



**ABINGDON-ON-THAMES
TOWN COUNCIL**

**Council Summons
& Agenda for Mayor
Making and the Annual
Meeting of the Council**

Wednesday 13th May 2015
At 7pm in the Abbey Hall, the Guildhall,
Abingdon-on-Thames.

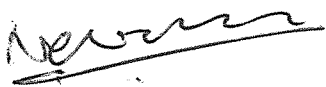
1st May 2015

To: All Members of the Council

Dear Member

Your attendance is requested at the Annual meeting and Mayor Making of the **Council of the Town of Abingdon-on-Thames** to be held in the **Abbey Hall, the Guildhall, Abbey Close, Abingdon-on-Thames** on **Wednesday 13th May 2015** at **7.00 pm** for the transaction of the business stated below.

Yours sincerely



Nigel Warner
Town Clerk

AGENDA

1 **Prayers.**

Prayers will be led by the Rev. Paul Smith.

2 **Apologies**

To receive any apologies for absence.

3 **Declarations of Interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

4 **Mayor's Awards and Mayor's Cadets**

(a) The Mayor will present Mayor's Awards for services to the community (to be advised). Biographies of all the above will be circulated.

(b) The Mayor will thank her outgoing Mayor's cadets:
AB Mitchell Stock (Sea Cadet);
Lance Corporal Ellie Hedges (Army Cadet);
Cadet Flynn Molan (Air Cadet).

5 **Election of Mayor**

To elect the Mayor for the Civic year 2015/16.

The Mayor will then:

- (i) Make the Statutory Declaration of Office;
- (ii) Make a short speech and announce their Escort for the year.

6 **Election of Deputy Mayor**

To elect the Deputy Mayor for the Civic year 2015/16.

The Deputy Mayor will then:

- (i) Make the Statutory Declaration of Office;
- (ii) Make a short speech and announce their Escort for the year.

7 **Vote of Thanks to the retiring Mayor**

A vote of thanks will be proposed to the retiring Mayor.

The retiring Mayor will receive a Past Mayor's badge and will reply.

8 **Honorary Macebearer**

To report that the Council's Honorary Macebearer, Mr Malcolm Hill, is retiring at this Annual Meeting, having served the Council in this role since 2003.

To report the appointment of Nigel Luker as Honorary Macebearer with effect from the Annual Meeting.

9 **Elections for Abingdon-on-Thames Town Council**

Report of Town Clerk (to follow).

10 **Membership of Council Committees, Sub-Committees and other groups**

Report of Town Clerk (attached).

11 **Adjournment of meeting**

The Mayor to move:

"To adjourn the meeting of the Council to permit meetings to take place of the Council's Standing Committees to allow them to appoint their chairmen and vice-chairmen. The meetings will be conducted by the Mayor.

- (a) Planning, Highways and Consultations Committee;
- (b) Amenities and Recreation Committee;
- (c) Community Services Committee;
- (d) County Hall Museum Management Committee;
- (e) Guildhall Committee;
- (f) Finance and General Purposes Committee.”

Note: separate Committee agendas will be circulated for these meeting.

The Council will then reconvene.

12 **Representation on outside bodies**

Report of Town Clerk attached.

13 **Announcements by the Mayor**

The Mayor will announce:

- (a) The appointment of Mayor's Cadets for 2015/16.
- (b) The Mayor's Charities for 2015/16.
- (c) The appointment of the Mayor's Chaplain. The Civic Service will take place at the Parish Church of St Helen on Sunday 14th June 2015 at 10.30am.
- (d) That all members of the public are invited to join the Council for a glass of wine or a soft drink, and a light buffet, in the Roysse Room, following the ceremony.

14 **Closing Prayers**

15 **The National Anthem**

At the conclusion of the meeting the Mayor and members of the Council will proceed to the Roysse Room where members of the public are invited to join them for a glass of wine or a soft drink, and a light buffet.

Members of the public are requested to allow the Mayor to leave the hall before proceeding to the Roysse Room.