

## Abingdon-on-Thames Town Council

### Draft Minutes of the meeting of the Amenities and Recreation Committee held in Royse Court on Wednesday 24<sup>th</sup> May 2017 at 7.00pm.

#### **Present:**

Councillor Alice Badcock  
Councillor Robert Hall  
Councillor Jeanette Halliday  
Councillor Vicky Jenkins  
Councillor Jan Morter  
Councillor Lorraine Oates  
Councillor Helen Pighills  
Councillor Mike Badcock

Chairman  
Vice Chairman

ex-officio Chair of Finance & General Purposes  
Committee

#### **In Attendance:**

Mr Stephen Rich

Assistant Town Clerk & Head of Services  
(Clerk to the meeting)

Mr Timothy Badcock

Cemetery & Works Supervisor

#### A5. **Apologies**

Apologies for absence were received from Councillor Jan Morter, Mayor of Abingdon-on-Thames and Councillor Dennis Garrett

#### A6. **Declarations of Interest**

There were no declarations of interest raised at the meeting.

#### A7. **Minutes of the Previous Meeting**

It was **resolved** the Minutes of the previous meeting on 15<sup>th</sup> March 2017 be accepted as a correct record.

#### A8. **Matters Arising not covered elsewhere on the agenda**

Minute A14 – Drainage on Community Land – Awaiting quotation to provide suitable drainage for the Chilton Close entrance to the recreation area.

Minute A30 – A bench manufactured from recycled materials has been delivered and will be installed in Caldecott Road near the St John Ambulance Headquarters.

A9. **Financial Report**

The Committee received and considered the report of the Treasurer for the period from 1<sup>st</sup> April 2016 to 31<sup>st</sup> March 2017, as circulated with the agenda. The Committee **resolved** to approve the report.

A10. **Cemetery and Works Supervisor's Report**

The Committee received and considered the verbal report of the Cemetery and Works Supervisor as circulated with the agenda. It was **resolved** to accept the report.

A11. **New Cemetery**

Members were informed that the Town Clerk had submitted a request for a new cemetery to the District Council as part of Part Two of the Local Plan 2031.

A12. **Play Areas**

It was **resolved** that officers would report to the next meeting on any areas that require new or upgraded play equipment and that Members would visit their local play areas to acquaint themselves with the equipment already in use.

A13 **Cemetery Improvements**

The Committee **resolved** to set aside the current year's budget for cemetery improvements along with earmarked Cemetery Improvement reserves to tarmac the road in the Spring Road Cemetery. Officer were asked to report back to the committee on costings for this project.

A14. **Purchase of New Tractor**

The Committee **resolved** to recommend the Finance and General Purposes Committee that a new tractor plus add-on equipment be purchased to replace the current tractor on which repairs will potentially cost the Council more than the vehicle is worth.

The cost of the tractor would be approximately £28,000 but the cost of the additional items, as requested by the committee, would have to be determined. Funding for the purchase would be met from the vehicle and replacement reserve and a further amount from the equipment earmarked reserve.

A15. **Tree Survey**

Members were informed that the Council undertook a tree survey every four years, the last one being 2016. The Committee were informed that the survey could be viewed in

the office and that all the urgent work identified in the report had been undertaken. The Works Team were continuing to work through the report on the intermediate tasks.

#### A16. Christmas Lights

It was **resolved** to invite the Town Council's Christmas Lights contractor to the Amenities and Recreation Committee Meeting on Wednesday 7<sup>th</sup> February 2018 to discuss purchase of new Christmas light displays and to take advantage of the "sales" and discounts that are offered at that time of the year.

#### A17. Fisheries

It was **resolved** that the fees for the Abingdon Corporate Fisheries would remain the same as the Council announced in 2016 /2017 as follows:

<i>Permit</i>	<i>2017 / 2018 CHARGES</i>
<b>Visitors' Day Permit</b>	<b>£10</b>
<b>Concessions Visitors' Day Permit</b> Child 5 to 16 years of age Senior over age of 60	£5
<b>Family Day Permit</b> Max. 2 Adults & 2 Children	£20
<b>Season Permit</b>	£25
<b>Concessions Season Ticket</b> Child 5 to 16 years of age Senior over age of 60	£15
<b>Matches</b> no more than 30 pegs without prior agreement and review of charges	£50 + £5 per peg  Visiting Clubs by arrangement and charged at Visitors Day Permit rates.

Members were informed that new signage was required along the length of the Fisheries and that the Town Council had offered to work in partnership with the District Council who also wish to add new signage in the area. It was resolved that the new signage issue be delegated to the Town Clerk and Chairman of the Amenities and Recreation Committee.

#### A18. Publicity

It was **resolved** that the Abingdon Corporate Fisheries charges be advertised on the Town Council web site.

#### A19. Items for Next Meeting

It was **resolved** that the following items be place on the agenda of the next Amenities and Recreation Committee to be held on Wednesday 6<sup>th</sup> September 2017:

- Allotments
- New Cemetery
- Play Areas

A20. **Date of next Meeting**

Members were informed of the dates of future meetings of the Amenities and Recreation Committee which were:

- Wednesday 6<sup>th</sup> September 2017
- Wednesday 8<sup>th</sup> November 2017
- Wednesday 7<sup>th</sup> February 2018

The meeting rose at 7.58pm.

Signed ..... Date .....

DRAFT