



ABINGDON-ON-THAMES TOWN COUNCIL

Nigel E. Warner, M.A.(Oxon)
Town Clerk
Telephone: (01235) 522642
Facsimile: (01235) 533112
Email: enquiries@abingdon.gov.uk
Website: www.abingdon.gov.uk

Royse Court,
Bridge Street,
Abingdon-on-Thames,
OX14 3HU

8th October 2020

To: All Members of the County Hall Museum Management Committee:
Councillor Patrick Lonergan - Chair
Councillor Helen Pighills - Vice Chair
Councillor Cheryl Briggs
Councillor Andy Foulsham
Councillor Lorraine Oates
Councillor Samantha Bowring- Chair of F & G P Committee (Ex-officio)
Councillor Charlie Birks - Mayor of Abingdon (Ex-officio)
Mr Steven Purnell - Friends of Abingdon Museum
All other Town Council members for Information only

Dear Member

Your attendance is requested at a meeting of the County Hall Museum Management Committee to be held on **Thursday 8th October 2020 at 7:00pm**. Due to the Covid-19 pandemic and in order to comply with Government regulations the Town Council will hold this meeting online and not in person, in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations"). The meeting ID will be forwarded to Members separately.

The meeting will be conducted in the same way, as far as possible, as a meeting in person. Members of the public may view the meeting online and may, with notice, make representations, ask questions and give evidence in respect of any item of business at agenda item 3. Any members of the public who wish to attend should e-mail me at nigel.warner@abingdon.gov.uk and you will be sent the relevant link.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at nigel.warner@abingdon.gov.uk and cc enquiries@abingdon.gov.uk Any queries on the agenda should also be directed to me.

Yours sincerely

Nigel Warner

Nigel Warner
Town Clerk/ signed electronically

AGENDA

SECTION I (Open to the Public Including the Press)

1 **Apologies**

To receive any apologies for absence.

2 **Co-opted Member**

Following the retirement of Mr. Peter Clare, to consider and approve the co-option of Mr Steven Purnell as the representative of the Museum Friends, onto the committee for the remainder of the municipal year 2020-21.

3 **Declarations of Interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

4 **Public participation**

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda for any meeting of the Council (with the exception of the Annual Meeting) and its standing committees. Notice should be submitted in writing to the Town Clerk no later than 7pm on Tuesday 6th October 2020. This may either be by letter to the address above or by email to enquiries@abingdon.gov.uk, with a copy to nigel.warner@abingdon.gov.uk.

5 **Minutes**

To sign as a correct record the [minutes](#) of the meeting of the County Hall Museum Management Committee held on 16th July 2020 (previously circulated and approved by the Town Council as a report of the meeting; attached).

6 **Matters arising**

To discuss any matters arising from the previous meeting which are not covered elsewhere on the agenda.

7 **Report of the Operations Officer**

To receive and consider the above [report](#) which details the operational activities of the museum during preparations for reopening.

8 **Report of the Collections Officer**

To receive and consider the above [report](#) of the museum Collections Officer (attached).

9 **Abingdon Museum Friends**

To receive and consider the above [report](#). Members are requested to note that the Annual General Meeting of the Abingdon Museum Friends due to have been held on Thursday 2nd April 2020, has been postponed until Thursday 8th April 2021.

10 **Financial report**

To receive and consider the [report](#) and the [appendix](#) of the Treasurer, including the management accounts for the period 1st April – 31st August 2020, and the financial implications of the reopening of the Museum.

11 **Environmental implications**

The Committee is requested, if it has not already done so, to consider the environmental implications in relation to matters on the agenda, in particular having regard to the Council's resolution in relation to the Climate Change Emergency. *This is a standing item for all future meetings.*

12 **Publicity**

The Committee is requested, if it has not already done so, to consider any items of publicity. *This is a standing item for all future meetings.*

13 **Dates and times of future meetings**

To note the dates of future Committee meetings:

19th November 2020 (budget setting)

28th January 2021

25th March 2021

10th June 2021

14 **Exclusion of the public, including the press**

The Chair will move *that in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.*

SECTION II (Confidential section of the meeting)

15 **Confidential Report**

To receive and consider the confidential report of the Treasurer/RFO on the future of the Mousehole Café.

The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing enquiries@abingdon.gov.uk or telephoning 01235 522642.

Abingdon Town Council - Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

- 1 To respond effectively and speedily to the climate emergency.
- 2 To develop a resilient, sustainable town which will provide a home for residents now and in the future.
- 3 To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
- 4 To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.