

11th June 2020

To: All Members of the Finance and General Purposes Committee

Cllr Samantha Bowring	Chair
Cllr Jim Halliday	Vice-Chair, Chair Amenities & Recreation Cttee
Cllr Gabby Barody	
Cllr Margaret Crick	Chair, Guildhall Cttee
Cllr Eric de la Harpe	
Cllr Neil Fawcett	Chair, Community Services Cttee
Cllr Andy Foulsham	
Cllr Patrick Lonergan	Chair, County Hall Museum Management Cttee
Cllr Ulrike Rowbottom	
Cllr Charlie Birks	Mayor (ex-officio)

To: All Other Members for Information

Dear Member

Your attendance is requested at a **Meeting of the Finance and General Purposes Committee** to be held on **Tuesday 16th June 2020 at 7pm.**

Due to the Covid-19 pandemic and in order to comply with Government regulations the Town Council will hold this meeting online and not in person, in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”).

The meeting ID will be forwarded to Members separately. Any members of the public who wish to attend should e-mail me at nigel.warner@abingdon.gov.uk and you will be sent the relevant link.

The meeting will be conducted in the same way, as far as possible, as a meeting in person. Members of the public may view the meeting online and may, with

notice, make representations, ask questions and give evidence in respect of any item of business at agenda item 5.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at nigel.warner@abingdon.gov.uk and cc enquiries@abingdon.gov.uk

Any queries on the agenda should also be directed to me.

Yours sincerely

Nigel Warner

Nigel Warner
Town Clerk/ signed electronically

Abingdon Town Council - Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

- 1 To respond effectively and speedily to the climate emergency.
- 2 To develop a resilient, sustainable town which will provide a home for residents now and in the future.
- 3 To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
- 4 To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

A G E N D A

SECTION I (Open to the Public Including the Press)

1 Apologies

To receive any apologies for absence.

2 **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3 **Minutes**

To sign as a correct record the attached draft minutes of the meetings of the Finance & General Purposes Committee of 26th May 2020.

4 **Matters arising**

To consider any matters arising from the above and which not covered elsewhere on the agenda.

5 **Statements and Questions from the Public**

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 8pm on Sunday 14th June 2020. This may either be by letter to the address above or by e-mail to enquiries@abingdon.gov.uk, with a copy to nigel.warner@abingdon.gov.uk.

6 **Matters Referred**

Amenities and Recreation Committee of 9th June 2020

It was noted that a sum of £2,000 was allocated in the budget as a grant to each allotment association. The Committee considered a request from the West End Allotment Association for an additional £1,000 having spent the £2,000 allowance already budgeted for this year. The original grant had been spent on fenceposts and a skip and the Allotment Association had requested the additional £1,000 towards clearing an area of land between plots 26 and 38 to allow the area to be used for allotments. It was noted that all plots were now rented out and there was a waiting list. The application stated that they Association were content for the Council to treat the additional grant as an advance against the 2021/22 grant allocation.

Recommended: that, in accordance with its powers under the Small Holdings and Allotments Act 1908, the request from West End Allotment be approved and that an additional grant of £1,000 be awarded for the purpose to improve land as set out in the application. The additional grant to be under by supplementary estimate, this sum to be treated as an advance against the 2021/22 grant allocation and the matter reviewed during the budget setting cycle.

7 **Financial update**

Report of the Treasurer / Responsible Financial Officer.

8 **Coronavirus – COVID19**

Report of the Town Clerk and of the Treasurer/ RFO.

9 **Community Infrastructure Levy – policy**

Report of the Town Clerk.

10 **Report of the Town Clerk**

This to include an update in relation to the Neighbourhood Development Plan.

11 **Environmental implications**

The Committee is requested, if it has not already done so, to consider the environmental implications in relation to matters on the agenda, in particular having regard to the Council's resolution in relation to the Climate Change Emergency. Note that this matter will be further addressed at all future meetings.

12 **Publicity**

All meetings of the Council and its Committees are open to the press and the public and agendas, reports and minutes are published on the website. However, there may be items which the Committee wish to publicise through the Council's various communication channels and Members are requested to consider any such matters under this agenda item.

13 **Meetings for 2020/21 future meetings**

In accordance with the Council's draft calendar of meetings (subject to approval by the Town Council), meetings are scheduled as follows:

21st July
13th October
24th November
8th December (reserve)
12th / 13th January 2021
9th February
30th March
15th June

14 **Exclusion of the public, including the press**

The Chair will move:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

15 **Confidential appendix to the minutes**

To sign as a correct record the confidential appendix to the minutes of the meeting of 26th May 2020 and to consider any matters arising not covered elsewhere on the agenda (previously circulated).

16 **Matters Referred from other committees**

To receive and consider the confidential report of the Town Clerk.

17 **Report of the Town Clerk**

To receive and consider the confidential report of the Town Clerk.

The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing enquiries@abingdon.gov.uk or telephoning 01235 522642.