

**Abingdon-on-Thames Town Council**

**Annual Meeting and Mayor-Making**

**Monday 13<sup>th</sup> May 2019**

**Report of the Town Clerk**

**AGENDA ITEM 8a: ELECTIONS FOR ABINGDON-ON-THAMES TOWN COUNCIL**

Elections for the Council of Abingdon-on-Thames were held on 2<sup>nd</sup> May 2019 and the following were elected to the Council:

**Abbey Ward**

Cheryl Briggs (Green)  
Helen Pighills (Liberal Democrat)

**Caldecott Ward**

Samantha Bowring (Liberal Democrat)  
Andrew Coveney (Liberal Democrat)  
Neil Fawcett (Liberal Democrat)  
Alex Greenaway (Liberal Democrat)

**Dunmore Ward**

Margaret Crick (Liberal Democrat)  
Andy Foulsham (Liberal Democrat)  
Pat Lonergan (Liberal Democrat)  
Ulrike Rowbottom

**Fitzharris Ock Ward**

Eric de la Harpe (Liberal Democrat)  
Jeanette Halliday (Liberal Democrat)

**Fitzharris Wildmoor Ward**

Robert Maddison (Liberal Democrat)

**Northcourt Ward**

Gabby Barody (Liberal Democrat)  
Grace Clifton (Liberal Democrat)

Peachcroft Ward

Charlie Birks (Liberal Democrat)  
Jim Halliday (Liberal Democrat)  
Lorraine Oates (Liberal Democrat)  
Andrew Skinner (Liberal Democrat)

Following the elections the balance of the groups is as follows:

Liberal Democrat Group	18 Members;
Green	1 Member.

Nigel Warner  
Town Clerk  
10<sup>th</sup> May 2019

**Abingdon-on-Thames Town Council**

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**Report of the Town Clerk**

**AGENDA ITEM 8b: MEMBERSHIP OF COUNCIL COMMITTEES AND SUB-COMMITTEES**

**Standing Committees**

Most of the Council's business is delegated to the Committees of the Council. The terms of reference and size of each Committee are detailed in the Council's document "Council and Committee Terms of Reference."

Following the Council elections on 2<sup>nd</sup> May 2019 the Council now needs to appoint its committees.

Standing Orders require that: *"Membership of Committees and Sub-Committees shall take into account the spirit of the provision of Section 15 (4) of the Local Government and Housing Act 1989, concerning the allocation of places between representatives of any political groups."*

The following nominations have been made and it will be **proposed** that the following committees are appointed for the period to the next Annual Meeting in May 2020. Note that the Chairs and Vice Chairs are appointed by and subject to the agreement of the respective committees, some of which will meet during an adjournment of this evening's Council meeting.

**Amenities & Recreation Committee**

Cllr Jim Halliday (Chair)  
Cllr Andrew Coveney (Vice Chair)  
Cllr Charlie Birks  
Cllr Grace Clifton  
Cllr Eric de la Harpe  
Cllr Jeanette Halliday  
Cllr Robert Maddison

**Community Services Committee**

Cllr Neil Fawcett (Chair)  
Cllr Lorraine Oates (Vice Chair)  
Cllr Andrew Coveney  
Cllr Andy Foulsham  
Cllr Alex Greenaway  
Cllr Jim Halliday  
Cllr Robert Maddison

### County Hall Museum Management Committee

Cllr Patrick Lonergan (Chair)  
Cllr Helen Pighills (Vice Chair)  
Cllr Cheryl Briggs  
Cllr Andy Foulsham  
Cllr Lorraine Oates

### Green Scrutiny Committee

Cllr Eric de la Harpe (Chair)  
Cllr Andrew Coveney (Vice Chair)  
Cllr Charlie Birks  
Cllr Andy Foulsham  
Cllr Robert Maddison  
Cllr Ulrike Rowbottom

### Guildhall Committee

Cllr Margaret Crick (Chair)  
Cllr Grace Clifton (Vice Chair)  
Cllr Cheryl Briggs  
Cllr Neil Fawcett

### Planning, Highways and Consultations Committee

Cllr Jeanette Halliday (Chair)  
Cllr Lorraine Oates (Vice Chair)  
Cllr Charlie Birks  
Cllr Alex Greenaway  
Cllr Patrick Lonergan

### Traffic Advisory Committee (Town Council members).

Cllr Andrew Coveney  
Cllr Eric de la Harpe  
Cllr Andy Foulsham  
Cllr Jeanette Halliday  
Cllr Patrick Lonergan

*This is a joint committee with other authorities and its Chair and Vice-Chair are appointed at the first meeting of the Committee.*

### Finance and General Purposes Committee

Membership comprises Chairs of:

Amenities and Recreation Committee (Cllr Jim Halliday F and GP Chair/ Deputy Leader)

Community Services Committee (Cllr Neil Fawcett)

County Hall Museum Management Committee (Cllr Pat Lonergan)

Guildhall Committee (Cllr Margaret Crick)

Planning, Highways and Consultations Committee (Cllr Jeanette Halliday)

Plus:

Cllr Gaby Barody  
Cllr Samantha Bowring (Chair F and GP and Leader)  
Cllr Eric de la Harpe  
Cllr Andy Foulsham  
Cllr Ulrike Rowbottom

Note that at agenda item 9 the Mayor will move a motion to adjourn the meeting of the Council to permit meetings to take place of the Council's Standing Committees. This will to allow the Committees to appoint their Chairs and Vice-Chairs, these positions being ones that the Committees must appoint and not the Council. Following the appointment of the committee Chairs, the Finance and General Purposes Committee will be constituted for the year and will then be able to elect a Chair (also known as Leader of the Council) as well as a Vice-Chair.

