

Abingdon-on-Thames Town Council

**Minutes of the Community Services Committee held on Tuesday
21st May 2019 at 7.30 pm in the Roysse Room, the Guildhall,
Abingdon-on-Thames**

Present:

Cllr Neil Fawcett - Chair
Cllr Lorraine Oates - Vice Chair
Cllr Andrew Coveney
Cllr Andy Foulsham
Cllr Alex Greenaway
Cllr Robert Maddison
Cllr Charlie Birks, Mayor of Abingdon-on-Thames (Ex-officio)
Cllr Samantha Bowring, Chair of F & G P Committee (Ex-officio)

In Attendance:

Miss Louise Brown Administrative Assistant (Clerk to the meeting)
Mr Nigel Warner Town Clerk
Mr Steve Rich Assistant Town Clerk

CS5 Apologies for Absence

Apologies were received from Cllr Jim Halliday.

CS6 Declarations of Interest

Minute Number CS15: Cllr Samantha Bowring declared a non-pecuniary interest in relation to applications for occasional markets as she was a friend of the organiser of the Oxfordshire Barbecue Festival and the Oxfordshire Chilli Festival.

Minute Number CS12: Mr Nigel Warner declared a non-pecuniary interest as in relation to the grant application from the Rotary Club of Abingdon Vesper as a member of another Rotary Club.

CS7 Statements and Questions from the Public

None.

CS8 Committee terms of reference

The Committee terms of reference were received and noted.

CS9 Minutes

The Committee received and considered the minutes of the meetings held on 26th February and 13th May 2019.

It was **resolved** that the minutes of the meetings of the Community Services Committee held on 26th February and 13th May 2019 be agreed as a correct record and signed by the Chairman.

CS10 Matters Arising

None.

CS11 Statements and Questions from the Public

None.

CS12 Grant Applications

The Committee received and considered the report of the Town Clerk relating to the above.

It was **resolved** that the grant applications be determined as follows:

	Name of Applicant	Purpose of grant, as summarised in the grant application	Grant awarded
1	Home Start Southern Oxfordshire (b)	To cover the costs of recruiting more volunteers so they don't have to turn away referrals.	£500

2	Oxfordshire Play Association (b)	Towards the cost of the South Abingdon Play Day 2019	£400
3	Oxfordshire Play Association	Towards the Cost of the Saturdads organisation	Declined. The Committee considered that the proposed service would duplicate an existing service provided at the Abingdon Carousel Family Centre
4	Enrych Oxfordshire	To help support the increasing number of referrals they are receiving	Deferred, more information requested regarding the organisation and their project.
5	Make Music Abingdon (a)	Towards the cost of the Festival Make Music Day on 21 st June 2019	£450
6	Abingdon Eagles Basketball Club (f)	AEBC would like to run junior tournaments throughout the off season at A&W college for under 11's.	£400
7	Rotary Club of Abingdon Vesper (d)	Towards the cost of Abingdon Food and Drink Festival	£750
8	The Friends of Abingdon Civic Society (d)	Towards Abingdon Heritage Weekend	£900

9	Breakaway Club (f)	Towards the cost of keeping the Mini bus on the road	£800
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Note that the above grants were made in pursuance of the Council's powers, as noted in column one, as follows (resolved accordingly):

- (a) Local Government Act 1972, section 145;
- (b) Local Government Act 1972, section 137;
- (c) Local Government and Rating Act 1997, part III, section 31;
- (d) Local Government Act 1972, section 144;
- (e) Local Government Act 1972, section 142 (2A);
- (f) Local Government (Miscellaneous Provisions) Act 1976, section 19;
- (g) Local Government Act 1972, section 133;
- (h) Local Government (Miscellaneous Provisions) Act 1976, section 19.

CS13 Summer Events Sub Committee

It was **resolved**:

1. That the Summer Events Sub-Committee be appointed and consist of the following members:
 - Cllr Neil Fawcett;
 - Cllr Helen Pighills;
 - Cllr Andrew Coveney;
 - Cllr Cheryl Briggs;
 - Cllr Alex Greenaway.
2. That the draft minutes of the Sub-Committee meetings of 19th February and 6th March 2019 be noted and approved.

CS14 Financial Report

The Committee received and considered the report of the Treasurer/ RFO in relation to the above, as circulated with the agenda.

Resolved: That the Committee approve the finance report.

CS15 Market Place and Summer Events

The Committee considered the report of the Town Clerk in relation to the above.

Abingdon Pride

It was **resolved**:

1. That the Town Council organise, in partnership with others, the Abingdon Pride Festival on 22nd June 2019;
2. That a budget of £1,000 be set aside for this purpose.

Market Place Events, June to August 2019

Members had asked that the Town Council look to facilitate events on the Market Place for any Saturday in June, July and August where there was not already an event on the Market Place. It was reported that the Market Place was busy with events during this period and there were only two Saturdays where no bookings had been made, these being Saturday 10th August and Saturday 31st August. The Town Clerk stated that with some lead time before these dates it should be possible to facilitate events with a limited council resource input.

Occasional Markets

Members noted the position regarding occasional markets, as detailed in the report of the Town Clerk.

Resolved: that, pursuant to its powers under the Food Act 1984, that occasional markets be created as follows:

1. Saturday 25th May 2019: The Oxfordshire Barbecue Festival (to allow seven stalls not selling readily consumable food and drink, to trade);
2. Saturday 22nd June 2019 – Abingdon Pride (see item above; this would allow for stalls not selling readily consumable food or drink to be part of the event);
3. Saturday 17th August 2019 – Oxfordshire Chilli Festival (to allow stalls not selling readily consumable food or drink to be part of the event).

It was noted that that above markets were being created on a “one-off” basis and that this did not create a precedent for the creation of further markets.

CS16 Communications

The Committee received and considered the report of the Town Clerk and it was resolved:

1. To publish a publication such as the Town Crier in the autumn as detailed in the report;
2. To undertake a communications review as detailed in the report;
3. That the Communications review group include the following members: Cllr Samantha Bowring, Cllr Andrew Coveney, Cllr Neil Fawcett and Cllr Andy Foulsham;
4. That the membership of the Communications review group be referred to the meeting of the Town Council on 26th June 2019 so that the Council has the ability to appoint any other Members who may wish to serve on the group.

CS17 Dates of next meeting

The calendar of meetings for 2019/20 municipal year were noted as follows:

- Tuesday 20th August 2019;
- Tuesday 19th November 2019;
- Tuesday 11th February 2020.

The meeting rose at 9.40pm.

Signed.....

Date.....