To receive and consider the minutes of the meeting of the County Hall Museum Management Committee held on 1 March 2011, and to approve any recommendations therein (attached). (Pages 21-24)

10 Amenities and Recreation Committee

To receive and consider the minutes of the meeting of the Amenities and Recreation Committee held on 2 March 2011, and to approve any recommendations therein (attached). (Pages 25-29)

11 Planning and Highways Committee

To receive and consider the minutes of the Planning and Highways Committee meetings held on 24 January 2011, 14 February 2011 and 7 March 2011, and approve any recommendations therein (attached). (Pages 30-43)

12 Joint Environmental Trust Constitution (JET)

Members are asked to approve the revised JET Constitution (to follow).

13 Calendar of Meetings

To approve the draft calendar of meetings for the 2011/2012 municipal year (attached). (Page 44)

14 Annual Meeting of the Council

The Annual Meeting of the Council and Mayor Making is scheduled for Wednesday 11 May 2011. Members will be aware that the count for the local elections is due to take place on Friday 6 May 2011, and this will leave little time to organise the meeting and ceremony. Members may wish to consider changing the date of the Annual Meeting of the Council and Mayor Making to 16 May 2011, and are requested to make a resolution to confirm either the existing or the suggested date.

15 Election of Mayor

To receive nominations from Members for the election of Mayor of Abingdon for the 2011/2012 civic year.

16 Election of Deputy Mayor

To receive nominations from Members for the election of Deputy Mayor of Abingdon for the 2011/2012 civic year.

17 **Exclusion of the Public, Including the Press**

The Mayor will move:

“That in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”

SECTION II (Excluding the public and the press)

Items for Discussion:

- Confidential minutes of the Town Council meeting held on 19 January 2011;
- Confidential minutes of the Finance and General Purposes Committee held on 15 February 2011 and 15 March 2011;
- Confidential minutes of the County Hall Museum Management Committee held on 1 March 2011;
- Confidential minutes of the Amenities and Recreation Committee held on 2 March 2011;
- Confidential notes of the Guildhall Working Party held on 19 January 2011, 8 February 2011, 2 March 2011 and 17 March 2011.
- Abbey Meadows Outdoor Heated Swimming Pool;
- Civic Matters.

Notes on Declarations of Interest

1. Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival even if the item in question has been considered.
2. With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgment of the public interest. In such circumstances, the Member must withdraw from the meeting room and should inform the Chair immediately.
3. It is not practical for the Town Clerk to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.