

Annual Budget - By Committee (Actual YTD Month 5)

Note: County Hall Museum Management Accounts up to 31st August 2020 Finance Report APPENDIX A

| | | <u>2019-20</u> | | <u>2020-21</u> | | | | | | <u>2021-22</u> | | |
|--|--------------------------------|----------------|--------------|-----------------|--------------|--------------|----------|--------------|------------|----------------|----------|-----------------|
| | | Budget | Actual | Brought Forward | Net Virement | Agreed | EMR | Total | Actual YTD | Agreed | EMR | Carried Forward |
| <u>CH Museum Management Committee</u> | | | | | | | | | | | | |
| <u>101</u> | <u>MUSEUM</u> | | | | | | | | | | | |
| 1013 | Museum Friends donations | 0 | 2,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1020 | GRANTS REC'D GENERAL | 2,000 | 350 | 0 | 0 | 500 | 0 | 500 | 0 | 0 | 0 | 0 |
| 1022 | DONATIONS REC'D | 6,500 | 6,493 | 0 | 0 | 6,500 | 0 | 6,500 | 3 | 0 | 0 | 0 |
| | Total Income | 8,500 | 8,843 | 0 | 0 | 7,000 | 0 | 7,000 | 3 | 0 | 0 | 0 |
| 4001 | SALARIES & WAGES | 139,108 | 116,591 | 0 | 0 | 121,650 | 0 | 121,650 | 46,592 | 0 | 0 | 0 |
| 4003 | AGENCY SERVICE AGREEMENTS | 16,150 | 15,771 | 0 | 0 | 16,039 | 0 | 16,039 | 3,943 | 0 | 0 | 0 |
| 4008 | OTHER STAFF-RELATED | 1,500 | 960 | 0 | 0 | 1,000 | 0 | 1,000 | 75 | 0 | 0 | 0 |
| 4011 | RATES | 11,000 | 10,689 | 0 | 0 | 12,375 | 0 | 12,375 | 5,146 | 0 | 0 | 0 |
| 4012 | WATER RATES | 475 | 269 | 0 | 0 | 368 | 0 | 368 | 127 | 0 | 0 | 0 |
| 4014 | ELECTRICITY & GAS | 13,081 | 16,037 | 0 | 0 | 13,080 | 0 | 13,080 | 3,436 | 0 | 0 | 0 |
| 4016 | JANITORIAL | 6,509 | 7,043 | 0 | 0 | 6,515 | 0 | 6,515 | 777 | 0 | 0 | 0 |
| 4017 | REFUSE DISPOSAL | 819 | 448 | 0 | 0 | 833 | 0 | 833 | 0 | 0 | 0 | 0 |
| 4020 | MISC. ESTABLISH COST | 205 | 92 | 0 | 0 | 150 | 0 | 150 | 0 | 0 | 0 | 0 |
| 4021 | Phone / internet / alarm lines | 1,300 | 2,327 | 0 | 0 | 2,489 | 0 | 2,489 | 953 | 0 | 0 | 0 |
| 4023 | STATIONERY | 623 | 488 | 0 | 0 | 500 | 0 | 500 | 0 | 0 | 0 | 0 |
| 4024 | PHOTOCOPIER | 2,814 | 1,894 | 0 | 0 | 2,543 | 0 | 2,543 | 619 | 0 | 0 | 0 |
| 4025 | INSURANCE | 6,823 | 5,386 | 0 | 0 | 5,500 | 0 | 5,500 | 6,023 | 0 | 0 | 0 |
| 4026 | SUBSCRIPTIONS | 154 | 250 | 0 | 0 | 153 | 0 | 153 | 0 | 0 | 0 | 0 |
| 4032 | PUBLICITY/MARKETING | 2,700 | 2,569 | 0 | 0 | 3,300 | 0 | 3,300 | 0 | 0 | 0 | 0 |
| 4040 | PROPERTY/ EQUIPMENT | 9,000 | 11,047 | 0 | 0 | 15,000 | 0 | 15,000 | 8,714 | 0 | 0 | 0 |
| 4042 | MAINTEN'CE CONTRACTS | 4,030 | 4,503 | 0 | 0 | 4,145 | 0 | 4,145 | 2,113 | 0 | 0 | 0 |

