

5th November 2013

To: All Members of the Finance and General Purposes Committee

Cllr Sandy Lovatt	Chairman
Cllr Alison Rooke	Vice-Chairman
Cllr Marilyn Badcock	
Cllr Michael Badcock	Chairman of Planning & Highways Committee
Cllr Iain Littlejohn	Chairman of Audit & Performance Sub- Committee
Cllr Monica Lovatt	
Cllr Julie Mayhew-Archer	Chairman of County Hall Museum Management Committee
Cllr Patrick Lonergan	
Cllr Helen Pighills	Chairman of Amenities & Recreation Committee
Cllr Samantha Bowring	Mayor of Abingdon (Ex-officio)

Dear Member,

Your attendance is requested at a meeting of the Finance and General Purposes Committee to be held on **Monday 11th November 2013 at 7.45 pm or on the rising of the Planning and Highways Committee, whichever is later in the Roysse Room, the Guildhall, Abingdon-on-Thames (please note change of venue for this meeting).**

Should you have any queries on this agenda, please contact Nigel Warner on 01235 522642.

Yours sincerely,

N E Warner
Town Clerk

A G E N D A

SECTION I (Open to the Public Including the Press)

1 **Apologies**

To receive any apologies for absence.

2 **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3 **Statements and Questions from the Public**

In accordance with Standing Order 24, members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda for any meeting of the Council (with the exception of the Annual Meeting) and its standing committees. Notice of such requests, served by way of letter or e-mail (enquiries@abingdon.gov.uk), must be given to the Town Clerk by 5.00 pm on Friday 8th November 2013.

4 **Staffing policy documents**

To receive and consider the report of the Deputy Town Clerk (separately circulated).

5 **Guildhall Improvement Programme**

To receive a report in relation to the above and to make a recommendation to the Town Council in relation to this matter. The report and any background papers will follow as they will be subject to a meeting with Heritage Lottery Fund officers due to take place on the afternoon of Friday 8th November 2013.

Please note that it is likely that due to commercial sensitivity the report will be confidential and that the item may also largely have to be considered in confidential session. However the minutes will be public, together with the decision regarding making an application to the Heritage Lottery Fund.

6 **Exclusion of the public, including the press**

The Chairman will move:

That in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act

1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

7 **SECTION II (Excluding the public and the press)**

8 **Guildhall Improvement Programme**

To consider the above (see item 5).