

21 December 2012

To: All Members of the **Amenities and Recreation Committee:**

Councillor Marilyn Badcock
Councillor Alice Badcock
Councillor Samantha Bowring
Councillor Jason Fiddaman
Councillor Angela Lawrence
Councillor Lesley Legge
Councillor Andrew Todd
The Mayor of Abingdon - (ex-officio)
Chairman of Finance and General Purposes Committee - (ex-officio)

To: All other Town Council members for Information only.

Dear Sir/Madam

Your attendance is requested at a meeting of the Amenities & Recreation Committee to be held on **Wednesday 2nd January 2013 at 7.00 pm** in the Committee Room at the Old Abbey House.

Yours faithfully

N. E. Warner
Town Clerk

AGENDA

1. **Apologies for Absence**

To receive any apologies for absence.

2. **Declarations of Interest**

Members are asked to declare any personal interest, and the nature of the interest, which they may have in any of the items under consideration at this meeting (please refer to the notes at the end of the agenda).

3 **Minutes**

To sign as a correct record the minutes of the meeting held on 7th November 2012 (attached).

4 **Matters Arising not covered elsewhere on the agenda**

To discuss any matters arising from the previous minutes not covered elsewhere on the agenda.

Item A13 - MG Garden – The Furniture for the MG Garden has been delivered and once the hard surface for the car parking area has been completed these will be installed. The MG Car Club have their information boards on order and these will also be installed as soon as they are ready.

A41 – Jubilee Parks – As reported at the previous meeting the applications for Jubilee Parks have been approved and the legal work is proceeding.

5 **Christmas Lights Working Group**

The Chairman of the Christmas Lights working group will report on the number of sponsorships taken up for solar powered lighted Christmas trees.

6. **Fun in the Park Working Group**

To receive the minute of the Fun in the Park Events Group meeting held on 22nd November 2012 and approve any recommendations therein.

7. **Abingdon In Bloom 2012**

To receive the minute of the Abingdon In Bloom Sub Committee meeting held on 10th December 2012 and approve any recommendations therein.

8. **Financial Report**

Report of the Town Clerk:

To receive and consider the financial report for the year to date.(attached). The Town Clerk will speak further to this report at the meeting.

9 **Cemetery and Works Supervisor's Report**

To receive the report of the Cemetery and Works Supervisors (attached).

10. **Green Gym – Ock Valley Walk**

The Green Gym in Abingdon have asked to take a larger part in assisting the Town Council in maintaining the Town Council's part of the Ock Valley Walk. The Chairman of the Green Gym was asked for a written statement of what the Green Gym's proposals were but instead have replied with a proposal of an on-site meeting.

It has not been possible to organise such a meeting, however the Chairman of the Amenities and Recreation Committee has suggested a meeting in the Town Council offices in the New Year, the results of which will be reported back to this Committee at its next meeting on 20th February 2013.

11. **Publicity**

The Committee is requested to consider any items on the agenda which would benefit from publicity.

12. **Items for Next Meeting**

Members are requested to consider items to be included on the agenda of the next meeting of the Amenities and Recreation Committee (20th February 2013). This will enable officers to explore future items with a view to giving some guidance at future meetings.

13. **Dates of meetings for 2012/13**

To note that the calendar of meetings includes the following dates for meetings of the Committee:

Wednesday 20th February

14. **Exclusion of the public, including the Press**

The Chairman will move:

That in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

15. **Property Matters**

To receive a confidential reports from the Town Clerk and the Head of Service Delivery.

Notes on Declarations of Interest

1. Any Member arriving after the start of the meeting is asked to declare personal interests, as necessary, as soon as practicable after their arrival even if the item in question has been considered.
2. With the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgment of the public interest. In such circumstances, the Member must withdraw from the meeting room and should inform the Chair immediately.
3. It is not practical for the Town Clerk to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial.

Attendance of non-Committee Members at meetings

Members' attention is drawn to Standing Order 45 which states that: *"A member who has proposed a motion which has been referred to any committee of which he/she is not a member, may explain his/her motion to the committee but shall not vote. Any Council member shall, unless the Council otherwise orders, be entitled to be present as a spectator at the meetings of any committee or sub-committee of which he/she is not a member, but not entitled to speak unless invited to do so by the Chair. However any Councillor may speak at Committee meetings on any matters related specifically to his/her Ward."*