

## Annual Budget - By Committee

Note: Finance and General Purposes Committee 2019-20 Management Accounts APPENDIX A

		<u>2018-19</u>		<u>2019-20</u>				<u>2020-21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Finance and General Purposes</b>										
<b>311</b>	<b><u>TOWN CENTRE</u></b>									
4856	POL/ COMMUNITY SUPPORT OFFICER	18,051	17,721	18,146	18,497	18,497	0	18,867	0	0
4905	WKS SALARY RECHARGE	0	0	0	130	0	0	0	0	0
4906	WKS O'HEAD RECHARGE	0	0	0	38	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>18,051</b>	<b>17,721</b>	<b>18,146</b>	<b>18,665</b>	<b>18,497</b>	<b>0</b>	<b>18,867</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(18,051)</b>	<b>(17,720)</b>	<b>(18,146)</b>	<b>(18,665)</b>	<b>(18,497)</b>		<b>(18,867)</b>		
<b>399</b>	<b><u>COMMUNITY CAPITAL/REV PROJECTS</u></b>									
4185	FLOOD ALLEVIATION	0	705	0	705	705	0	0	0	0
4835	COMMUNITY FUND PROVISION	11,500	7,000	11,500	11,000	11,500	0	11,500	0	0
4992	TFR FR EARMARKED RSV	0	0	0	-500	-705	0	0	0	0
	<b>Overhead Expenditure</b>	<b>11,500</b>	<b>7,705</b>	<b>11,500</b>	<b>11,205</b>	<b>11,500</b>	<b>0</b>	<b>11,500</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(11,500)</b>	<b>(7,705)</b>	<b>(11,500)</b>	<b>(11,205)</b>	<b>(11,500)</b>		<b>(11,500)</b>		
<b>401</b>	<b><u>DEMOCRATIC REP &amp; MGT</u></b>									
4019	Room Hire	0	500	2,040	2,497	2,040	0	2,040	0	0
4025	INSURANCE	5,913	5,560	5,980	4,937	4,937	0	5,021	0	0
4039	SECURITY	0	0	0	64	0	0	0	0	0
4070	ELECTION EXPENSES	0	0	7,000	27,385	27,000	0	7,000	0	0
4170	Members' Basic Allowance	17,824	18,099	18,099	18,590	18,590	0	18,961	0	0
4171	Members' training	0	0	5,000	1,735	2,500	0	2,500	0	0
4301	MAYORS ALLOWANCE	3,270	3,270	3,270	3,270	3,270	0	3,500	0	0

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## Note: Finance and General Purposes Committee 2019-20 Management Accounts APPENDIX A

		<u>2018-19</u>		<u>2019-20</u>				<u>2020-21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4860	CIVIC REGALIA - RENEWAL	670	887	670	70	670	0	670	0	0
4905	WKS SALARY RECHARGE	979	480	1,204	494	336	0	0	0	0
4906	WKS O'HEAD RECHARGE	228	96	243	69	50	0	0	0	0
4907	AGENCY RECHARGES	158	1	7	0	0	0	0	0	0
4992	TFR FR EARMARKED RSV	0	0	0	-10,000	-10,571	0	0	0	0
	<b>Overhead Expenditure</b>	<b>29,042</b>	<b>28,893</b>	<b>43,513</b>	<b>49,110</b>	<b>48,822</b>	<b>0</b>	<b>39,692</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(29,042)</b>	<b>(28,893)</b>	<b>(43,513)</b>	<b>(49,110)</b>	<b>(48,822)</b>		<b>(39,692)</b>		
<b>402</b>	<b><u>CORPORATE MANAGEMENT</u></b>									
1090	INTEREST RECEIVED	4,500	9,675	4,500	10,618	5,500	0	5,500	0	0
	<b>Total Income</b>	<b>4,500</b>	<b>9,675</b>	<b>4,500</b>	<b>10,618</b>	<b>5,500</b>	<b>0</b>	<b>5,500</b>	<b>0</b>	<b>0</b>
4020	MISC. ESTABLISH COST	8,000	8,022	0	8,000	8,000	0	0	0	0
4061	BANK CHARGES	2,020	1,744	1,905	1,564	1,905	0	1,905	0	0
4072	AUDIT FEES	2,000	2,400	2,000	2,400	2,400	0	2,400	0	0
4905	WKS SALARY RECHARGE	747	91	0	0	0	0	0	0	0
4906	WKS O'HEAD RECHARGE	138	10	0	0	0	0	0	0	0
4907	AGENCY RECHARGES	98	0	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>13,003</b>	<b>12,267</b>	<b>3,905</b>	<b>11,964</b>	<b>12,305</b>	<b>0</b>	<b>4,305</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(8,503)</b>	<b>(2,592)</b>	<b>595</b>	<b>(1,346)</b>	<b>(6,805)</b>		<b>1,195</b>		
<b>406</b>	<b><u>INFORMATION CENTRE/ RECEPTION</u></b>									
4001	SALARIES & WAGES	24,454	21,503	22,981	22,697	23,195	0	24,339	0	0
4024	PHOTOCOPIER	0	88	0	0	0	0	0	0	0

