

**Abingdon-on-Thames Town Council
Draft Minutes of the Planning, Highways & Consultations Committee
Held 7.00 pm on Monday 5th August 2019
In the Guildhall, Abingdon-on-Thames.**

Present

Cllr Charlie Birks	Chair for the meeting
Cllr Margaret Crick	(substitute for Cllr Lorraine Oates)
Cllr Alex Greenaway	
Cllr Patrick Lonergan	
Cllr Ulrike Rowbottom	(substitute for Cllr Jeanette Halliday)

Also in attendance:

Louise Brown	Administrative Assistant
Nigel Warner	Town Clerk
James Wigmore	Abibike

1 Chair for the meeting

In the absence of the Chair and the Vice-Chair it was **resolved** that Cllr Charlie Birks be elected to Chair this meeting.

2 Apologies for Absence

Apologies for absence were received from Cllr Samantha Bowring (Ex-Officio, Leader of the Council), Cllr Jeanette Halliday (Chair) and Cllr Lorraine Oates (Vice Chair).

3 Declarations of Interests

None.

3 Minutes

Resolved that the minutes of the meetings held on 15th July 2019 be signed as a correct record by the Chair.

4 Matters Arising

The Committee reflected on the Public Meeting with the Environment Agency (EA) that was organised by the Town Council regarding the proposed temporary flood barriers for Abingdon. This took place on Thursday 18th July 2019. Members felt it had generally been a helpful meeting in allowing the EA to present their plans for the proposed temporary flood barriers to residents. Cllr Charlie Birks expressed his concern regarding how quickly the barriers could be mobilised.

The Town Clerk reported that he had been contacted by the case officer at the

District Council who had indicated that he was considering recommending approval of the application in relation to 4 Lumberd Road (P19/V0784/FUL). It was noted that when this application had been discussed Cllr Jeanette Halliday, Cllr Lorraine Oates and the Town Clerk had declared a potential conflict of interest in relation to the application as they knew an objector to the application. The matter of the Council's objection to the application was considered by Members. Members re-iterated their objections but felt that there was nothing else they could add.

5 Public Participation

James Wigmore of Abibike updated the Committee on the developments of the organisation and how they wish to grow. He stated that the vision of the group was to encourage cycling within Abingdon and help provide routes that people feel confident and safe cycling on to hopefully enhance a greener, healthier Abingdon.

Mr. Wigmore confirmed that Abibike had been in touch with Sustrans (the sustainable transport charity whose flagship project is the National Cycle Network). Abibike were seeking assistance from Sustrans to obtain online mapping software so cycle routes and suggested improvement could be easily found online.

Cllr Patrick Lonergan stated that he had some experience in these matters through his work with the Ramblers and encouraged Mr. Wigmore to get in touch with him as he may be able to advise. It was also suggested that Abibike consider a stall on the Market Place.

6 Oxfordshire County Council - Temporary Traffic Regulation Order – S14 Road Traffic Regulation Act 1984

The Committee noted the TTROs from Oxfordshire County Council relating to the A415, Marcham.

7 Oxfordshire County Council Disabled Persons Parking Places

The Committee noted the Oxfordshire County Councils email relating to the proposed Disabled Persons Parking Bays.

8 Oxfordshire Permit Scheme consultation

To committee considered the consultation on the proposed Oxfordshire Permit Scheme. The Town Clerk explained in more detail the proposals.

Resolved: The Committee note the proposals for the Oxfordshire Permit Scheme. The Committee asked that the County Council should ensure that following any works the highways is properly re-instated contractor and that a follow up inspection the takes place six months after the work has been completed so that the County Council are satisfied that the re-instatement is to the requisite quality and that there are no safety issues resulting from the works.

9 **List of Assets of Community Value**

To Committee noted the letter from the Vale of White Horse District Council, dated 15th July 2019 that gave notification that the Old Abbey House, Abbey Close, had been removed from the List of Assets of Community Value, in accordance with the provisions of the Localism Act 2011.

