

Guildhall Committee of 25th June 2018 - resolutions

Agenda item 6 Guildhall Development Working group

RESOLUTIONS

1. Approved notes of the meetings of 8th and 15th June 2018 and verbal report of 22nd June.
2. Approved financial update and expenditure. Approved commissioning of alterations to Old Magistrates Court (£5,500) and internal decoration (£15,000).
3. Approved report of working group re fees and charges with the following amendments:

Recommendation 4

As a measure to support local business, other local groups (profit orientated e.g. yoga teachers / judo / dance) should be subject to the following community rates **if they book at least 5 sessions** (e.g. weekly) and pay for all booked sessions in advance of the first session. Otherwise, local profit orientated groups should be subject to commercial rates, determined by the outsourced management of the Guildhall.

Sessional rates

Room	Standard rate	NFP community group
Royse Room	£40.00	£34.00
Council Chamber	£40.00	£34.00
Abbey Room	£24.00	£20.00
Bear Room	£24.00	£20.00
Old Magistrates Court	£24.00	£20.00

(Members are reminded that we have opted to tax the Guildhall and these recommended rates are inclusive of VAT).

Sessions being up to 3 hours, morning 9am to 1pm, afternoon 1pm to 5pm; evening 5pm to 10pm.

Wedding ceremonies – delegated to Chairman, Vice-Chairman and Mayor to agree rate.

Wedding reception rates and Commercial rates – on enquiry determined by the outsourced management of the Guildhall.

4. Noted that the Council has already included the Information Centre as being part of the proposed community hub based in the Abbey Hall (note this being in line with previous plans for the location).

Agenda item 9 - Outsourcing of Guildhall management and operation

RESOLUTIONS

Approve the draft specification and timetable in relation to the outsourcing of the management and operation of the Guildhall, subject to a delegation to the Town Clerk to undertake further work and insert/ amend/ delete requirements set out in the specification as long as these do not materially affect the services which the Council wishes to deliver from the Guildhall and the basic division of responsibilities between the Council and the contractor.

To authorise the Town Clerk to take such necessary professional and legal advice in relation to any form of agreement as he deems necessary throughout the process.

To delegate authority to Chairman, Vice-Chairman and Mayor to select a contractor to undertake the management and operation of the Guildhall.

In the event of a successful tender going forward to authorise the Town Clerk to proceed on the basis of a heads of terms agreement basis to provide a working arrangement to be in place when the Guildhall opens for hire, with formal legal agreement following.

Employment of Consultant to assist with the re-launch of the Guildhall to

31st August 2018

That authority be delegated to the Town Clerk in consultation with the Chairman and Vice-Chairman to employ Huw Edmunds Associates as they consider appropriate in relation to Guildhall re-launch activities to 31st August 2018.