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## Note: Finance and General Purposes Committee 2019-20 Management Accounts APPENDIX A

	<u>2018-19</u>		<u>2019-20</u>				<u>2020-21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4046 EQUIPMENT	757	449	373	580	638	0	370	0	0
<b>Overhead Expenditure</b>	25,211	22,040	23,354	23,278	23,833	0	24,709	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(25,211)</u>	<u>(22,040)</u>	<u>(23,354)</u>	<u>(23,278)</u>	<u>(23,833)</u>		<u>(24,709)</u>		
<b>407 Covid-19 Emergency</b>									
4007 PROTECTIVE CLOTHING	0	0	0	265	0	0	0	0	0
4022 POSTAGE	0	0	0	128	0	0	0	0	0
4044 EQUIPMENT HIRE	0	0	0	559	0	0	0	0	0
<b>Overhead Expenditure</b>	0	0	0	953	0	0	0	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(953)</u>	<u>0</u>		<u>0</u>		
<b>411 FGP grants / Community Support</b>									
4253 CITIZENS' ADVICE BUREAU	15,100	15,100	15,100	15,100	15,100	0	18,100	0	0
4255 GRANT ABINGDON BRIDG	5,300	5,300	5,300	5,300	5,300	0	5,300	0	0
4257 GRANT ALBERT MON'T	800	800	800	800	800	0	800	0	0
4260 GRANT ALBERT PARK-CH	4,100	4,100	4,100	4,100	4,100	0	4,100	0	0
4262 GRANT CHILDRENS CENTRE	30,000	30,000	30,000	30,000	30,000	0	30,000	0	0
4263 BUS SERVICES	30,000	13,268	30,000	30,001	30,000	0	30,000	0	0
4265 Transport initiatives	0	0	0	0	0	0	15,000	0	0
<b>Overhead Expenditure</b>	85,300	68,568	85,300	85,301	85,300	0	103,300	0	0
<b>Movement to/(from) Gen Reserve</b>	<u>(85,300)</u>	<u>(68,568)</u>	<u>(85,300)</u>	<u>(85,301)</u>	<u>(85,300)</u>		<u>(103,300)</u>		
<b>499 F &amp; GP CAPITAL AND REV PROJECT</b>									
1075 SALE OF ASSETS	0	0	0	1,300	1,300	0	5,000	0	0

