

## Abingdon-on-Thames Town Council

### Draft minutes of the meeting of the Amenities and Recreation Committee held in Royse Room, Guildhall on Wednesday 28<sup>th</sup> November 2018 at 7.00pm.

#### **Present:**

Councillor Alice Badcock	Chairman
Councillor Robert Hall	
Councillor Jeanette Halliday	
Councillor Vicky Jenkins	
Councillor Lorraine Oates	
Councillor Helen Pighills	
Councillor Margaret Crick	Mayor of Abingdon-on-Thames (ex-officio)

#### **In Attendance:**

Mr Stephen Rich	Assistant Town Clerk & Head of Services (Clerk to the meeting)
Mr Timothy Badcock	Cemetery & Works Supervisor

#### A34. **Apologies**

Apologies for absence were received from Councillor Mike Badcock (ex-officio) (Chairman of Finance and General Purposes Committee) and Councillor Dennis Garrett

#### A35. **Declarations of Interest**

There were no declarations of interest raised at the meeting.

#### A36. **Minutes of the Previous Meeting**

It was **resolved** the Minutes of the previous meeting on 12<sup>th</sup> September 2018 be agreed as a correct record and signed by the Chairman.

#### A37. **Matters Arising not covered elsewhere on the agenda**

Item A12 – Play Areas – Maintenance had now been completed on the adult gym equipment in Boxhill and Ladygrove Paddock recreation areas.

Item A15 – Cemetery Mechanical Digger –.The order for the digger had been placed.

### A38. Financial Report

The Committee received and considered the report of the Treasurer / Responsible Financial Officer for the period from 1<sup>st</sup> April 2016 to 31<sup>st</sup> October 2018, as circulated with the agenda. The Committee **resolved** to approve the report.

The Committee also received the budget estimates for 2019 / 2020 and the report of the Treasurer / Responsible Financial Officer. The Committee resolved to accept the report and **recommended** that the following increase in charges be made:

- Cemetery Charges increase by 5%
- Allotment Rents increase by 5%
- Fishing charges – no increase.

It was also agreed that a **recommendation** be made to Finance and General Purposes Committee that the Suzuki Carry OU 02 WWE and the Nissan Kubistar RO 56 TYX be exchanged for one new vehicle in 2019 / 2020.

It was **resolved** that a salt bin be purchased and placed at the front of the Guildhall in Abbey Close from the Snow Clearance budget.

### A39. Cemetery and Works Supervisor's Report

The Committee received and considered the report of the Cemetery and Works Supervisor as circulated with the agenda. It was **resolved** to accept the report.

The Committee wished to thank all staff involved in the Remembrance weekend activities.

### A40. Tree Surveys

Due to a recent ruling in the Court of Appeal it was decided that a survey of the Council's tree stock take place every two years in the first and third years of a council's cycle. It was noted that extra funding had been allowed in the estimates for the survey in 2019 / 2020.

The Assistant Town Clerk informed the committee that a member of the public had requested trees in Boxhill Wood be cut back from the side of their property. The Committee were shown photographs and agreed with officers recommendation that the work did not warrant urgent action and will be assessed in the spring.

A41. **Abingdon In Bloom**

The Committee **resolved** that all flower displays for 2019 / 2020 should be vibrant in colour and that no anniversaries be commemorated.

A42. **Market Place**

It was **recommended** to the Finance and General Purposes Committee that a sum of £15,000 be included in the 2019 / 2020 budget estimates for replacing the bollards in the Market Place with those made from a man-made material.

A43. **Publicity**

The Committee did not request any items for publicity at this meeting.

A44. **Items for Next Meeting**

There were no items.

A45. **Date of next Meeting**

Members were reminded that the next Amenities and Recreation meeting would be held on:

- Wednesday 6<sup>th</sup> February 2019.

The meeting rose at 7.50pm.

Signed ..... Date .....  
Chairman