

Abingdon-on-Thames Town Council

Draft Minutes of the County Hall Museum Management Committee held on Thursday 9th February 2017 at 7.00 pm in the Roysse Room, Roysse Court, Abingdon-on-Thames

Present

Cllr Monica Lovatt	Chairman
Cllr Samantha Bowring	
Cllr Margaret Crick	
Cllr Brian Hedley	
Cllr Angela Lawrence	
Cllr Patrick Lonergan	
Mr Peter Clare	Friends of Abingdon Museum

In Attendance

Mrs Susan Whipp	Treasurer/Responsible Financial Officer
Mr Matthew Stevens	Museum Manager
Ms Elin Bornemann	Museum Collections Officer (Clerk to the Meeting)

44 Apologies for Absence

Cllr Dennis Garrett.

45 Declarations of Interest

There were no declarations of interest made at the meeting.

46 Minutes

Resolved that the Committee receive the minutes of 17th November 2016 as a correct record to be signed by the Chairman.

47 Minutes of the Working Group Meeting

Cllr Samantha Bowring expressed thanks to the Working Group on behalf of the Committee.

Resolved that the Committee receive the minutes of the Working Group Meeting as a correct record.

48 Matters arising

Minute 43: Confidential Report of the Museum Manager:

It was resolved at the last meeting that the Museum should charge an entry fee. However, since F&GP agreed to the increased budget for the Museum, this measure is no longer necessary.

49 Public Participation

No representations or questions from the public.

50 Report of the Museum Officers

The Committee received and considered the report of the Museum Officers as circulated with the agenda.

The Museum Manager reported on marketing, events, education and family activities, the café and shop, and the exhibition programme. The Collections Officer reported on collections projects.

It was **resolved** that the report of the Museum Officers be approved.

The Museum Manager reported on a proposal from one of the Museum's education leaders to run pre-school education sessions.

It was **resolved** that the Committee agrees in principle that pre-school education session can be offered, but that the Responsible Financial Officer checks the financial implications of charging and room hire first.

51 Financial Report for year to date

The committee received and considered the management accounts and the Treasurer's financial report, and the agreed revenue budget for 2017/18.

It was **resolved** that the Management Accounts for the period up to 31st December 2016 be approved.

Cllr Patrick Lonergan left the meeting, the time being 7.45pm.

52 Abingdon Museum Friends

The committee received and considered a written report on the activities of the Friends given by Mr Peter Clare. The Chairman expressed thanks to the Abingdon Museum Friends for their support of the Museum.

53 Exclusion of the Press and Public

The Chairman moved and it was **resolved** that

“In accordance with the section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972) the public (including press) be excluded from the meeting because of the confidential nature of the business to be transacted.”

Elin Bornemann left the meeting, the time being 7.53 pm.

54 Confidential Appendix to the Minutes

Resolved that the Committee approve as a correct record the confidential appendix to the minutes of the meeting of 17th November 2016. There were no matters arising from the Confidential Appendix to the Minutes.

55 Confidential Report of the Museum Manager

The committee received and considered the confidential report of the Museum Manager.

It was **resolved** that: the report and recommendations contained therein be approved (see Confidential Appendix to these minutes).

Meeting rose at 8:03 pm