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	<u>2018-19</u>		<u>2019-20</u>				<u>2020-21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<b>Total Income</b>	0	0	0	1,300	1,300	0	5,000	0	0
4841 CAPITAL COMPUTERS	15,000	1,720	10,000	10,000	14,221	0	5,000	0	0
4843 VEH REPLACE - RENEWALS	14,766	0	17,480	0	21,335	0	31,039	0	0
4844 CAP EQUIPMENT	30,000	30,000	30,000	12,655	30,000	0	30,000	0	0
4846 CAP VEHICLE PURCHASE	14,000	12,339	12,000	16,933	16,933	0	12,000	0	0
4859 CIVIC TREASURES	4,000	0	3,000	0	3,000	0	3,000	0	0
4861 ACQUISITIONS	1,000	0	1,000	0	1,000	0	1,000	0	0
4864 PROPERTY IMPROVEMENTS	138,250	124,096	138,250	112,008	138,250	0	138,250	0	0
4991 TFR TO EARMARKED RSV	0	32,681	0	47,588	0	0	0	0	0
4992 TFR FR EARMARKED RSV	0	0	0	-5,450	-5,450	0	0	0	0
4999 ASSETS CAPITALISED	0	16,701	0	0	0	0	0	0	0
<b>Overhead Expenditure</b>	217,016	217,537	211,730	193,734	219,289	0	220,289	0	0
<b>Movement to/(from) Gen Reserve</b>	(217,016)	(217,537)	(211,730)	(192,434)	(217,989)		(215,289)		
<b>503 R P S AGENCY</b>									
1030 RECHARGES	45,919	34,276	35,697	29,415	30,242	0	61,670	0	0
<b>Total Income</b>	45,919	34,276	35,697	29,415	30,242	0	61,670	0	0
4001 SALARIES & WAGES	35,726	27,113	28,457	25,835	25,835	0	52,992	0	0
4007 PROTECTIVE CLOTHING	208	34	213	103	100	0	250	0	0
4020 MISC. ESTABLISH COST	24	2	0	0	0	0	0	0	0
4023 STATIONERY	123	28	29	28	29	0	50	0	0
4351 PARKING REFUNDS	117	63	73	2	73	0	73	0	0
4352 PROCESS PCN/ERN'S	3,733	1,973	2,269	0	0	0	0	0	0

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		<u>2018-19</u>		<u>2019-20</u>				<u>2020-21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	<b>Overhead Expenditure</b>	39,931	29,213	31,041	25,968	26,037	0	53,365	0	0
	<b>Movement to/(from) Gen Reserve</b>	5,988	5,063	4,656	3,447	4,205		8,305		
<b>601</b>	<b><u>CENTRAL SERVICES</u></b>									
1095	Certifications	50	63	50	54	33	0	50	0	0
1099	MISCELLANEOUS INCOME	0	636	0	2,016	120	0	0	0	0
	<b>Total Income</b>	50	699	50	2,070	153	0	50	0	0
4001	SALARIES & WAGES	261,946	270,767	272,986	269,781	259,186	0	283,967	0	0
4002	EXPENSES(NON EMP'EE)	350	350	350	350	350	0	350	0	0
4005	HEALTH & SAFETY	3,327	3,533	3,484	4,553	4,553	0	4,630	0	0
4006	CONFERENCES	400	476	400	60	476	0	400	0	0
4008	OTHER STAFF-RELATED	1,559	0	1,559	1,302	1,559	0	1,800	0	0
4011	RATES	5,360	8,078	8,264	8,264	8,264	0	8,415	0	0
4012	WATER RATES	582	328	368	307	307	0	328	0	0
4014	ELECTRICITY & GAS	2,376	1,842	2,390	2,343	2,390	0	2,390	0	0
4016	JANITORIAL	5,195	6,910	6,795	6,078	6,636	0	6,749	0	0
4017	REFUSE DISPOSAL	500	693	1,135	1,219	1,231	0	575	0	0
4019	Room Hire	500	53	0	0	0	0	0	0	0
4020	MISC. ESTABLISH COST	520	436	532	357	436	0	450	0	0
4021	Phone / internet / alarm lines	4,590	3,557	3,750	3,273	3,350	0	3,407	0	0
4022	POSTAGE	2,343	2,176	2,117	1,944	1,826	0	1,857	0	0
4023	STATIONERY	3,362	1,912	3,443	2,196	3,000	0	3,000	0	0
4024	PHOTOCOPIER	2,614	3,815	3,091	3,850	3,500	0	3,091	0	0