10 **Vale of White Horse – deep clean**

The Committee considered the correspondence from the Vale of White Horse District Council regarding the October “Deep clean,” which has been previously circulated. It was noted that the areas which qualified for the clean had to be in the ownership of the District Council.

Cllr Jeanette Halliday had asked that the Tithe Farm estate be included in the Deep Clean.

Resolved: that if members had any other areas of the Town they feel should be considered then they would email them through to louise.brown@abingdon.gov.uk

11 **Date of next meeting and items for next meeting**

The Committee noted the date of the next meeting as Monday 2nd September 2019 at 7pm and noted the Items for the Agenda.

12 **Permitted Development Rights**

The Committee noted the following Permitted Development Right:

RE: Single storey rear extension

Width: 6.00m

Depth: 4.30m

Eaves Height: 2.525m

AT: 14 John Morris Road, Abingdon, OX14 5HW

REF: P19/V1640/PDH

13 **Planning Applications**

The Planning Applications were received and considered from the Vale of White Horse District Council. Following consideration of the planning applications, it was **resolved** that the following comments be forwarded as the Council's recommendations on the various applications:

1 P19/V1532/LB – Other

Mr Simone Ruegner, 11 Thames Street, Abingdon, OX14 3HZ

Repair/ replace cast iron gutter, 2 sash windows & frames, front porch roof & soffit board. Repoint/ clean brickwork, all to the front elevation.

Comments:

No objections

2 P19/V1683/HH– Other

Mr J Gibson, 64 Thesiger Road, Abingdon, OX14 2DX

Single Storey rear extension, Patio/Decking with steps leading to garden; removal of window, and change of existing window on north elevation; additional window to south elevation; internal alterations.

Comments:

No objections

3 P19/V1716/HH – Oher

Mr Tony Day, 92 Farm Road, Abingdon, OX14 1NA

Proposed rear extension

Comments:

No objections

4 P19/V1729/FUL – Minor

Mr & Mrs R Carter, 7 Golafre Road, Abingdon, OX14 5HH

Erection of an extension to first floor, to form one bedroom dwelling

Comments:

No objections

5 P19/V1724/HH – Other

Mr Brian Duckhouse, 46 John Morris Road, Abingdon, OX14 5HW

To convert the garage to annex accommodation for a family member

Comments:

No objections

6 P19/V1610/FUL – Other

Mr Noel Hendricks, 14-36 Finmore Close, Abingdon, OX14 1HF

To replace the existing UPVC windows with a more efficient IPVC window of the same fenestration, colour and layout.

Comments:

No objections

7 P19/V1717/FUL – Minor

Mr Nic Crawford, Spread Eagle, Northcourt Road, Abingdon, OX14 1PL

Outside Covered Seating Area

Comments:

No objections

8 P19/V1711/HH – Other

Mr Nick Parr, 10 Kysbie Close, Abingdon, OX14 1XZ

Removal of existing conservatory; construction of single storey rear extension; removal of door to side elevation; new window to side and rear elevations; internal alterations.

Comments:

No objections

9 P19/V1627/FUL – Other

Mr Siamak Yourdshahyan, 7 Chambers, Vineyard, Abingdon, OX14 3PX
Application for change of use for Class Use A2 Office to D1 Dental Surgery

Comments:

No objections

10 P19/ V1753/HH – Other

Dr Max Thompson, 133 Ock Street, Abingdon, OX14 5DL

Insertion of roof lights, partial re-roofing and erection of boundary fence. Other works involve internal alterations covered under application P19/V1670/LB

Comments:

No objections

11 P19/V1733/FUL – Other

Mr Noel Hendrix, 76-82, 84-90 Welford Gardens, Abingdon, OX14 2BN

Replace existing UPVC windows with new UPVC windows of the same fenestration and colour

Comments:

No objections

12. P19/V1698/HH – Other

Mr Jamie Miller, 2 Whitelock Road, Abingdon, OX14 1NZ

Demolition of existing single storey garage and store; construction of part 2-storey, part single storey side extension; removal of existing chimney

Comments:

No objections

The meeting rose at 7:51pm

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Chair

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Date