



**ABINGDON-ON-THAMES
TOWN COUNCIL**

**Council Summons
& Agenda**

Tuesday 21st May 2019
At 7.00 pm in the Roysse Room, the Guildhall, Bridge Street
Abingdon-on-Thames.

16th May 2019

All Members of the Council

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Council of the Town of Abingdon-on-Thames to be held in the Roysse Room, Guildhall, Bridge Street Abingdon-on-Thames, OX14 3JD, on **Tuesday 21st May 2019 at 7pm** for the transaction of the business stated below. Robes will not be worn on this occasion.

Yours faithfully

Nigel Warner

Nigel Warner
Town Clerk/ signed electronically

1 Public Participation

It is Council policy that the Council sets aside a total of 15 minutes prior to the commencement of full Council Meetings for residents of Abingdon-on-Thames or owners/managers of businesses in Abingdon-on-Thames to ask questions of the Mayor or Chairs of the Standing Committees or to express views by way of making a statement. A member of the public may speak for up to 3 minutes.

In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail (enquiries@abingdon.gov.uk, cc nigel.warner@abingdon.gov.uk) must be given to the Town Clerk by 7.00 pm on Sunday 19th May 2019.

2 Apologies

To receive apologies for absence.

3 Declarations of Interest

To receive any declarations interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct

4 Minutes

The draft minutes of the meeting of 20th March 2019 will be considered by the next ordinary meeting of the Council (26th June 2019).

6 Mayor's Announcements

To receive any announcements from the Mayor

7 Matters for decision

Report of the Town Clerk

The Council is requested to consider the following items which have been submitted by the Liberal Democrat Group. They have been presented to the Council for consideration on the basis of urgency. The matters will be proposed and seconded at the meeting and then determined by the Council.

a. Flag policy

It is proposed that the Council resolves that the Rainbow flag is added to the list of flags which may be flown from the town flag pole at the County Hall, with immediate effect and that this will stand until the next review of the flag policy.

It is further proposed that a working group will be set up to review the flag policy including which flags may be flown from the County Hall flag pole. This

group will bring recommendations to full council for consideration and adoption at the January meeting.

b. Street Furniture

It is proposed that:

- i. Council agrees to clean all bus stops that it owns as soon as possible and where it will be beneficial to repaint all or parts of bus stops.
- ii. Council resolves to bring into use any notice boards at bus stops that we own with any necessary repairs or refurbishments carried out by the end of June.
- iii. Council will work with partners to update notice boards every two weeks.
- iv. Council will explore other locations for noticeboards as part of a communications review.
- v. Council will clean and if needed repaint any other signage for which it is responsible

IT

It is proposed that a working group will be set up by this meeting with delegated authority to procure electronic devices and software to enable a move to electronic agendas and minutes Council. It is noted that Council has already indicated that this should be funded and there is sufficient funding for this from the existing pooled equipment budget for 2019/20. It is agreed that a sum of £5,000 be allocated accordingly. It is noted that there would be significant savings to paper, copying, postage and staff time associated with producing paperwork for meetings over the time of this administration.

Floral displays

It is proposed that a floral display is placed at the Reynolds Way precinct.

Substitution on Committee and Sub-Committees

It is proposed that the Council agrees to implement a substitution system across all of its Committee and Sub-Committees and that this be incorporated in to the Council and Committee terms of reference, with immediate effect.

Note: a number of other items have been referred directly to the Community Services Committee due to meet later in the evening.

8. Democratic matters

a. Green Scrutiny Committee

It was the intention that Cllr Gabby Barody should be appointed to the Green Scrutiny Committee at the Annual Meeting of the Council. This was not done and therefore it will be proposed that she now be appointed to this Committee.

b. Oxfordshire Association of Local Councils

The Council is a member of the Oxfordshire Association of Local Councils (OALC). The OALC is part of the National Association of Local Councils (NALC) and provides services to parish and town councils (also known as “local councils”) in terms of advice, information and training. OALC also has a role in representing local council interests including in partnership with local and regional agencies in the public, private and voluntary sectors.

The OALC’s Executive Committee has vacancies for three members to represent the 68 parish and town councils and meetings in the Vale of the White Horse. The term of office is four years; the Executive meets four times a year during the daytime.

The Council is requested to consider whether to nominate a Member to serve on this Committee. If a nomination is made this will be submitted to the OALC and if more than three Members are nominated from the Vale of White Horse area then an election will be held at the OALC AGM on 1st July 2019.