

8th January 2015

To: All Members of the Finance and General Purposes Committee

Cllr Sandy Lovatt	Chairman
Cllr Alison Rooke	Vice-Chairman
Cllr Marilyn Badcock	
Cllr Michael Badcock	Chairman of Planning & Highways Committee
Cllr Iain Littlejohn	Chairman of Audit & Performance Sub-Ctte
Cllr Monica Lovatt	
Cllr Julie Mayhew-Archer	Chairman of CH Museum Management Committee
Cllr Patrick Lonergan	
Cllr Helen Pighillls	Chairman of Amenities & Recreation Committee
Cllr Angela Lawrence	Mayor of Abingdon-on-Thames (Ex-officio)

Dear Member,

Your attendance is requested at a meeting of the Finance and General Purposes Committee to be held on Tuesday 13th January 2015 at 7pm in the Bear Room at the Guildhall, Abbey Close, Abingdon-on-Thames.

Should you have any queries regarding any matters relating to the agenda, please contact Nigel Warner on 01235 522642.

Yours sincerely,

Nigel Warner

N E Warner
Town Clerk/ signed electronically

A G E N D A

SECTION I (Open to the Public Including the Press)

1 **Apologies**

To receive any apologies for absence.

2 **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3 **Minutes**

To sign as a correct record the attached minutes of the meeting of the Finance and General Purposes Committee held on 9th September 2014.

4 **Matters Arising**

To discuss any matters arising from the previous meeting not covered elsewhere on the agenda.

5 **Statements and Questions from the Public**

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 5pm on Monday 12th January 2015. This may either be by letter to the address above or by e-mail to enquiries@abingdon.gov.uk, with a copy to nigel.warner@abingdon.gov.uk.

6 **Audit and Performance Sub-Committee**

To receive and consider the minutes of the meeting of 16th December 2014.

7 **Communications Sub-Committee**

To receive and consider the minutes of the meeting of 25th September and 9th December 2014.

8 **Grants Sub-Committee**

To receive and consider the minutes of the meeting of 15th December 2014.

9 **Personnel Sub-Committee**

To receive and consider the minutes of the meeting of 17th October 2015.

10 **Choose Abingdon Partnership (ChAPs)**

To consider and note the minutes of the Choose Abingdon Partnership Board meetings of 22nd July, 9th September 2014 and 14th October 2014.

11 **Matters referred from other standing committees**

Report of Town Clerk.

Note: budget estimates referred are covered at agenda item 12.

12 **Financial Report and Estimates 2015/16**

To receive and consider the reports of the Town Clerk/ Responsible Finance Officer and of the Treasurer in relation to the above.

13 **Archivist's report**

Report of archivist for 2013/14.

14 **General report of the Town Clerk**

Report of Town Clerk.

15 **Council Committee/ Democratic Services Structure**

Report of Town Clerk.

16 **Publicity**

The Committee is requested to consider any items for which it wishes press releases etc to be issued.

SECTION II (Excluding the public and the press)

17 **Exclusion of the public, including the press**

The Chairman will move:

That in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including

the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

18 **Confidential appendix**

To approve the confidential appendix to the minutes of the meeting of 9th September 2014.

19 **Matters arising**

To discuss any confidential matters arising from the previous meeting not covered elsewhere on the agenda.

20 **Matters referred from other Committees**

Guildhall Committee of 7th January 2015: confidential reports of Town Clerk and report of Museum Curator.

21 **Audit and Performance Sub-Committee**

To receive and consider the confidential appendix to the minutes of the Audit and Performance Sub-Committee of 16th December 2014.

22 **Personnel Sub-Committee**

To receive and consider the confidential appendix to the minutes of the meetings of 17th October 2014 and of the meeting of 12th January 2015.

23 **Property matters**

To receive and consider the confidential reports of:

- (i) The Town Clerk and
- (ii) The Head of Services in relation to the above.

24 **Residents' Parking Scheme**

To receive and consider the confidential report of the Town Clerk in relation to the above.

25 **Police Community Support Officer**

To receive and consider the confidential report of the Town Clerk in relation to the above.