



ABINGDON-ON-THAMES TOWN COUNCIL

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20th June 2018

To: All Members of the Guildhall Committee

Councillor Dennis Garrett - Chairman
Councillor Michael Badcock - Vice-Chairman
Councillor Margaret Crick
Councillor Neil Fawcett
Councillor Robert Hall
Councillor Brian Hedley
Councillor Jan Morter
Mayor of Abingdon-on-Thames (ex-officio)
Chairman Finance and General Purposes Committee (ex-officio)

To: All Other Members for Information

Dear Member,

Your attendance is requested at a Special Meeting of the Guildhall Committee to be held on **Monday 25th June 2018 at 7.00 p.m.** in the Royse Room, in the Guildhall, Abingdon-on-Thames. Please enter by the blue door on the southwest corner of the Royse Room (adjacent to Royse Court offices).

Should you have any queries regarding matters on the agenda please contact the Town Clerk.

Yours sincerely

N E Warner
Town Clerk

A G E N D A

1 **Apologies**

To receive any apologies for absence.

2 **Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

3. **Minutes**

To receive, consider and sign as a correct record the minutes of the meeting of the Guildhall Committee of 17th May 2018.

4 **Matters arising**

To discuss any matters arising from the minutes of the previous meetings and which are not covered elsewhere on the agenda.

5 **Public participation**

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda for any meeting of the Council (with the exception of the Annual Meeting) and its standing committees.

Notice should be submitted in writing to the Town Clerk no later than 5pm on Saturday 23rd June 2018. This may either be by letter to the address above or by e-mail to enquiries@abingdon.gov.uk, with a copy to nigel.warner@abingdon.gov.uk

6 **Guildhall Development Working Group**

The Committee will receive and consider the notes of the Guildhall Development Working Group of 8th June (previously circulated) and 15th June 2018 (attached). To receive a verbal report of the proceedings of the meeting of 22nd June 2018.

- To receive a financial update on the building project as approved at the meeting of 15th June 2018;
- To note that the Finance and General Purposes Committee of 12th June 2018 approved the charging principles recommended by the

Guildhall Committee as follows:

- Subsidised rate for community groups;
- Commercial rates for business meetings, conferences etc;
- Wedding rates set at realistic level, aware of need for an option for local people who have a limited budget.

Agreement of the room hire and other charges are now delegated to this Committee for agreement. The Guildhall Development Working Group were due to consider the room hire and other charges at its meeting of 22nd June 2018 and a report in this regard will follow.

7 **Exclusion of the public, including the press**

The Chairman will move:

That in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.

8 **Confidential appendix to the minutes**

To receive, consider and sign as a correct record the confidential appendix to the minutes of the meeting of the Guildhall Committee of 17th May 2018.

9 **Outsourcing of the management and operation of the Guildhall**

To receive the confidential report of the Town Clerk in relation to the above.