

**ABINGDON-ON-THAMES TOWN COUNCIL
COMMUNITY SERVICES COMMITTEE
TUESDAY 9th MARCH 2021**

Agenda item 15: Report of the Communications, Marketing and Events Officer
APPENDIX A

Event	Venue	When	Lead org	Lead person	For	Aim	Needs	Cost	Risk
Bun throwing	Market place	Main national day	ATC	Louise	Wider community, visitors,	Bounce back, cohesion, heritage	Buns, staff, paperwork	£5,000	Weather, managing crowd
Beacon as Diamond	Museum roof	As advised	ATC	Dan	Everyone	National	Beacon	?	Fire
Fun & music in Park as Diamond	Trendells' Garden	Core days	ATC	Neil & Helen	Everyone	Bounce back, cohesion	Staff, extensive organisation	£20000	Weather
Old style fun in park As golden	Trendell's Garden? Abbey Meadow	Core days	ATC, community group?	Neil & Helen	Families	Bounce back, cohesion	Staff, extensive organisation	?	Weather
Jubilee Concert	Bandstand? St Helen's; Abbey Hall	Core days	Abingdon Band	?	Interested people	Culture	Support	Raise funds	Weather
Mayor's Ball. As diamond	Function venue, Guildhall; Abbey		ATC	Mayor; Louise	Civic people	Culture	Venue, organiser	?	Managing crowd
1950's party	Guildhall? Function venue	Week of	ATC	Louise	Civic plus	Culture, fund raise	Venue, organiser	Raise funds	Managing crowd
Community screenings	Trendell's Garden	National day	ATC	?	Wider community	National		Likely to be high	Managing crowd
Invite royal visitors		Week, core days if poss	ATC	Felicity Dick	Everyone	Civic pride, national, feel good	To know how	?	Security

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Community Fashion show	Guildhall; Big Top? Function venue	Week	ATC? College? Cinema?	?	Community	Culture, cohesion. Inclusivity	Venue, co-ordination, publicity, stage, sound system	£5000? Make ticketed? Raise funds?	Managing crowd
Street party style event	Market Place	Core days	ATC	Louise	Community. Older or families?	Inclusivity, cohesion, bounce back	Tables and chairs, decorations, catering	?	Weather, managing crowd
Ock street street party as diamond	Ock Stret	Core days	ATC	Louise	Community particularly Ock Street	Culture, cohesion. Inclusivity	Co-ordination	?	Weather, managing crowds
Parade	TBC longer route if decen	Core days	ATC? Chamber?	?	Community groups, businesses. Audience all community	Economic bounce back. Community Group bounce back	Route, road closures, buy in, legal info	Fee?	Weather, managing crowd
Big Top	Abbey Meadow? Trendells Garden, Albert Park	Core or full week	ATC	Louise	Range	Community groups, youth, cultural	A big top, power, porta-loos, vehicle access, sufficient space	Likely to be high	Logistics, organisation, crowd management
Boat Party/Event	River Thames	Core days	ATC	?	Interested people	Culture	Boat, organisation	?	Health and Safety around open water, Weather, managing crowd