

**ABINGDON-ON-THAMES TOWN COUNCIL
AMENITIES AND RECREATION COMMITTEE
MEETING HELD ON 15TH MARCH 2017**

REPORT OF THE TREASURER / RESPONSIBLE FINANCIAL OFFICER

Agenda item 5: Financial Report

Introduction

- 1.1 Please find attached the draft revenue management accounts for the cost centres this committee is responsible for (**Appendix A**). The report shows the actual income and expenditure for the period 1st April 2016 to 31st January 2017 (Actual YTD). The full year budget for 2016/17 is also shown. For comparison purposes the budget and actuals for the full year 2015/16 are also included.

General commentary

- 2.1 Total expenditure to date is £265,575. This represents 56.2% of the annual budget (£472,139).
- 2.2 The majority of expenditure areas are in line with budgets. There are no significant overspends or savings compared to budget to be made aware of. Members should note that the yearend movements to earmarked reserves (cost centre 299) will increase overall expenditure. The predicted outturn expenditure used at budget setting of £468,420 still appears valid and would result in a small underspend against the expenditure budget.
- 2.3 Total income received to date is £83,098 which is 84.7% of the annual budget (£98,101). The predicted outturn income used at budget setting of £91,750 still seems reasonable, due to less income from the cemetery fees than budgeted.

Decisions

- 3.1 Members are requested to adopt this report (this will be a resolved matter for this Committee).

Susan Whipp
Treasurer / Responsible Financial Officer
9th March 2017

Note : Amenities and Recreation Committee Management Accounts up to 31st January 2017 **APPENDIX A**

	<u>2015-16</u>		<u>2016-17</u>		<u>2017-18</u>
	Budget	Actual	Agreed Budget	Actual YTD	Next Year Budget
<u>Amenities & Recreation Cttee</u>					
201	<u>OPEN SPACES/ RECREATION</u>				
4003	6,475	15,711	6,475	4,116	4,284
4017	1,699	5,383	5,000	3,818	5,194
4041	1,500	653	1,500	1,591	1,530
4046	1,800	1,528	1,800	1,737	1,836
4060	2,500	525	2,500	0	1,500
4152	1,500	0	0	0	0
4153	12,800	6,340	16,800	11,488	20,000
4858	4,500	0	4,500	0	4,500
4905	36,350	29,436	39,088	23,740	30,331
4906	6,811	5,179	7,591	3,256	5,098
4907	0	0	0	2,241	0
	OverHead Expenditure	75,935	85,254	51,987	74,273
1004	13,300	13,300	13,300	13,300	13,300
1099	0	55	0	55	0
	Total Income	13,300	13,300	13,355	13,300
201	Net Expenditure	62,635	71,954	38,632	60,973

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	<u>2015-16</u>		<u>2016-17</u>		<u>2017-18</u>
	Budget	Actual	Agreed Budget	Actual YTD	Next Year Budget
202	<u>ABINGDON IN BLOOM/FLORAL</u>				
4012	WATER RATES	3,000	0	0	0
4014	ELECTRICITY & GAS	0	25	0	0
4040	PROPERTY/ EQUIPMENT	200	5	120	200
4044	EQUIPMENT HIRE	1,600	1,256	1,215	1,632
4045	HORTICULTURAL SUPPL	17,000	17,153	17,135	20,400
4905	WKS SALARY RECHARGE	13,129	10,724	12,379	14,135
4906	WKS O'HEAD RECHARGE	2,024	1,937	2,395	2,698
4907	AGENCY RECHARGES	0	0	1,508	0
	OverHead Expenditure	36,953	31,100	34,752	39,065
1020	GRANTS REC'D GENERAL	0	75	0	0
	Total Income	0	75	0	0
	202 Net Expenditure	36,953	31,025	34,752	39,065
203	<u>ALLOTMENTS</u>				
4013	RENT	1,500	1,500	1,500	1,500
4020	MISC. ESTABLISH COST	0	0	30	0
4041	GROUNDS MNT MATERIALS	1,000	0	0	1,000
4114	PEST CONTROL	1,000	1,546	604	1,232

