



# **ABINGDON-ON-THAMES TOWN COUNCIL**

## **Council Summons & Agenda**

Wednesday 25<sup>th</sup> September 2013  
At 7pm in Roysse Room, The Guildhall,  
Abingdon-on-Thames.

(Members are reminded to please attend for robing at  
6.45pm and to sign the attendance register before  
leaving the meeting).

19<sup>th</sup> September 2013

All Members of the Council

Dear Sir/Madam

Your attendance is requested at a meeting of the Council of the Town of Abingdon-on-Thames to be held in the Roysse Room, Guildhall, Abbey Close, Abingdon-on-Thames on Wednesday 25<sup>th</sup> September 2013 at 7pm for the transaction of the business stated below.

Yours faithfully

Nigel Warner  
Town Clerk

SECTION I (Open to the Public Including the Press)

A G E N D A

1 Prayers

Prayers will be taken by Suleman Ibn Moosa of Abingdon Muslims.

2 Freeman's Bars

The award of the Freedom of the Town is the highest award that the Town Council can bestow. It is awarded to persons or individuals who have rendered outstanding service to the Town. As previously agreed (minute F14/13), Freeman's Badges are to be awarded to those Freeman who hold past Mayor's badges, and have not already received their bar.

The Mayor will award a Freeman's bar to Mr Michael Matthews, Mr Ewart Hemmings and Dr Vernon Butt.

3 Public Participation

It is Council policy that the Council sets aside a total of 15 minutes prior to the commencement of full Council Meetings for residents of Abingdon-on-Thames or owners/managers of businesses in Abingdon-on-Thames to ask questions of the Mayor, Chairman of Finance and General Purposes Committee and Chairman of the Planning and Highways Committee or to express views by way of making a statement.

In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail ([enquiries@abingdon.gov.uk](mailto:enquiries@abingdon.gov.uk)), must be given to the Town Clerk by 5.15 pm on Monday 23<sup>rd</sup> September 2013.

4 Apologies

To receive apologies for absence.

5 Declarations of Interest

To receive any declarations interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

6 Minutes

To adopt and sign as a correct record the minutes of the Council of Abingdon-on-Thames held on 12<sup>th</sup> June 2013 and of the Special Meeting held on 1<sup>st</sup> August 2013 (pages 6-17).

7 Mayor of Abingdon-on-Thames

(a) To note the Mayor and Deputy Mayor's engagements for the period from 1<sup>st</sup> June 2013 to 15<sup>th</sup> September 2013 (pages 18-19).

(b) To receive the Mayor's announcements.

8 Questions under Standing Order 10

9 Finance and General Purposes Committee

To receive and consider the minutes of the Finance and General Purposes Committee held on 10<sup>th</sup> September 2013, and of the Special Meetings held on 24<sup>th</sup> June; 2<sup>nd</sup> July; and 1<sup>st</sup> August 2013, and to approve any recommendations therein (pages 20-44).

- The Council is requested to approve the Council's Communications Strategy (minute F48/13) (pages 45-52).

10 County Hall Museum Management Committee

To receive and consider the minutes of the meeting of the County Hall Museum Management Committee held on 3<sup>rd</sup> September 2013, and to approve any recommendations therein (pages 53-61).

11 Amenities and Recreation Committee

To receive and consider the minutes of the meeting of the Amenities and Recreation Committee held on 28<sup>th</sup> August 2013, and to approve any recommendations therein (pages 62-67).

12 Planning and Highways Committee

To receive and consider the minutes of the Planning and Highways Committee meetings held on 17<sup>th</sup> June; 8<sup>th</sup> July; 29<sup>th</sup> July; 19<sup>th</sup> August; and 9<sup>th</sup> September, and to approve any recommendations therein (pages 68-95).

13 Guildhall Committee

To receive and consider the minutes of the Guildhall Committee meetings held on 13<sup>th</sup> June; 18<sup>th</sup> July; 14<sup>th</sup> August; and 12<sup>th</sup> September, and to approve any recommendations therein (pages 96-134).

14 To receive Notices of Motions under Standing Order 8 as follows:

Proposed by: Cllr Alice Badcock, seconded by: Cllr Andrew Todd.

"This Council supports the 2014 Real Poppy Project, which is sponsored by the Royal British Legion and financed by B&Q, the DIY Company. The purpose of this project is to commemorate the Centenary of the start of World War I (28 July 1914 - 11 November 1918) and to remind us of the personal sacrifice by nearly 40 million people, worldwide, who were killed, wounded and posted missing as a result of this conflict. In order to demonstrate this support this Council instructs the Amenities & Recreation Committee to make this the theme of Abingdon in Bloom 2014 and to buy poppy seeds from B&Q so that proceeds of these sales can go to the British Legion Poppy Appeal."

15 Representation on outside bodies

To receive the report of the Town Clerk in relation to the above (pages 135-139).

16 Calendar of Meetings and Special Meeting in November 2013

To note that Council meetings are scheduled for the following dates:

18<sup>th</sup> December 2013;  
29<sup>th</sup> January 2014 (*if necessary for budget*);  
19<sup>th</sup> March 2014;  
7<sup>th</sup> May 2014.

A special meeting or a number of meetings of both the Council and the Finance and General Purposes Committee, in relation to a funding bid to HLF for the Guildhall Project and other matters, are likely to be required during November 2013 and a proposal will come forward to the Council.

17 Exclusion of the Public, Including the Press

The Mayor will move:

*"That in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below."*

SECTION II (Excluding the public and the press)

18 Confidential appendix to the minutes of the Town Council

To adopt and sign the confidential appendix to the minutes of the Town Council held on 12<sup>th</sup> June 2013 (pages 140-141).

19 Confidential appendix to the minutes of the Finance and General Purposes Committee

To receive and consider the confidential appendix to the minutes of the Finance and General Purposes Committee held on 10<sup>th</sup> September 2013, and of the Special Meetings held on 24<sup>th</sup> June; 2<sup>nd</sup> July; and 1<sup>st</sup> August 2013 and to approve any recommendations therein (142-150).

- To consider an item of additional business brought forward at the request of Members (confidential report of Town Clerk attached) (page 151).

20 Confidential appendix to the minutes of the County Hall Museum Management Committee

To receive and consider the confidential appendix to the minutes of the County Hall Museum Management Committee held on 3<sup>rd</sup> September 2013, and to approve any recommendations therein (pages 152-153).

21 Confidential appendix to the minutes of the Amenities and Recreation Committee

To receive and consider the confidential appendix to the minutes of the Amenities and Recreation Committee held on 28<sup>th</sup> August 2013, and to approve any recommendations therein (pages 154-155).

22 Confidential appendix to the minutes of the Guildhall Committee

To receive and consider the confidential appendix to the minutes of the Guildhall Committee held on 13<sup>th</sup> June; 18<sup>th</sup> July; 14<sup>th</sup> August; and 12<sup>th</sup> September 2013, and to approve any recommendations therein (pages 156 onwards).