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		<u>2018-19</u>		<u>2019-20</u>				<u>2020-21</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4025	INSURANCE	16,202	18,120	17,636	14,282	14,282	0	15,000	0	0
4026	SUBSCRIPTIONS	4,626	4,114	4,810	5,131	4,824	0	4,906	0	0
4027	BOOKS/PUBLICATIONS	100	200	200	68	200	0	200	0	0
4028	LICENCES	0	395	0	0	0	0	0	0	0
4030	RECRUIT' T ADVERTSING	1,000	0	1,000	0	1,000	0	250	0	0
4039	SECURITY	0	0	0	138	0	0	0	0	0
4040	PROPERTY/ EQUIPMENT	3,000	4,278	3,000	4,162	3,000	0	3,000	0	0
4042	MAINTEN'CE CONTRACTS	826	1,242	1,470	2,341	2,508	0	2,551	0	0
4046	EQUIPMENT	0	25	0	0	0	0	0	0	0
4049	Temporary staffing (agency)	0	0	0	5,151	5,911	0	0	0	0
4052	VEHICLE MAINTENANCE	0	170	0	0	0	0	0	0	0
4063	Payslips / Payroll charges	3,179	2,585	3,255	2,906	3,000	0	3,051	0	0
4064	HR Support	5,000	0	0	0	0	0	0	0	0
4071	LEGAL EXPENSES	10,600	4,469	10,854	1,605	10,854	0	10,854	0	0
4074	ACCOUNTANCY FEES	8,312	6,681	7,891	11,081	13,337	0	7,915	0	0
4081	AUDIT FEES - INTERNAL	1,746	1,720	1,720	1,780	1,720	0	1,749	0	0
4092	Computing IT	7,308	12,716	7,873	13,718	13,126	0	16,856	0	0
4905	WKS SALARY RECHARGE	993	388	3,126	0	681	0	948	0	0
4906	WKS O'HEAD RECHARGE	181	111	503	0	38	0	158	0	0
4907	AGENCY RECHARGES	118	0	7	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	<b>358,715</b>	<b>362,141</b>	<b>374,009</b>	<b>368,241</b>	<b>371,545</b>	<b>0</b>	<b>388,847</b>	<b>0</b>	<b>0</b>
	<b>Movement to/(from) Gen Reserve</b>	<b>(358,665)</b>	<b>(361,443)</b>	<b>(373,959)</b>	<b>(366,172)</b>	<b>(371,392)</b>		<b>(388,797)</b>		
<b>602</b>	<b><u>WORKS DEPARTMENT</u></b>									

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	<u>2018-19</u>		<u>2019-20</u>				<u>2020-21</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4001 SALARIES & WAGES	172,675	173,921	199,338	172,724	177,073	0	201,932	0	0
4005 HEALTH & SAFETY	0	0	0	0	446	0	500	0	0
4007 PROTECTIVE CLOTHING	1,000	711	1,000	1,059	1,000	0	1,000	0	0
4008 OTHER STAFF-RELATED	3,500	0	3,500	1,082	3,500	0	3,500	0	0
4011 RATES	169	166	185	172	172	0	175	0	0
4013 RENT	7,912	7,420	8,022	7,578	7,620	0	7,749	0	0
4014 ELECTRICITY & GAS	108	126	0	0	-20	0	0	0	0
4016 JANITORIAL	3,454	3,814	3,515	3,608	3,450	0	3,509	0	0
4017 REFUSE DISPOSAL	5,667	6,046	5,748	4,917	5,625	0	5,722	0	0
4020 MISC. ESTABLISH COST	281	86	288	160	288	0	288	0	0
4021 Phone / internet / alarm lines	1,423	1,263	1,450	1,584	1,633	0	1,661	0	0
4040 PROPERTY/ EQUIPMENT	886	623	512	1,789	700	0	700	0	0
4042 MAINTEN'CE CONTRACTS	1,223	559	1,215	1,528	1,604	0	1,631	0	0
4049 Temporary staffing (agency)	25,275	4,321	4,000	6,664	6,664	0	0	0	0
4050 VEHICLE FUEL	5,056	5,341	5,439	5,105	5,439	0	5,983	0	0
4051 VEHICLE TAX & INSURE	1,247	555	1,280	829	1,250	0	1,313	0	0
4052 VEHICLE MAINTENANCE	2,500	1,732	2,560	1,758	2,114	0	2,560	0	0
4905 WKS SALARY RECHARGE	-172,676	-173,921	-199,338	-172,724	-177,073	0	-201,932	0	0
4906 WKS O'HEAD RECHARGE	-34,425	-28,442	-33,594	-31,169	-34,821	0	-36,291	0	0
4907 AGENCY RECHARGES	-25,275	-4,321	-5,120	-6,664	-6,665	0	0	0	0
<b>Overhead Expenditure</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>-1</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>Movement to/(from) Gen Reserve</b>	<u>0</u>	<u>(0)</u>	<u>0</u>	<u>0</u>	<u>1</u>		<u>0</u>		
<b>603 PRECEPT</b>									

