

Abingdon-on-Thames Town Council

Annual Meeting and Mayor-Making

Wednesday 10th May 2017

Report of the Town Clerk

AGENDA ITEM 10: MEMBERSHIP OF COUNCIL COMMITTEES AND SUB-COMMITTEES

Standing Committees

Much of the Council's business is delegated to various Committees. The terms of reference and size of each Committee are detailed in the Council's document "Council and Committee Terms of Reference."

By law the Committees appointed at the previous Annual Meeting on 9th May 2016 stand down at this evening's Annual Meeting, together with the respective Chairmen and Vice-Chairman. Therefore the Council must now appoint Committees for 2017/18.

Standing Orders require that: "*Membership of Committees and Sub-Committees shall take into account the spirit of the provision of Section 15 (4) of the Local Government and Housing Act 1989, concerning the allocation of places between representatives of any political groups.*"

The following nominations have been made by the Council's political groups and it will be **proposed** by Cllr Mike Badcock and **seconded** by Cllr Samantha Bowring that the following Committees are appointed for the period to the next Annual Meeting (May 2018):

Planning, Highways and Consultations Committee

9 members

Cllr Margaret Crick
Cllr Michael Badcock
Cllr Jeanette Halliday
Cllr Brian Hedley
Cllr Vicky Jenkins
Cllr Angela Lawrence
Cllr Patrick Lonergan
Cllr Helen Pighills
Cllr David Pope

Amenities & Recreation Committee

7 Members

Cllr Alice Badcock
Cllr Robert Hall
Cllr Helen Pighills
Cllr Dennis Garrett
Cllr Jeanette Halliday
Cllr Vicky Jenkins
Cllr Lorraine Oates

Community Services Committee

7 Members

Cllr Vicky Jenkins
Cllr Alice Badcock
Cllr Samantha Bowring
Cllr Neil Fawcett
Cllr Monica Lovatt
Cllr Lorraine Oates
Cllr Andrew Todd

County Hall Museum Management Committee

7 Members

Cllr Monica Lovatt
Cllr Dennis Garrett
Cllr Patrick Lonergan
Cllr Samantha Bowring
Cllr Margaret Crick
Cllr Brian Hedley
Cllr Angela Lawrence

Guildhall Committee

7 Members

Cllr Dennis Garrett
Cllr Michael Badcock
Cllr Samantha Bowring
Cllr Margaret Crick
Cllr Neil Fawcett
Cllr Robert Hall
Cllr Brian Hedley

Finance and General Purposes Committee

Membership comprises Chairmen of the Standing Committees listed above (totalling 5 places) plus 5 other Members.

Cllr Michael Badcock
Cllr Samantha Bowring
Cllr Sandy Lovatt
Cllr Helen Pighills
Cllr Andrew Todd

Note that at agenda item 9 the Mayor will move a motion to adjourn the meeting of the Council to permit meetings to take place of the Council's Standing Committees. This will allow the Committees to appoint their Chairmen and Vice-Chairmen, these positions being ones that the Committees must appoint and not the Council. Following the appointment of the committee Chairmen at the various committee meetings, the Finance and General Purposes Committee will be constituted for the year and will then be able to elect a Chairman (also known as Leader of the Council) as well as a Vice-Chairman.

SUB-COMMITTEES

To note that under Council and Committee Terms of Reference shall be appointed by the relevant Committees.

OTHER GROUPS

(a) The Council is requested to appoint a Personnel Appeals Panel of 3 Members for the period to the next Annual Meeting (May 2018). This Panel would need to meet at short notice and therefore requires flexibility in its appointment. It will therefore be **proposed** by Cllr Mike Badcock and **seconded** by Cllr Samantha Bowring that authority be delegated to the Leader of the Council (Chairman of Finance and General Purposes Committee) and the Leader of the Opposition Group to appoint a Personnel Appeals Panel on an ad hoc basis, as and when required.

(b) At its meeting on 27th January 2016 the Council appointed an Environmental Working Group. This was appointed directly by the Council although it reported through the Finance and General Purposes Committee.

The ruling group have indicated that they wish to combine the functions of this Working Group with that of the Community Led Plan Working Group and propose accordingly.

(c) At its meeting on 5th October 2016 the Council appointed a Community Led Plan Working Group. This is appointed directly by and reports to the Council.

The following nominations have been made by the Council's political groups and it will be **proposed** by Cllr Mike Badcock and **seconded** by Cllr Samantha Bowring that the membership of this Group be:

Cllr Mike Badcock
Cllr Margaret Crick

Cllr Angela Lawrence

Cllr David Pope

One vacancy (Conservative Group nomination – appointment delegated to Conservative Group Leader).

(e) At its meeting on 25th January 2017 the Council approved a recommendation that the Council creates a Traffic Advisory Committee. It is suggested that this comprise five members. The following nominations have been made by the Council's political groups and it will be **proposed** by Cllr Mike Badcock and **seconded** by Cllr Samantha Bowring that the membership of this Group be:

Cllr Alice Badcock

Cllr Jeanette Halliday

Cllr Helen Pighills

Cllr Andrew Todd

One vacancy (Conservative Group nomination – appointment delegated to Conservative Group Leader).

(f) The Council should **note** that Standing Committees also have the power to establish Working Groups to assist in the delivery of specific tasks and should be time bound.

Committees, Sub-Committees and Working Groups also have the power to co-opt non-Members. Co-options must be approved by the parent committee.

(g) Finally it should be **noted** that the Mayor and the Chairman of the Finance and General Purposes Committee (Leader) are ex-officio voting Members of all Council Standing Committees and ex-officio non-voting Members of all other Council bodies.

Nigel Warner

Town Clerk

10th May 2017.

Abingdon-on-Thames Town Council

Annual Meeting and Mayor-Making

Wednesday 10h May 2017

Report of the Town Clerk

AGENDA ITEM 12: REPRESENTATION ON OUTSIDE BODIES

The Council is requested to consider appointments to the following outside bodies to the period of the next Annual Meeting (May 2018). The following nominations have been made by the Council's political groups and will be proposed by Cllr Mike Badcock and seconded by Cllr Samantha Bowring as follows:

Abingdon Air Training Corps	Cllr Brian Hedley
Abingdon Bridge	Cllr Sandy Lovatt
Abingdon & District Twin Towns' Society	Cllr Michael Badcock
Abingdon Foyer Stakeholders' Group	Cllr Sandy Lovatt
Albert Memorial Trust	Cllr Jeanette Halliday Cllr David Pope
Citizens' Advice Bureau	Cllr Monica Lovatt
Earth Trust Local Stakeholders' Group	Cllr Vicky Jenkins
Friends of Abingdon	Cllr Michael Badcock
Neighbourhood Action Group	Cllr Robert Hall
NE Abingdon Community Association	Cllr Lorraine Oates
Oxfordshire Pensions Forum	Cllr Dennis Garrett
Parish Transport Representative	Cllr Robert Hall
River Users' Group (RUG)	Cllr Michael Badcock

Nominative governors to Christ's Hospital of Abingdon

Note that at the Annual Meeting held on 13th May 2016 the Council appointed three nominative governors to Christ's Hospital of Abingdon for a four-year term to serve until the Annual Meeting of the Council due to take place in May 2019.

Cllr Andrew Todd has resigned as a nominative governor of Christ's Hospital leaving a vacancy for a nominative governor. Cllr Helen Pighills has been nominated for this appointment.

The other two nominative governors, who remain in post, are:

Cllr Michael Badcock
Cllr Monica Lovatt

Nigel Warner
Town Clerk
10th May 2017