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	<u>2015-16</u>		Agreed Budget	Actual YTD	<u>2017-18</u>
	Budget	Actual			
4905 WKS SALARY RECHARGE	219	356	1,420	431	507
4906 WKS O'HEAD RECHARGE	32	93	354	84	112
4907 AGENCY RECHARGES	0	0	0	122	0
4992 TFR FR EARMARKED RSV	0	-546	0	0	0
OverHead Expenditure	3,751	2,949	5,274	2,771	4,351
1004 RENTAL INCOME	1,500	1,500	1,500	1,500	1,530
Total Income	1,500	1,500	1,500	1,500	1,530
203 Net Expenditure	2,251	1,449	3,774	1,271	2,821
<u>204 PLAY AREAS</u>					
4047 PLAY EQUIPT REPAIRS	1,600	521	1,600	191	1,600
4080 PLAY AREA INSPECTIONS	2,300	2,155	2,300	2,817	2,873
4905 WKS SALARY RECHARGE	11,096	14,239	12,506	10,022	15,756
4906 WKS O'HEAD RECHARGE	2,140	2,511	2,611	1,845	2,719
4907 AGENCY RECHARGES	0	0	0	776	0
OverHead Expenditure	17,136	19,426	19,017	15,652	22,948
204 Net Expenditure	17,136	19,426	19,017	15,652	22,948

Note : Amenities and Recreation Committee Management Accounts up to 31st January 2017

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	2015-16		2016-17		2017-18
	Budget	Actual	Agreed Budget	Actual YTD	Next Year Budget
211 CEMETERIES/CLOSED C'YARD					
4011 RATES	2,169	2,160	2,178	2,178	7,706
4012 WATER RATES	700	1,307	1,500	1,665	2,040
4014 ELECTRICITY & GAS	343	1,005	359	141	1,730
4026 SUBSCRIPTIONS	290	180	290	0	0
4040 PROPERTY/EQUIPMENT	1,500	1,225	1,500	1,710	3,060
4041 GROUNDS MNT MATERIALS	1,500	792	1,500	1,490	1,530
4046 EQUIPMENT	1,500	730	1,500	1,746	0
4145 S2000 Plaques	1,000	385	1,000	1,460	1,020
4146 Tree plaques	0	0	0	360	0
4156 CEMETERY IMPROVEMENT	27,000	22,179	27,000	16,288	27,000
4905 WKS SALARY RECHARGE	83,820	81,353	93,204	70,620	99,696
4906 WKS O'HEAD RECHARGE	15,852	14,038	18,978	12,359	17,084
4907 AGENCY RECHARGES	0	0	0	6,474	0
OverHead Expenditure	135,674	125,353	149,009	116,490	160,866
1001 ROOM HIRES	700	863	770	622	630
1004 RENTAL INCOME	9,054	9,054	9,054	5,576	9,235
1030 RECHARGES	307	538	492	482	500
1040 INTERMENT FEES	36,000	26,473	33,000	25,878	34,650

Note : Amenities and Recreation Committee Management Accounts up to 31st January 2017 **APPENDIX A**

	<u>2015-16</u>		Agreed Budget	Actual YTD	<u>2017-18</u> Next Year Budget
	Budget	Actual			
1041 GRANT OF RIGHTS	2,500	1,379	1,100	1,102	1,155
1042 INTERMENT OF ASHES	5,300	5,294	5,500	2,520	2,100
1043 MEMORIAL FEES	9,300	10,160	9,900	6,646	9,450
1045 SANCTUM 2000 ASHES VAULTS	7,000	2,647	7,000	6,630	5,000
1046 Tree plaque income	0	0	0	2,333	0
Total Income	70,161	56,409	66,816	51,790	62,720
211 Net Expenditure	65,513	68,944	82,193	64,701	98,146
299 AMENITIES CAPITAL/REV PROJ					
4155 FOOTPATHS	6,500	0	6,500	0	6,500
4161 ALLOTMENTS	6,000	3,741	6,000	1,793	6,000
4163 PLAY AREA IMPROVEMENTS	30,000	42,297	30,000	0	30,000
4845 CAP NEW STREET FURNITURE	5,000	0	5,000	0	5,000
4866 NEW CEMETERY FUND	75,000	0	75,000	0	75,000
4991 TFR TO EARMARKED RSV	0	75,000	0	0	0
4992 TFR FR EARMARKED RSV	0	-12,297	0	0	0
OverHead Expenditure	122,500	108,741	122,500	1,793	122,500
Total Income	0	0	0	0	0
299 Net Expenditure	122,500	108,741	122,500	1,793	122,500