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		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1076	PRECEPT	1,533,499	1,533,499	1,549,607	1,549,607	1,549,607	0	1,633,160	0	0
	<b>Total Income</b>	1,533,499	1,533,499	1,549,607	1,549,607	1,549,607	0	1,633,160	0	0
4997	TFR FROM GEN.RESERVE	-30,000	0	0	0	0	0	0	0	0
	<b>Overhead Expenditure</b>	-30,000	0	0	0	0	0	0	0	0
	<b>Movement to/(from) Gen Reserve</b>	1,563,499	1,533,499	1,549,607	1,549,607	1,549,607		1,633,160		
<b>605</b>	<b><u>Neighbourhood Plan (formerly C</u></b>									
1020	GRANTS REC'D GENERAL	0	0	0	0	0	0	12,000	0	0
	<b>Total Income</b>	0	0	0	0	0	0	12,000	0	0
4001	SALARIES & WAGES	5,625	1,798	5,624	0	0	0	0	0	0
4020	MISC. ESTABLISH COST	150	0	150	0	0	0	50,000	0	0
4023	STATIONERY	300	0	300	0	0	0	0	0	0
4040	PROPERTY/ EQUIPMENT	100	0	100	0	0	0	0	0	0
4043	PROPERTY / ROOM HIRE	1,000	0	1,000	0	0	0	0	0	0
4991	TFR TO EARMARKED RSV	0	0	1	5,000	1,551	0	0	0	0
4992	TFR FR EARMARKED RSV	0	0	0	0	0	0	-10,000	0	0
	<b>Overhead Expenditure</b>	7,175	1,798	7,175	5,000	1,551	0	40,000	0	0
	<b>Movement to/(from) Gen Reserve</b>	(7,175)	(1,798)	(7,175)	(5,000)	(1,551)		(28,000)		
<b>606</b>	<b><u>Community Infrastructure Levy</u></b>									
1017	CIL income received	0	4,134	1	51,503	62,764	0	1,885	0	0
	<b>Total Income</b>	0	4,134	1	51,503	62,764	0	1,885	0	0

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	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4991 TFR TO EARMARKED RSV	0	4,134	1	51,503	62,764	0	1,885	0	0
<b>Overhead Expenditure</b>	0	4,134	1	51,503	62,764	0	1,885	0	0
<b>Movement to/(from) Gen Reserve</b>	0	0	0	0	0		0		
<b>Finance and General Purposes - Income</b>	1,583,968	1,582,283	1,589,855	1,644,513	1,649,566	0	1,719,265	0	0
<b>Expenditure</b>	774,944	772,016	809,674	844,921	881,442	0	906,759	0	0
<b>Movement to/(from) Gen Reserve</b>	809,024	810,267	780,181	799,592	768,124		812,506		
<b>Total Budget Income</b>	1,583,968	1,582,283	1,589,855	1,644,513	1,649,566	0	1,719,265	0	0
<b>Expenditure</b>	774,944	772,016	809,674	844,921	881,442	0	906,759	0	0
<b>Movement to/(from) Gen Reserve</b>	809,024	810,267	780,181	799,592	768,124		812,506		