

**Abingdon-on-Thames Town Council**

**Finance and General Purposes Committee – 13th January 2021**

**Agenda item 7 – Actions Register**

<u>Date of meeting</u>	<u>Meeting</u>	<u>Min ref</u>	<u>Actions</u>	<u>Responsible</u>	<u>Update</u>
18-Jun-19	FGP		Feasibility study re hydraulic lift concluded uneconomic to improve. Platform lift as part of temporary partial solution to access in Abbey Hall. Matters have moved on and this is part of overall consideration of capital improvements being made by Guildhall Property Working Group. Keep highlighted here to flag.	VM	Platform lift installation due 11 <sup>th</sup> January 2021
18-Sep-19	FGP	F25	Town Clerk request annual report from the PCSO's	NEW	PCSO Ali Blood attended meetings January and November 2020. Written report addressing council issues was circulated at November meeting. Annual report due March 2021 meeting.
16-Jun-20	FGP	F31	Press release explaining the work the Council has carried out during the pandemic, JH to draft	NEW	NEW to discuss with JH
21-Jul-20	FGP	F42	An external company be appointed to carry out a review of the Council's emissions, the	GB AG NEW	Quotes received. Additional information received from preferred contractor on 8 <sup>th</sup>

			sourcing of the company be delegated to Cllrs Barody and Greenaway		January 2021 and this should allow for order to be placed once agreed by Members who were delegated to consider. The review is timely as it can take into account the new boilers installed in the Guildhall in December 2020.
21-Jul-20	FGP	F45	Rectification works to the County Hall flagpole	SR	8 Jan 21 See confidential report of Properties Officer regarding delay and resolution
21-Jul-20	FGP	F45	Letter be sent to the flagpole company who carried out the previous installation, expressing the Council's disappointment with the poor workmanship	SR	19 Oct 20 - ongoing
24-Nov-20	FGP	F87	Reconciliation of staff costs stated in staffing review report and those in draft 2021-22 budget.	SEW	2 Dec 20 Information emailed to all Members
24-Nov-20	FGP	F88	Neighbourhood plan - list of clubs and societies contacted by Fera to be obtained and circulated to members.	LB	7 Jan 21 LB sent list to all members.
24-Nov-20	FGP	F88	Consideration of Council's priorities in relation to the town centre to be considering at every meeting of FGP and changes be fed back to PCSO Blood.	AC	8 Jan 21 On agenda for meeting 13 Jan 21
08-Dec-20	FGP	F105	Reports provided from Abingdon Carousel and The Abingdon Bridge to be reviewed.	Cllr JH	6 Jan 21 Cllr Halliday will provide an update at the March 2021 committee meeting

08-Dec-20	FGP	F105	2021-22 budget: Further information to be provided on specified areas on actual spend over recent years.	SEW	23 Dec 20 Information emailed to all Members
08-Dec-20	FGP	F105	Report to be requested from Be Free Young Carers.	NEW	8 Jan 21 Report received and will be presented to FGP meeting 13 Jan 21
08-Dec-20	FGP	F110	Publicise new bus shelters, perhaps with Mayor formally opening them.	LB	7 Jan 21 LB has contacted TB for photos and information on the new bus shelters. Will arrange photo of Mayor cutting ribbon after lockdown.
08-Dec-20	FGP	F110	Publicise budget for Speedwatch scheme.	LB	6 Jan 21 Will be publicized once 2021-22 budget has been approved by Full Council 27 Jan 21