

6th February 2020
Rev. 10th February 2020

To all Members of the Community Services Committee:

Councillor Neil Fawcett - Chair
Councillor Lorraine Oates - Vice Chair
Councillor Andrew Coveney
Councillor Andy Foulsham
Councillor Alex Greenaway
Councillor Jim Halliday
Councillor Robert Maddison
Councillor Charlie Birks, Mayor of Abingdon-on-Thames (Ex-officio)
Councillor Samantha Bowring, Chair of F & G P Committee (Ex-officio)
All other Town Council members for Information only.

Dear Member

Your attendance is requested at a meeting of the Community Services Committee to be held on **Tuesday 11th February 2020 at 7.00 pm**, in the Old Magistrates' Court, the Guildhall, Abingdon.

Yours sincerely

Nigel Warner

Nigel Warner
Town Clerk/ signed electronically.

Abingdon Town Council - Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

- 1 To respond effectively and speedily to the climate emergency.
- 2 To develop a resilient, sustainable town which will provide a home for residents now and in the future.
- 3 To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
- 4 To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

AGENDA

1. Apologies for Absence

To receive any apologies for absence.

2. Declarations of Interest

To receive any Declarations of Interest from Members in relation to any items to be considered at the meeting, in accordance with the Local Code of Conduct.

3. Statements and Questions from the Public

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 7.00pm on Sunday 9th February 2020. This may either be by letter to the address above or by e-mail to enquiries@abingdon.gov.uk, with a copy to nigel.warner@abingdon.gov.uk.

4. Minutes

To sign as a correct record the draft minutes of the Community Services Committee meeting held on 17th December 2019 (previously circulated, attached).

5. **Matters Arising**

To discuss any matters arising from the previous minutes not covered elsewhere on the agenda.

6. **Summer Events Sub Committee**

To receive and consider the draft minutes of the Sub-Committee meetings of 29th January 2020 (attached).

7. **Green Advisory and Scrutiny Committee**

Please see attached report of all the matters raised at the above committee relating to the work of the Community Services Committee.

8. **Grant Applications**

To consider the report of the Town Clerk relating to the above (attached).

9. **Reports for information only**

To receive and consider the report of the Administrative Assistant in relation to communications (attached).

9a. **Financial Report**

To consider the report of the Treasurer/Responsible Financial Officer in relation to the above.

9b **Police Community Support Officers**

To consider the current involvement with the town's PCSOs and make recommendations regarding partnership working. *This was resolved to be an agenda item for all committees, at the meeting of the Finance and General Purposes Committee held on 21st January 2020;*

10. **Future Projects**

Chair to update the committee on upcoming projects including:

- Grants Policy
- Youth Support

11. **Environmental implications**

The Committee is requested, if it has not already done so, to consider the environmental implications in relation to matters on the agenda, in particular having regard to the Council's resolution in relation to the Climate Change Emergency.

12. **Publicity**

All meetings of the Council and its Committees are open to the press and the public and agendas, reports and minutes are published on the website. However there may be items which the Committee wish to publicise through the Council's various communication channels and Members are requested to consider any such matters under this agenda item.

13. **Date of next meeting**

To note the dates of the Committee meetings for the 2020/21 municipal year:

- Tuesday 19th May 2020

14. **Exclusion of the public, including the press**

The Chair will move:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

15. **Fees and charges**

To receive and consider the confidential report of the Town Clerk in relation to the above (circulated for Members only).

The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing enquiries@abingdon.gov.uk or telephoning 01235 522642.