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| | | <u>2019-20</u> | | <u>2020-21</u> | | | | | <u>2021-22</u> | | | |
|------------|---------------------------------------|------------------|------------------|-----------------|--------------|------------------|----------|------------------|-----------------|----------|----------|-----------------|
| | | Budget | Actual | Brought Forward | Net Virement | Agreed | EMR | Total | Actual YTD | Agreed | EMR | Carried Forward |
| 4061 | BANK CHARGES | 1,065 | 1,058 | 0 | 0 | 1,039 | 0 | 1,039 | 404 | 0 | 0 | 0 |
| 4068 | BAD DEBTS W/OFF | 0 | 262 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4101 | EXHIBITION COSTS | 2,000 | 2,115 | 0 | 0 | 2,000 | 0 | 2,000 | 0 | 0 | 0 | 0 |
| 4105 | EVENTS (free admission) | 360 | 272 | 0 | 0 | 300 | 0 | 300 | 0 | 0 | 0 | 0 |
| 4108 | EDUCATION AND FAMILIES | 2,000 | 1,403 | 0 | 0 | 2,000 | 0 | 2,000 | 0 | 0 | 0 | 0 |
| 4190 | Conservation | 461 | 437 | 0 | 0 | 461 | 0 | 461 | 0 | 0 | 0 | 0 |
| 4501 | Consultancy fees | 0 | 0 | 0 | 0 | 10,000 | 0 | 10,000 | 0 | 0 | 0 | 0 |
| 4899 | Deferred Grants Credit | 0 | -49,829 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4900 | Depreciation Charged | 0 | 62,903 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4905 | WKS SALARY RECHARGE | 541 | 434 | 0 | 0 | 104 | 0 | 104 | 34 | 0 | 0 | 0 |
| 4906 | WKS O'HEAD RECHARGE | 63 | 79 | 0 | 0 | 18 | 0 | 18 | 2 | 0 | 0 | 0 |
| 4907 | AGENCY RECHARGES | 10 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 4992 | TFR FR EARMARKED RSV | 0 | -50 | 0 | 0 | -5,680 | 0 | -5,680 | -5,630 | 0 | 0 | 0 |
| 4999 | ASSETS CAPITALISED | 0 | 2,810 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Overhead Expenditure | 222,791 | 218,260 | 0 | 0 | 215,882 | 0 | 215,882 | 73,327 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (214,291) | (209,418) | | | (208,882) | | (208,882) | (73,324) | 0 | | |
| 102 | <u>MUSEUM TRADING</u> | | | | | | | | | | | |
| 1002 | ROOF VISITS | 6,000 | 5,278 | 0 | 0 | 5,700 | 0 | 5,700 | 0 | 0 | 0 | 0 |
| 1003 | EVENTS INCOME | 745 | 975 | 0 | 0 | 745 | 0 | 745 | 0 | 0 | 0 | 0 |
| 1016 | Commissions rec'd on sales | 100 | 53 | 0 | 0 | 100 | 0 | 100 | 0 | 0 | 0 | 0 |
| 1050 | SALES | 3,750 | 5,078 | 0 | 0 | 4,500 | 0 | 4,500 | 8 | 0 | 0 | 0 |
| 1099 | MISCELLANEOUS INCOME | 328 | 388 | 0 | 0 | 300 | 0 | 300 | 70 | 0 | 0 | 0 |
| | Total Income | 10,923 | 11,772 | 0 | 0 | 11,345 | 0 | 11,345 | 78 | 0 | 0 | 0 |

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| | | <u>2019-20</u> | | <u>2020-21</u> | | | | | | <u>2021-22</u> | | |
|--|---------------------------------------|------------------|------------------|-----------------|--------------|------------------|----------|------------------|-----------------|----------------|----------|-----------------|
| | | Budget | Actual | Brought Forward | Net Virement | Agreed | EMR | Total | Actual YTD | Agreed | EMR | Carried Forward |
| 3001 | COST OF SALES | 2,500 | 5,111 | 0 | 0 | 2,000 | 0 | 2,000 | 15 | 0 | 0 | 0 |
| 3003 | Cost of Events | 500 | 165 | 0 | 0 | 400 | 0 | 400 | 0 | 0 | 0 | 0 |
| | Direct Expenditure | 3,000 | 5,277 | 0 | 0 | 2,400 | 0 | 2,400 | 15 | 0 | 0 | 0 |
| 4991 | TFR TO EARMARKED RSV | 0 | 348 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Overhead Expenditure | 0 | 348 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | 7,923 | 6,147 | | | 8,945 | | 8,945 | 63 | 0 | | |
| 104 | Museum cafe | | | | | | | | | | | |
| 1135 | REFRESHMENTS | 13,402 | 9,824 | 0 | 0 | 8,563 | 0 | 8,563 | 0 | 0 | 0 | 0 |
| | Total Income | 13,402 | 9,824 | 0 | 0 | 8,563 | 0 | 8,563 | 0 | 0 | 0 | 0 |
| 3055 | REFRESHMENT COSTS | 6,092 | 4,539 | 0 | 0 | 3,114 | 0 | 3,114 | 0 | 0 | 0 | 0 |
| | Direct Expenditure | 6,092 | 4,539 | 0 | 0 | 3,114 | 0 | 3,114 | 0 | 0 | 0 | 0 |
| 4001 | SALARIES & WAGES | 22,436 | 19,962 | 0 | 0 | 25,359 | 0 | 25,359 | 7,362 | 0 | 0 | 0 |
| | Overhead Expenditure | 22,436 | 19,962 | 0 | 0 | 25,359 | 0 | 25,359 | 7,362 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (15,126) | (14,677) | | | (19,910) | | (19,910) | (7,362) | 0 | | |
| CH Museum Management Committee - Income | | 32,825 | 30,439 | 0 | 0 | 26,908 | 0 | 26,908 | 81 | 0 | 0 | 0 |
| | Expenditure | 254,319 | 248,386 | 0 | 0 | 246,755 | 0 | 246,755 | 80,704 | 0 | 0 | 0 |
| | Movement to/(from) Gen Reserve | (221,494) | (217,947) | | | (219,847) | | (219,847) | (80,624) | 0 | | |

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|---------------------------------------|------------------|------------------|-----------------|--------------|------------------|-----|------------------|-----------------|----------------|-----|-----------------|
| | Budget | Actual | Brought Forward | Net Virement | Agreed | EMR | Total | Actual YTD | Agreed | EMR | Carried Forward |
| Total Budget Income | 32,825 | 30,439 | 0 | 0 | 26,908 | 0 | 26,908 | 81 | 0 | 0 | 0 |
| Expenditure | 254,319 | 248,386 | 0 | 0 | 246,755 | 0 | 246,755 | 80,704 | 0 | 0 | 0 |
| Movement to/(from) Gen Reserve | <u>(221,494)</u> | <u>(217,947)</u> | | | <u>(219,847)</u> | | <u>(219,847)</u> | <u>(80,624)</u> | <u>0</u> | | |