

20 November 2012

All Members of the Council

Dear Sir/Madam

Your attendance is requested at a meeting of the Council of the Town of Abingdon-on-Thames to be held in the Guildhall (Council Chamber), Abbey Close, Abingdon-on-Thames on Wednesday 28 November, 2012 at 7pm for the transaction of the business stated below.

Yours faithfully

Nigel Warner  
Town Clerk

SECTION I (Open to the Public Including the Press)

A G E N D A

1 Prayers

2 Public Participation

It is Council policy that the Council sets aside a total of 15 minutes prior to the commencement of full Council Meetings for residents of Abingdon-on-Thames or owners/managers of businesses in Abingdon-on-Thames to ask questions of the Mayor, Chairman of Finance and General Purposes Committee and Chairman of the Planning and Highways Committee or to express views by way of making a statement.

In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail ([enquiries@abingdon.gov.uk](mailto:enquiries@abingdon.gov.uk)), must be given to the Town Clerk by 5.15 pm on Monday 26 November 2012.

3 Apologies

To receive apologies for absence.

4 Declarations of Interest

To receive any declarations interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

5 Minutes

To adopt and sign as a correct record the minutes of the Council of Abingdon-on-Thames held on 19 September 2012.

6 Mayor of Abingdon-on-Thames

- (a) To note the Mayor and Deputy Mayor's engagements from 20 September 2012 – 17 November 2012 (attached). Pages 13-15

(b) To receive the Mayor's announcements.

7 Questions under Standing Order 10

8 Finance and General Purposes Committee

To receive and consider the minutes of the Finance and General Purposes Committee held on 13 November 2012, and to approve any recommendations therein (attached). Pages 17-28

9 County Hall Museum Management Committee

To receive and consider the minutes of the meeting of the County Hall Museum Management Committee held on 6 November 2012, and to approve any recommendations therein (attached). Pages 29-35

10 Amenities and Recreation Committee

To receive and consider the minutes of the meeting of the Amenities and Recreation Committee held on 7 November 2012, and to approve any recommendations therein (attached). Pages 37-44

11 Planning and Highways Committee

To receive and consider the minutes of the Planning and Highways Committee meetings held on 1 October, 22 October and 12 November 2012, and to approve any recommendations therein (attached). Pages 45-66

12 Guildhall Committee

To receive and consider the minutes of the Guildhall Committee meetings held on 4 October (attached) and 14 November 2012 (to follow), and to approve any recommendations therein (attached). Pages 67-71

13 Notice of Motion to permanently vary Standing Orders

To amend Standing Order 38 – List of Committees by adding the words:

“(e) *Guildhall*

*Five members.*”

In accordance with Standing Order 38 the Motion stands adjourned without discussion until the meeting of the Town Council on 28 November 2012.

14 To Receive Notice of Motions Under Standing Order 8 as follows

(i) Proposed by Cllr Helen Pighills and seconded by Cllr Lesley Legge:

*This Council resolves to begin the process of developing a Neighbourhood Plan for Abingdon-on-Thames and that this process should be undertaken as soon as possible, side by side with the Vale of White Horse District Council's developing Local Plan, in order to ensure that a robust, complementary, compliant and sustainable set of planning guidelines is available to Planning Committees in making their decisions.*

*This Council further welcomes the intention of the Vale of the White Horse District Council to bring forward proposals to share a proportion of the DCLG funding to support Neighbourhood Plans with Parish Councils to enable them to bring forward their plans as soon as possible.*

- (ii) Proposed by Cllr Alice Badcock and seconded by Cllr Jason Fiddaman

*It is proposed that this Council create a dedicated webpage whose sole purpose is to keep Abingdon-on-Thames residents aware of any new major planning applications within the town boundaries and to update them on any applications which are currently going through the planning process by listing these applications through a link to the District Council website. Major applications will be defined as such by the Town Clerk in consultation with the Chairman of the Planning and Highways Committee.*

