

8 January 2021

To: All Members of the Finance and General Purposes Committee

Cllr Samantha Bowring	Chair
Cllr Jim Halliday	Vice-Chair, Chair Amenities & Recreation Cttee
Cllr Gabby Barody	
Cllr Margaret Crick	Chair, Guildhall Cttee
Cllr Eric de la Harpe	
Cllr Neil Fawcett	Chair, Community Services Cttee
Cllr Andy Foulsham	
Cllr Patrick Lonergan	Chair, County Hall Museum Management Cttee
Cllr Lorraine Oates	Chair, Planning & Highways Committee
Cllr Ulrike Rowbottom	
Cllr Charlie Birks	Mayor (ex-officio)

To: All Other Members for Information

Dear Member

Your attendance is requested at a **Meeting of the Finance and General Purposes Committee** to be held on **Wednesday 13 January 2021 at 7pm**.

Due to the Covid-19 pandemic and in order to comply with Government regulations the Town Council will hold this meeting online and not in person, in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”).

Members will receive the meeting ID ahead of the meeting. Any members of the public who wish to attend should e-mail [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk) and you will be sent the relevant link on the day of the meeting.

The meeting will be conducted in the same way, as far as possible, as a meeting in person. Members of the public may view the meeting online and may, with

notice, make representations, ask questions and give evidence in respect of any item of business at agenda item 5.

Should any Member be unable to attend and wish to appoint a substitute to the meeting, they should inform me at [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Any queries on the agenda should also be directed to me.

Yours sincerely

*Nigel Warner*

Nigel Warner  
Town Clerk/ signed electronically

### **Abingdon Town Council - Our Vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

#### **Our key objectives**

- 1 To respond effectively and speedily to the climate emergency.
- 2 To develop a resilient, sustainable town which will provide a home for residents now and in the future.
- 3 To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
- 4 To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

## **A G E N D A**

### **SECTION I (Open to the Public Including the Press)**

#### **1 Apologies**

To receive any apologies for absence.

2 **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3 **Minutes**

To sign as a correct record the attached [draft minutes of the meetings of the Finance & General Purposes Committee of 8 December 2020](#).

4 **Matters arising**

To consider any matters arising from the above and which not covered elsewhere on the agenda.

5 **Statements and Questions from the Public**

To receive any statements and questions; these should be submitted in writing to the Town Clerk no later than 8pm on Sunday 10 January 2021. This may either be by letter to the address above or by e-mail to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

6 **Matters referred**

To consider any matters referred.

7 **Actions Register**

To consider [progress on resolved actions](#) from previous meetings of this committee.

8 **Financial report**

To receive and consider the [report of the Deputy Town Clerk / Responsible Financial Officer](#) in relation to the above, including:

- [committee management accounts](#) for the period ending 30 November 2020
- [full council management accounts](#) for the period ending 30 November 2020
- [payment schedules](#) for the period 1 September to 30 November 2020
- [internal audit report](#)

9 **Estimates 2021-22**

To receive and consider the [report of the Deputy Town Clerk / Responsible Financial Officer](#) in relation to the above.

10 **Base Budget Grants**

[Report](#) from 'Be Free Young Carers', including [accounts for 2019-20](#) and the most recent [newsletter](#).

11 **Forward Plan**

[Report of the Town Clerk](#).

12 **Covid-19 Response Working Group**

To receive the [notes of the Covid-19 Response Working Group of 14 December 2020](#) and a verbal update from the meeting on 11 January 2021.

13 **Environmental implications**

The Committee is requested, if it has not already done so, to consider the environmental implications in relation to matters on the agenda, in particular having regard to the Council's resolution in relation to the Climate Change Emergency.

14 **Town Centre PCSO priorities**

The committee previously received and considered the report of the Town Clerk. PCSO Ali Blood attended the meeting in December 2020 and responded to questions relating to the Council's priorities. It was acknowledged that the Town Council's priorities differ from those of the PCSO Team which are set by Thames Valley Police Authority. Cllr Samantha Bowring reminded members that the Town Council part fund the cost of a town centre PCSO and it was agreed that this committee shall consider the Council's priorities in relation to the town centre at every meeting and feedback changes to PCSO Blood when necessary.

15 **Publicity**

All meetings of the Council and its Committees are open to the press and the public and agendas, reports and minutes are published on the website. However, there may be items which the Committee wish to publicise through

the Council's various communication channels and Members are requested to consider any such matters under this agenda item.

16 **Meetings for 2020/21 future meetings**

In accordance with the Council's calendar of meetings, approved at the Council Meeting held on 24<sup>th</sup> June 2020, meetings are scheduled as follows:

9<sup>th</sup> February 2021  
30<sup>th</sup> March 2021  
15<sup>th</sup> June 2021

17 **Exclusion of the public, including the press**

The Chair will move:

*That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.*

Documents in relation to these items will be forwarded for members only.

18 **Property matters – Confidential Report of the Town Clerk**

19 **Property matters – Confidential report of the Properties Officer**

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*The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing [townclerk@abingdon.gov.uk](mailto:townclerk@abingdon.gov.uk) or telephoning 01235 522642.*