

**Abingdon-on-Thames Town Council**

**Draft Minutes of the Community Services Committee held on Tuesday 26th September 2017 at 7.00 pm in the Roysse Room, the Guildhall.**

**Present:**

Cllr Vicky Jenkins - Chairman  
Cllr Alice Badcock - Vice Chairman  
Cllr Neil Fawcett  
Cllr Monica Lovatt  
Cllr Lorraine Oates

In Attendance:  
Miss Louise Brown Clerk to the meeting  
Mr Nigel Warner Town Clerk

One member of the public.

**CS15 Apologies for Absence**

Apologies were received from Cllr Mike Badcock (Chairman of F & G P Committee, ex-officio), Cllr Samantha Bowring, Cllr Jan Morter (Mayor of Abingdon-on-Thames, ex-officio), and Cllr Andrew Todd.

**CS16 Declarations of Interest**

None.

**CS17 Minutes**

The Committee received and considered the minutes of the meetings held on 10<sup>th</sup> May 2017 and 23<sup>rd</sup> May 2017.

**Resolved:** that the minutes of the meetings held 10<sup>th</sup> May 2017 and 23<sup>rd</sup> May 2017 be agreed as a correct record and signed by the Chairman.

CS18 **Matters Arising**

None.

CS19 **Grant Applications**

The Committee received and considered the report of the Town Clerk relating to the above. It was **resolved** that the grant applications be determined as follows:

Grant applications

	<b>Name of applicant</b>	<b>Purpose of application</b>	<b>Grant determination</b>
1	St Nicholas Church (b)	To help improve community access by replacing pews with alternative flexible seating	£1,990
2	Abingdon Street Pastors (b)	General running costs	£1,000
3	Music for Autism (a)	4 workshops at the Kingfisher School in addition to those previously organised	Delegate authority to the Chairman and Vice -Chairman of the Committee to approve a grant of up to £1,100 subject to clarification on whether grant covers payment of musicians.
4	Abingdon Church Twinning Committee (b)	5 day visit from 12 Christians from the twin town of Argentan, France, in November 2017	Application declined <i>(Cllr Monica Lovatt proposed, seconded Cllr Lorraine Oates grant of £300 – on being put to the vote the proposal was lost)</i>

5	Abingdon Good Neighbour Scheme (b)	Printing and paper costs for producing leaflets making people aware of the services offered by the scheme. The few remaining leaflets date back to 2011	£235 <i>Organisation to be invited to apply for additional funding if required</i>
6	Clean Slate (b)	Listening and support to victims of sexual, physical and emotional abuse living in the Abingdon area	£500
7	Trinity Toddler Group (b)	To replace old and broken toys to include a doll's house (replacement), a new "tuff spot" and soft play equipment	£340
8	Thrive South Abingdon, an initiative of Innovista (b)	Gardening club – a joint project between Thameside PS's Home-School Link Worker, Abingdon Community Church and Thrive South Abingdon	£500

Note that the above grants were made in pursuance of the Council's powers, as noted in column one, as follows (resolved accordingly):

- (a) Local Government Act 1972, section 145;
- (b) Local Government Act 1972, section 137;
- (c) Local Government and Rating Act 1997, part III, section 31;
- (d) Local Government Act 1972, section 144;
- (e) Local Government Act 1972, section 142 (2A);
- (f) Local Government (Miscellaneous Provisions) Act 1976, section 19;
- (g) Local Government Act 1972, section 133;
- (h) Local Government (Miscellaneous Provisions) Act 1976, section 19.

## CS20 Financial Report

The Committee received and considered the report of the Treasurer/ RFO in relation to the above, as circulated with the agenda.

**Resolved:** that the report be approved.

## CS21 **General report of the Town Clerk**

The Committee received and considered the report of the Town Clerk in relation to the above, as circulated with the agenda.

**Creation of an occasional market:** It was noted that the rights to hold a market in Abingdon were owned by the Town Council and that the Council had powers under the Food Act 1984 to create new markets. It was necessary to create a new market in order to allow those trading activities which were not otherwise permitted according to the Market Place Act 1978.

**Resolved:** that, pursuant to its powers under the Food Act 1984, that an occasional market be created as follows:

- Local Excellence Markets: Saturday 24<sup>th</sup> March, 30<sup>th</sup> June, 29<sup>th</sup> September and 24<sup>th</sup> November 2018 (organiser: Abingdon-on-Thames Chamber of Commerce).
- Craft Markets: Saturday 28<sup>th</sup> July and 8<sup>th</sup> December 2018 (organiser: Abingdon-on-Thames Chamber of Commerce).

Application to hold two markets had been received from Dawn Massam to organise markets on 16<sup>th</sup> December 2017 (Christmas Bazaar) and 21<sup>st</sup> April 2018 (Best of British). It was understood that these markets would be supported by the Abingdon BID (Business Improvement District). Further details were awaited regarding the stalls for the events. Members were content to delegate an authority to create these occasional markets when further details had been received.

**Resolved:** that, pursuant to its powers under the Food Act 1984, that authority be delegated to the Town Clerk in consultation with the Chairman of the Community Services Committee to create an occasional market on the following dates:

16<sup>th</sup> December 2017 (Christmas Bazaar) and 21<sup>st</sup> April 2018 (Best of British).

### **Policy in relation to markets**

Cllr Vicky Jenkins (Chairman of the Committee) and the Town Clerk, reported that they had visited and spoken with some of those attending the Monday market and the Farmers' market. They reported on their emerging findings and stated that there were some proposals in relation to fees and charges which would be shared with the Committee and which it was planned to bring forward

during the budget cycle. They will be attending the Local Excellence market on 30<sup>th</sup> September 2017.

**CS22 Date of next meeting**

The calendar of meetings for 2017/18 was noted as follows, all meetings to start at 7.00 pm:

- Tuesday 28<sup>th</sup> November 2017;
- Tuesday 27<sup>th</sup> February 2018.

**CS23 Exclusion of the public, including the press**

The Chairman will move and request the Committee to approve the following resolution:

*“That in accordance with section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 (as extended by Section 100 of the Local Government Act 1972), the public (including the press) be excluded from the meeting because of the confidential nature of the business to be transacted.”*

**CS24 Confidential general report of the Town Clerk**

The Committee received and considered the confidential report of the Town Clerk in relation to the above.

**Resolved:** that Local Authority Publishing be advised that the Council would be prepared for the 2017 Official Abingdon Guide to consist of 52 pages as a compromise.

The meeting rose at 8.00 pm.

**Signed**.....

**Date**.....