*This webpage should be on our current website but also be integrated into the new portal when it is developed. Information should include how residents can comment on an application and also what are considered to be material considerations with regard to planning applications. The webpage would make it clear that the Town Council is a consultee in the planning process, and that it is the Vale of WHDC which is the local planning authority and makes decisions on applications.*

*The Webpage will commence with the proposed housing development in South Abingdon (land east of Drayton Road) – P12/V2266/FUL; and the proposed generation of hydro electricity from the River Thames using two Archimedes screws (land at Abbey Meadow) – application P12/V2111/FUL.*

- (iii) Proposed by Cllr Helen Pighills and seconded by Cllr Lesley Legge

*Abingdon-on-Thames Town Council would like to express thanks to all past and present officers and councillors of the Vale of White Horse District Council who worked for many years to negotiate for the refurbishment of the Abbey Centre. It notes with pleasure the imminent completion of Phase 1 of the scheme and asks the Chief Executive to urge the developers to erect appropriate shelters in the main concourse of the Centre.*

- (iv) Proposed by Cllr Samantha Bowring and seconded by Cllr Lesley Legge

*Abingdon-on-Thames Town Council has given a substantial revenue grant towards the cost of running the open air pool at Abbey Meadow for a number of years. The Town Council urges the Vale of White Horse District Council to include appropriate sums in its capital budget for 2013/14 and subsequent years to permit necessary works to be carried out to the Abbey Meadow Swimming Pool so that Abingdon-on-Thames residents can enjoy this facility for years to come.*

- (v) Proposed by Cllr Jeanette Halliday and seconded by Cllr Lesley Legge

*Abingdon-on-Thames Town Council urges the Vale of White Horse District Council to include an appropriate sum in its revenue budget for 2013/14 to allow for the community revenue grants scheme to be re-established in order that community groups and organisations may continue to promote the vitality of the town and the well being of the community.*

- (vi) Proposed by Cllr Jeanette Halliday and seconded by Cllr Penny Mc Dougall

*Abingdon-on-Thames Town Council urges the Vale of White Horse District Council to allocate its capital and revenue grants budgets on a per capita basis when making allocations to its area committees.*

- (vii) Proposed by Cllr Samantha Bowring and seconded by Cllr Julie Mayhew-Archer

*Abingdon-on-Thames Town Council commits to paying all its employees a living wage as set by Centre for Research in Social Policy and to apply to become an accredited living wage employer.*

- (viii) Proposed by Cllr Julie Mayhew-Archer and seconded by Samantha Bowring

*Abingdon on Thames Town Council welcomes the Science Festival to Abingdon in 2014 and asks the Finance and General Purposes Committee in January 2013 to consider setting aside a sum in the estimates for a grant to the Festival.*

15 Local Code of Conduct and Dispensations

Report of Town Clerk to follow.

16 Exclusion of the Public, Including the Press

The Mayor will move:

*“That in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”*

SECTION II (Excluding the public and the press)

17 Confidential appendix to the minutes of the Finance & General Purposes Committee

To receive and consider the confidential appendix to the minutes of the Finance & General Purposes Committee held on 14 November 2012, and to approve any recommendations therein (attached). Page 73

18 Confidential appendix to the minutes of the County Hall Museum Management Committee.

To receive and consider the confidential appendix to the minutes of the County Hall Museum Management Committee held on 6 November 2012, and to approve any recommendations therein (attached). Page 75

19 Confidential appendix to the minutes of the Amenities & Recreation Committee

To receive and consider the confidential appendix to the minutes of the Amenities & Recreation Committee held on 7 November 2012, and to approve any recommendations therein (attached). Page 77

20 Confidential appendix to the minutes of the Guildhall Committee.

To receive and consider the confidential appendix to the minutes of the Guildhall Committee held on 4 October (attached) and 14 November 2012 (to follow), and to approve any recommendations therein (attached). Pages 79-81