

17 May 2016

To: All Members of the **Amenities and Recreation Committee:**

Councillor Sandy Lovatt - Chairman  
Councillor Helen Pighills - Vice Chairman  
Councillor Dennis Garrett  
Councillor Robert Hall  
Councillor Vicky Jenkins  
Councillor Jan Morter  
Councillor Lorraine Oates

The Mayor of Abingdon - (ex-officio)  
Chairman of Finance and General Purposes Committee - (ex-officio)

To: All other Town Council members for Information only.

Dear Sir/Madam

Your attendance is requested at a meeting of the Amenities & Recreation Committee to be held on **Wednesday 25<sup>th</sup> May 2016** at **7.00 pm** in the meeting room at the Town Council offices, Roysse Court.

Yours faithfully

N. E. Warner  
Town Clerk

## **AGENDA**

### 1. **Apologies for Absence**

To receive any apologies for absence.

### 2. **Declarations of Interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting, in accordance with the Local Code of Conduct.

### 3 **Minutes**

To sign as a correct record the minutes of the meeting held on 10<sup>th</sup> February 2016 (attached).

### 4 **Matters Arising not covered elsewhere on the agenda**

To discuss any matters arising from the previous minutes not covered elsewhere on the agenda.

Item A42 – Play Areas – The work on the play areas safety surfaces is now completed.

Item A52 – Town Entry signs have been ordered.

Item A54 – New Cemetery – contact has been made with the District Council to include a new cemetery as part of the Local Plan Part 2.

Item A55 – Tree Survey – The tree survey for 2016 has been completed and now needs studying by officers before orders are issued for work to be undertaken where necessary. Members are asked to delegate this work to the Town Clerk and the Chairman of Amenities and Recreation to work within the budget provided.

### 5 **Financial Report**

To receive and consider the financial report for the year April to March 2015 / 2016.

### 6. **Amenities and Recreation Committee Overview**

The Assistant Town Clerk and Head of Services will make a presentation to the Committee on the work of the Amenities and Recreation Committee.

7 **Cemetery and Works Supervisor's Report**

To receive the Cemetery and Works Supervisor's Report (to follow)

8. **Christmas Lights Working Group.**

To appoint a Christmas Lights Working Group for the ensuing municipal year. The Working Group normally consists of three Members.

9 **New Cemetery**

This item will appear as a standard item each meeting. See Matters Arising for actions so far.

10 **Resurfacing of Spring Road Cemetery Entrance.**

A quote has been received to resurface the entrance to the Spring Garden cemetery which is currently in a bad condition. The quote has come in at £15,500 and your officers recommend acceptance. This will be funded from the Cemetery improvement budget and Members are requested to instruct their officers accordingly.

10. **Play Equipment**

A capital budget of £30,000 has been set aside in the budget for 2016 / 2017 for play area improvements. Members are asked to consider what the play area requirements are for this financial year and instruct their officers accordingly.

11. **Fishing**

Members are requested to undertake a review of the fishing charges for the Abingdon-on-Thames Corporate Fisheries. Members should refer to the increases of 2015 / 2016 and the lack of matches since. Members may wish to set a small group up to report back to the Committee at a future meeting.

12. **Visits to Town Council Facilities**

Members of the Amenities and Recreation Committee may wish to visit the different Town Council facilities that they are responsible for. If so the Committee may wish to name a date so that arrangements can be made for the visit.

13. **Publicity**

The Committee is requested to consider any items on the agenda which would benefit from publicity.

14 **Items for Next Meeting**

Members are requested to consider items to be included on the agenda of the next meeting of the Amenities and Recreation Committee. This will enable officers to explore future items with a view to giving some guidance at future meetings.

15 **Dates of meetings for 2016/17**

Due to a clash of dates with District Council meetings it has been requested that the Amenities and Recreation meetings be changed as follows:

- Meeting to be held on 7<sup>th</sup> September amended to 31<sup>st</sup> August 2016
- “ “ “ “ “ 30<sup>th</sup> November amended to 7<sup>th</sup> December 2016
- “ “ “ “ “ 1<sup>st</sup> March amended to 22<sup>nd</sup> February 2017

16 **Exclusion of the public, including the Press**

The Chairman will move:

That in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.