Note : Amenities and Recreation Committee Management Accounts up to 31st January 2017

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	2015-16		2016-17		2017-18
	Budget	Actual	Agreed Budget	Actual YTD	Next Year Budget
304	CHRISTMAS LIGHTS				
4167	NEW CHRISTMAS LIGHTS	8,000	3,708	8,000	8,000
4181	INSTALL, MAINTAIN & REMOVE	22,000	18,131	22,000	22,440
4183	STORAGE	2,000	1,553	2,000	1,832
4905	WKS SALARY RECHARGE	690	310	462	354
4906	WKS O'HEAD RECHARGE	125	24	124	35
4907	AGENCY RECHARGES	0	0	0	0
	OverHead Expenditure	32,815	23,727	32,586	32,661
1020	GRANTS REC'D GENERAL	125	0	125	0
1099	MISCELLANEOUS INCOME	0	150	0	0
	Total Income	125	150	125	0
304	Net Expenditure	32,690	23,577	32,461	32,661
305	FAIRS				
4001	SALARIES & WAGES	0	331	0	0
4005	HEALTH & SAFETY	1,698	4,276	1,698	7,921
4020	MISC. ESTABLISH COST	5,800	5,532	5,800	1,773
4905	WKS SALARY RECHARGE	5,734	5,812	9,180	6,014
4906	WKS O'HEAD RECHARGE	568	1,143	1,101	1,261

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	<u>2015-16</u>		Agreed Budget	Actual YTD	<u>2017-18</u>
	Budget	Actual			
4907 AGENCY RECHARGES	0	0	0	565	0
OverHead Expenditure	13,800	17,094	17,779	17,912	16,969
1004 RENTAL INCOME	14,100	14,627	14,100	14,100	14,100
Total Income	14,100	14,627	14,100	14,100	14,100
305 Net Expenditure	-300	2,467	3,679	3,812	2,869
<u>308 FISHERIES</u>					
4020 MISC. ESTABLISH COST	100	0	1,000	29	1,000
4905 WKS SALARY RECHARGE	165	2,474	2,084	2,163	2,807
4906 WKS O'HEAD RECHARGE	40	423	494	437	560
4907 AGENCY RECHARGES	0	0	0	189	0
OverHead Expenditure	305	2,897	3,578	2,817	4,367
1005 FIXTURES/PERMITS	800	730	1,000	1,258	1,200
Total Income	800	730	1,000	1,258	1,200
308 Net Expenditure	-495	2,167	2,578	1,559	3,167
<u>309 STREET FURNITURE</u>					
4046 EQUIPMENT	1,000	169	1,000	113	1,000

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	2015-16		2016-17		2017-18
	Budget	Actual	Agreed Budget	Actual YTD	Next Year Budget
4905 WKS SALARY RECHARGE	1,360	456	879	1,739	0
4906 WKS O'HEAD RECHARGE	208	67	138	413	0
4907 AGENCY RECHARGES	0	0	0	214	0
OverHead Expenditure	2,568	692	2,017	2,478	1,000
1004 RENTAL INCOME	1,260	1,260	1,260	945	0
1099 MISCELLANEOUS INCOME	0	10	0	0	0
Total Income	1,260	1,270	1,260	945	0
309 Net Expenditure	1,308	-578	757	1,533	1,000
Amenities & Recreation Cttee - Expenditure					
	441,437	396,734	472,139	265,575	479,000
Income	101,246	88,116	98,101	83,098	92,850
Net Expenditure	340,191	308,618	374,038	182,477	386,150
Total Budget Expenditure					
	441,437	396,734	472,139	265,575	479,000
Income	101,246	88,116	98,101	83,098	92,850
Net Expenditure	340,191	308,618	374,038	182,477	386,150