

28th May 2020

To all Members of the Community Services Committee:

Councillor Neil Fawcett - Chair

Councillor Lorraine Oates - Vice Chair

Councillor Andrew Coveney

Councillor Andy Foulsham

Councillor Alex Greenaway

Councillor Jim Halliday

Councillor Robert Maddison

Councillor Charlie Birks, Mayor of Abingdon-on-Thames (Ex-officio)

Councillor Samantha Bowring, Chair of F & G P Committee (Ex-officio)

All other Town Council members for Information only.

Dear Member

Your attendance is requested at a meeting of the Community Services Committee to be held on **Tuesday 2nd June 2020 at 7.00 pm.**

Due to the Covid-19 pandemic and in order to observe Government regulations the Town Council will hold this meeting online and not in person, in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 ("the 2020 Regulations").

The meeting ID will be forwarded to Members separately. Any members of the public who wish to attend should e-mail me at nigel.warner@abingdon.gov.uk and you will be sent the relevant link.

The meeting will be conducted in the same way, as far as possible, as a meeting in person. Members of the public may view the meeting online and may, with notice, make representations, ask questions and give evidence in respect of any item of business at agenda item 5.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at nigel.warner@abingdon.gov.uk and cc enquiries@abingdon.gov.uk.

Any queries on the agenda should also be directed to me.

Yours sincerely

Nigel Warner

Nigel Warner
Town Clerk/ signed electronically.

Abingdon Town Council - Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

- 1 To respond effectively and speedily to the climate emergency.
- 2 To develop a resilient, sustainable town which will provide a home for residents now and in the future.
- 3 To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
- 4 To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

AGENDA

1. Apologies for Absence

To receive any apologies for absence.

2. Declarations of Interest

To receive any Declarations of Interest from Members in relation to any items to be considered at the meeting, in accordance with the Local Code of Conduct.

3. **Statements and Questions from the Public**

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 7.00pm on Sunday 31st May 2020. This may either be by letter to the address above or by e-mail to enquiries@abingdon.gov.uk, with a copy to nigel.warner@abingdon.gov.uk.

4. **Minutes**

To sign as a correct record the draft minutes of the Community Services Committee meeting held on 11th February 2020.

5. **Matters Arising**

To discuss any matters arising from the previous minutes not covered elsewhere on the agenda.

Committee membership

Report of the Town Clerk

In a "normal" year all committee and their chairs retire at the Annual Meeting/ Mayor making, which by law has to take place in May. However due to the Covid-19 pandemic the law has been changed and Councils are not required to have an annual meeting until May 2021, although they may choose to do so. This Council's Annual Meeting, due on 6th May 2020, was postponed/ cancelled. The date of the Council's next annual meeting will for the Council to determine.

All committee places will remain in place until such time as determined by the Council. Although appointment of chairs and vice-chairs is a matter for individual committees, the same approach is being taken in relation to these appointments.

6. **Grant Applications**

To consider the report of the Town Clerk relating to the above.

7. **Events**

To receive and consider the report of the Town Clerk in relation to the above.

8. **Financial Report**

To consider the report of the Treasurer/Responsible Financial Officer in relation to the above.

9. **Environmental implications**

The Committee is requested, if it has not already done so, to consider the environmental implications in relation to matters on the agenda, in particular having regard to the Council's resolution in relation to the Climate Change Emergency.

10. **Publicity**

All meetings of the Council and its Committees are open to the press and the public and agendas, reports and minutes are published on the website. However there may be items which the Committee wish to publicise through the Council's various communication channels and Members are requested to consider any such matters under this agenda item.

11. **Date of next meeting**

To note the dates of the Committee meetings for the 2020/21 municipal year:

12. **Exclusion of the public, including the press**

The Chair will move:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

There will be an adjournment of five minutes and Members will be requested to join the confidential session using a separate meeting ID

13. **Markets**

To receive and consider the confidential report of the Town Clerk in relation to the above.

14. **Market Place**

To receive and consider the confidential report in relation to the above.