

## Abingdon-on-Thames Town Council

Draft Minutes of the County Hall Museum Management Committee held on Tuesday 29<sup>th</sup> July 2014 at 7pm in the Bear Room, the Guildhall, Abingdon-on-Thames

### Present

Cllr. Julie Mayhew-Archer	Chairman
Cllr Monica Lovatt	Vice-Chairman
Cllr Jason Fiddaman	
Cllr Aidan Melville	
Cllr Helen Pighills	
Mr Peter Clare	Abingdon Museum Friends (co-opted)

### In Attendance

Mrs Jane Bowen	Curator (Clerk to the Meeting)
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### M14 Apologies for Absence

Apologies were received from Cllr Angela Lawrence (ex-officio, Mayor), Cllr Sandy Lovatt (ex-officio Leader), Cllr Pat Lonergan and Cllr Andrew Todd.

### M15 Declarations of Interest

There were no declarations of interest made at the meeting.

### M16 Minutes

Minute M7: The Chairman noted that the reference to the Museum using a consultant was in relation to advice relating to VAT considerations relating to income generation and not 'Charitable Status'. She asked that this sentence should be deleted as it could be unintentionally misleading.

**Resolved** that the committee delete this sentence from Minute M7 and approve and receive the minutes of 25<sup>th</sup> May 2014 as a correct record to be signed by the Chairman.

### M17 Matters Arising

There were no matters arising which would not be covered elsewhere in the agenda.

**M18 Financial Report**

The Committee received and considered the financial report. In the absence of the Town Clerk, The Curator was available to answer any queries.

**Resolved:** that the report be approved.

**M19 Report of the Museum Officers**

The Committee received the report of the Museum Officers and asked that their thanks should be passed onto all the staff, especially in relation to the work linked to Accreditation and the store move. The Curator spoke to the reports.

Plans for the World War One themed event on 13<sup>th</sup> September 2014 were progressing well. Cllr Monica Lovatt noted that a collection for SSAFA would take place on this day. Cllr Julie Mayhew-Archer and Cllr Helen Pighills both offered to help on the day.

**Resolved** that the Report be approved and the above actions addressed.

**M20 Abingdon Museum Friends**

Peter Clare reported that the Museum Friends were planning a joint meeting with the Friends of Abingdon on 2<sup>nd</sup> October 2014 in the Checker Hall for a talk on the History of Abingdon Abbey. He also reported that on 6<sup>th</sup> November 2014 the talk was on Abingdon School and the First World War. The Museum Friends had kindly offered £400 from their funds to assist with the publication of the book by Bob Frampton on Abingdon during the First World War. The book would be on sale in the shop and so the sales from the book should meet the production costs.

**Resolved:** that the report be approved.

**M21 Dates of next meetings**

It was noted that future meetings were scheduled at 7pm in the Guildhall:  
25<sup>th</sup> November 2014 (Roissey Room)  
3<sup>rd</sup> February 2015 (Bear Room)

**M22 Exclusion of the Press and Public**

The Chairman moved and it was **resolved that**

“In accordance with the section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the public (including press) be excluded from the meeting because of the confidential nature of the business to be transacted.

**M23 Confidential appendix to minutes**

The Committee received and considered the confidential appendix to the minutes of the County Hall Museum Management Committee of 25<sup>th</sup> February 2014, as circulated with the minutes.

**Resolved:** that the Committee approve the confidential appendix to the minutes of the above meeting as a correct record and that they are signed by the Chairman.

**M24 Confidential Report of the Museum Curator**

The Committee received and considered the confidential report of the Museum Curator in relation to the above.

**Resolved:** that the report together with the recommendations therein, be approved.

See also confidential appendix to the minutes.

The meeting rose at 8.30pm.