

Abingdon-on-Thames Town Council

Draft Minutes of the County Hall Museum Management Committee held on Thursday 28th February 2019 at 7.10 pm in the Roysse Room, Roysse Court, Abingdon-on-Thames

Present

Cllr Monica Lovatt	Chairman
Cllr Dennis Garrett	Vice-Chairman
Cllr Samantha Bowring	
Mr Peter Clare	Friends of Abingdon Museum

In Attendance

Mrs Susan Whipp	Treasurer/Responsible Financial Officer
Ms Elin Bornemann	Museum Collections Officer (Clerk to the Meeting)
Mr Dan Sancisi	Museum Operations Officer

M38 Apologies for Absence

Apologies were received from Cllr Brian Hedley, Cllr Angela Lawrence, Cllr Patrick Lonergan and Cllr Helen Pighills.

M39 Declarations of Interest

There were no declarations of interest made at the meeting.

M40 Minutes

The committee received and considered the minutes of the meeting of 13th December 2018.

It was **resolved** that the minutes of the meeting of 13th December 2018 be agreed as a true record and signed by the Chairman.

M41 Matters arising

Minute 34: The prize competition will be publicised in local schools to coincide with the 'Rubbish!' exhibition at the Museum. It was suggested that the entries are to be judged by Mr Bob Frampton, the Mayor and the Deputy Mayor if a third judge is needed.

M42 Public Participation

No representations or questions from the public.

M43 Report of the Museum Officers

The committee received and considered the report of the Museum Officers.

Cllr Samantha Bowring left the meeting, the time being 7:26 pm.

Cllr Samantha Bowring re-entered the meeting, the time being 7:30 pm.

Cllr Dennis Garrett suggested that the painting by Agnes Tatham, recently acquired at the Museum, should be made available for the Council to view at the next full Council meeting. The Collections Officer will make the painting available to view at the next full Council meeting.

M44 Financial Report

The committee received and considered the report of the Treasurer, including the management accounts for the year to date.

Cllr Samantha Bowring stated concerns over the underspend on staffing which reflects the current staffing levels. She did not want this to be misinterpreted to indicate that the museum manages perfectly with fewer staff as in her opinion it has not been managing perfectly well with reduced staff. The Treasurer, Mrs Susan Whipp, asked if Cllr Bowring had particular concerns. Cllr Bowring replied that she had no particular concerns but wanted to state her general concerns.

The Chairman, Cllr Monica Lovatt, proposed, Cllr Dennis Garrett seconded and it was **resolved** that the committee approved the management accounts for the year to date.

M45 Abingdon Museum Friends

The committee received and considered a report on the activities of the Friends given by Mr Peter Clare.

Mr Peter Clare reported a stable membership but falling attendance at Friends' meetings and lectures. He suggested a closer cooperation with the Museum and to improve the publicity for the Friends' activities.

Cllr Samantha Bowring suggested that publicity should be an agenda item for the next meeting, and this was agreed.

M46 Risk Register Review

The committee received and considered the Treasurer's report on the annual review of the Risk Register. The committee noted the report.

M47 Dates and times of future meetings

The committee noted the dates of the meetings for the municipal year 2019/20:

13th May 2019
13th June 2019
12th September 2019
12th December 2019
12th March 2020

The meeting rose at 8 pm.

DRAFT