### **SUB-COMMITTEES**

**To note** that under Council and Committee Terms of Reference shall be appointed by the relevant Committees.

### **OTHER GROUPS**

(a) The Council is requested to appoint a Personnel Appeals Panel of 3 Members for the period to the next Annual Meeting (May 2020). This Panel would need to meet at short notice and therefore requires flexibility in its appointment. It is recommended that appointment of this panel is delegated to the Mayor and the Leader (Chair Finance and General Purposes Committee).

(b) The Council should **note** that Standing Committees also have the power to establish Working Groups to assist in the delivery of specific tasks and should be time bound.

Committees, Sub-Committees and Working Groups also have the power to co-opt non-Members.

(c) Finally it should be **noted** that the Mayor and the Chair of the Finance and General Purposes Committee (Leader) are ex-officio voting Members of all Council Standing Committees and ex-officio non-voting Members of all other Council bodies.

Nigel Warner  
Town Clerk  
10<sup>th</sup> May 2019.

## ABINGDON-ON-THAMES TOWN COUNCIL –CALENDAR OF MEETINGS FOR 2019-2020

<b>Planning &amp; Highways</b> <b><i>Mondays</i></b> 7.00pm unless otherwise stated	14 <sup>th</sup> May (Tuesday) 3 <sup>rd</sup> June 24 <sup>th</sup> June	15 <sup>th</sup> July 5 <sup>th</sup> August 27 <sup>th</sup> August ( <i>Tuesday</i> ) 16 <sup>th</sup> September 14 <sup>th</sup> October	4 <sup>th</sup> November 25 <sup>th</sup> November 16 <sup>th</sup> December 6 <sup>th</sup> January	27 <sup>th</sup> January 2020 17 <sup>th</sup> February 9 <sup>th</sup> March 30 <sup>th</sup> March 20 <sup>th</sup> April	<b><i>FIRST CYCLE OF</i></b> <b><i>2020/21</i></b> 14 <sup>th</sup> May ( <i>Thursday</i> ) 1 <sup>st</sup> June 22 <sup>nd</sup> June
<b>Amenities and Recreation</b> <b><i>Wednesdays</i></b> 7.00pm unless otherwise stated	11 <sup>th</sup> June (Tuesday)	4 <sup>th</sup> September	27 <sup>th</sup> November	26 <sup>th</sup> February 2020	10 <sup>th</sup> June
<b>County Hall Museum Management</b> <b><i>Thursdays</i></b> 7.00pm unless otherwise stated	13 <sup>th</sup> June	12 <sup>th</sup> September	12 <sup>th</sup> December	12 <sup>th</sup> March 2020	11 <sup>th</sup> June
<b>Guildhall</b> <b><i>Thursdays</i></b> 7.00pm unless otherwise stated	23 <sup>rd</sup> May	5 <sup>th</sup> September	5 <sup>th</sup> December	5 <sup>th</sup> March 2020	21 <sup>st</sup> May

<b>Community Services</b> <b>Tuesdays</b> 7.00pm unless otherwise stated	21 <sup>st</sup> May	20 <sup>th</sup> August	19 <sup>th</sup> November	11 <sup>th</sup> February 2020	19 <sup>th</sup> May
<b>Finance &amp; General Purposes</b> <b>Tuesdays</b> 7.00pm unless otherwise stated	18 <sup>th</sup> June	18 <sup>th</sup> September (Wednesday)	14 <sup>th</sup> January 2020 (budget)  21 <sup>st</sup> January	17 <sup>th</sup> March 2020	16 <sup>th</sup> June
<b>Town Council</b> <b>Wednesdays</b> 7.00pm unless otherwise stated	13 <sup>th</sup> May (Monday): Annual Meeting and Mayor Making)  26 <sup>th</sup> June	25 <sup>th</sup> September	29 <sup>th</sup> January 2020	25 <sup>th</sup> March	6 <sup>th</sup> May (Annual Meeting and Mayor Making)  24 <sup>th</sup> June
<b>Traffic Advisory Committee Meetings:</b> <b>Wednesday 19<sup>th</sup> June 2019</b> <b>Wednesday 13<sup>th</sup> November 2019</b> <b>Wednesday 18<sup>th</sup> March 2020</b>  <b>Annual Parish Meeting – Tuesday 10<sup>th</sup> March 2020 at 7.00pm</b>					

**Revised version, issued: 13<sup>th</sup> May 2019.**