

Abingdon-on-Thames Town Council

Draft Minutes of the Community Services Committee held on Tuesday 18th September 2018 at 7.00 pm in the Roysse Room, the Guildhall.

Present:

Cllr Vicky Jenkins	Chairman
Cllr Andrew Todd	Vice Chairman
Cllr Monica Lovatt	
Cllr Lorraine Oates	
Cllr Mike Badcock	Chairman of F & G P Committee (Ex-officio)

In Attendance:

Miss Louise Brown	Administrative Assistant (Clerk to the meeting)
Mr Steve Rich	Assistant Town Clerk
Mr Nigel Warner	Town Clerk

CS17 **Apologies for Absence**

Apologies were received from Cllr Alice Badcock, Cllr Neil Fawcett and Cllr Margaret Crick (Mayor of Abingdon-on-Thames, ex-officio)

CS18 **Declarations of Interest**

None.

CS19 **Minutes**

The Committee received and considered the minutes of the meeting held on 15th May.

Resolved: that the minutes of the meetings held 15th May 2018 be agreed as a correct record and signed by the Chairman.

CS20 **Matters Arising**

Minute CS11, Summer Events Sub-Committee

A Member stated that the Mobiloo at the Fun and Music in the Park events was much appreciated by disabled people and parents with young children; it has been very worthwhile.

Minute CS10 Website and printed communications

In relation to website enhancements the Vice-Chairman, Cllr Andrew Todd, reported that the Council were awaiting a costed proposal from Mr Beler.

CS21 Statements and Questions from the Public

None.

CS22 Website and printed communications

CS23 Summer Events Sub Committee

Resolved: that the minutes of the meetings held 22nd May 2018 be agreed as a correct record and signed by the Chairman.

CS24 Financial Report

The Committee received and considered the report of the Treasurer/ RFO in relation to the above, as circulated with the agenda.

CS25 Grant Applications

The Committee received and considered the report of the Town Clerk relating to the above.

It was **resolved** that the grant applications be determined as follows:

	Name of Applicant	Purpose of grant	Grant determination
1	Abingdon and District Twin Towns Society	To enable representatives from Abingdon's Twin Towns to commemorate with the people of Abingdon the end of the First World War.	Declined. Whilst the Town Council is appreciative of the work of the Society it did not consider it appropriate to for a grant to cover the expenses of

			visitors from the twin towns.
2	Abingdon Music Festival Association	Abingdon Music Festival	More information requested to bring forward to next meeting on the full costs of the project and the breakdown of how the grant will be spent.
3	All Saints Methodist Church Abingdon (g)	To create three separate toilets areas which can be associated with the three main hiring areas & to provide disabled toilet access in each of these three areas.	£1000 Subject to a visit for Chairman to see the venue and the proposed plans. Authority for payment delegated to Chairman and Vice Chairman
4	ATOM Festival of Science	ATOM Festival	£1000
5	Dance Creative (f)	To support a Falls Prevention Dance Class based at the Abingdon Health and Wellbeing Centre	£800
6	Thames Valley Police (b)	Will go towards the delivery of accredited training for representatives of groups/charities/organisations that regularly work with young people.	£150 Noted this is a new venture; any future applications will need Bank Statements

Note that the above grants were made in pursuance of the Council's powers, as noted in column one, as follows (resolved accordingly):

- (a) Local Government Act 1972, section 145;
- (b) Local Government Act 1972, section 137;
- (c) Local Government and Rating Act 1997, part III, section 31;
- (d) Local Government Act 1972, section 144;
- (e) Local Government Act 1972, section 142 (2A);
- (f) Local Government (Miscellaneous Provisions) Act 1976, section 19;
- (g) Local Government Act 1972, section 133;
- (h) Local Government (Miscellaneous Provisions) Act 1976, section 19.

The Town Clerk left the meeting following consideration of grant application 1.

CS26 General Report of Town Clerk

The Committee received and considered the report of the Town Clerk in relation to markets.

It was noted that by law, the Town Council is the market authority and owns the rights to hold a market. Any markets must be authorised by the Council.

The Council has two established markets; the Monday Market (retail market) and the monthly Friday Market (Farmers' Market) on the third Friday. The Council had powers under the Food Act 1984 to create new markets to allow trading activities on the Market Place which would otherwise be prohibited under the Market Place Act 1978. It was further noted that this Committee has to approve any periodic or "one-off" markets which have been proposed, noting that this does not set a precedent for the future.

It was **resolved** that the report of the Town Clerk be approved and, in pursuance of its powers under the Food Act 1984 the following markets be created to trade on the days detailed below:

1. Local Excellence Markets: Saturday 30th March, 29th June, 28th September and 23rd November 2019 (organiser: Abingdon-on-Thames Chamber of Commerce).
2. Craft Markets: Saturday 27th July and 7th December 2019 (organiser: Abingdon-on-Thames Chamber of Commerce).

CS27 Dates of next meeting

The calendar of meetings for 2018/19 was noted as follows, all meetings to start at 7.00 pm:

- Tuesday 11th December 2018

- Tuesday 26th February 2019

CS28 **Confidential appendix to the minutes of the meeting of 15th May 2018**

The Committee received and considered the confidential appendix to the minutes of the meeting held on 15th May 2018.

Resolved: that the confidential appendix to the minutes of the meeting held 15th May 2018 be agreed as a correct record and signed by the Chairman.
The meeting rose at 7.55pm.

Signed.....

Date.....

DRAFT