



# ABINGDON-ON-THAMES TOWN COUNCIL

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4<sup>th</sup> August 2016

To: All Members of the Guildhall Committee

Councillor Dennis Garrett - Chairman  
Councillor Michael Badcock - Vice-Chairman  
Councillor Samantha Bowring  
Councillor Neil Fawcett  
Councillor Robert Hall  
Councillor Brian Hedley  
Councillor Jan Morter  
Councillor Alice Badcock - Mayor of Abingdon-on-Thames (ex-officio)  
Chairman Finance and General Purposes Committee (ex-officio)

To: All Other Members for Information

Dear Member,

Your attendance is requested at a Special Meeting of the Guildhall Committee to be held on **Tuesday 9<sup>th</sup> August at 7.00 p.m.** in the Royse Room, the Guildhall, Abingdon-on-Thames.

Should you have any queries regarding matters on the agenda please contact the Town Clerk.

Yours sincerely

f/s

N E Warner  
Town Clerk

## A G E N D A

1     **Apologies**

To receive any apologies for absence.

2     **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3.    **Minutes**

To receive, consider and sign as a correct record the minutes of the meeting of the Guildhall Committee of 12<sup>th</sup> May 2016 and the reconvened meeting of 23<sup>rd</sup> May 2016.

4     **Matters arising**

To discuss any matters arising from the minutes of the previous meetings and which are not covered elsewhere on the agenda.

5     **Public participation**

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda for any meeting of the Council (with the exception of the Annual Meeting) and its standing committees.

Notice should be submitted in writing to the Town Clerk no later than 5pm on Monday 8<sup>th</sup> August 2016. This may either be by letter to the address above or by e-mail to [enquiries@abingdon.gov.uk](mailto:enquiries@abingdon.gov.uk), with a copy to [nigel.warner@abingdon.gov.uk](mailto:nigel.warner@abingdon.gov.uk)

6     **Guildhall Development Project**

To receive and consider a report from the Town Clerk in relation to the recent Guildhall Consultation and Open Day (to follow).

7     **Exclusion of the public, including the press**

The Chairman will move:

That in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from

the meeting because of the confidential nature of the business to be transacted.

8 **Confidential appendix**

To receive and consider the confidential appendix to the minutes of the meeting of the Guildhall Committee (reconvened meeting) of 23<sup>rd</sup> May 2016.

9 **Matters arising**

To discuss any matters arising from the confidential appendix minutes of the previous meetings and which are not covered elsewhere on the agenda.

10 **Guildhall Development Project**

The Committee will receive and consider the confidential report of the Town Clerk, detailing the recommendations of the Guildhall Development Working Group, in relation to the above (to follow).

Note that the report includes details of the Pre-Tender Estimates in relation to the Project and recommendations regarding going out to tender to contractors, including selection of those invited to tender. Consequently, for reasons of commercial sensitivity, this report is confidential because disclosure of matters contained in the report could adversely affect the Council's commercial and financial position. However, in accordance with Council policy and practice, as much as is possible of the proceedings of this part of the agenda will be minuted for publication in the public domain.