



**ABINGDON-ON-THAMES
TOWN COUNCIL**

**Council Summons
& Agenda**

Wednesday 29th June 2016
At 7.00 pm in the Roysse Room, the Guildhall,
Abingdon-on-Thames.

Please note that the building is now accessed via the Bridge Street entrance.

(Members are reminded to please attend for robing at 6.45pm and to sign the attendance register before leaving the meeting).

23rd June 2016

All Members of the Council

Dear Sir/Madam

Your attendance is requested a meeting of the Council of the Town of Abingdon-on-Thames to be held in the Roysse Room, Guildhall, Abbey Close, Abingdon-on-Thames on **Wednesday 29th June 2016 at 7pm** for the transaction of the business stated below.

Yours faithfully

Nigel Warner
Town Clerk

SECTION I (Open to the Public Including the Press)

A G E N D A

1 Prayers

In the absence of the Mayor Chaplain, Rev Paul Smith, will lead the Council in prayer.

2 Public Participation

It is Council policy that the Council sets aside a total of 15 minutes prior to the commencement of full Council Meetings for residents of Abingdon-on-Thames or owners/managers of businesses in Abingdon-on-Thames to ask questions of the Mayor or Chairmen of the Standing Committees or to express views by way of making a statement.

In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail (enquiries@abingdon.gov.uk), must be given to the Town Clerk by 5.00 pm on Monday 27th June 2016.

3 Apologies

To receive apologies for absence.

4 Declarations of Interest

To receive any declarations interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

5 Minutes

To adopt and sign as a correct record the draft minutes of the Council of Abingdon-on-Thames held on 23rd March and 9th May 2016 (pages 7-34) (attached) and to consider any matters arising from the minutes which are not covered elsewhere on the agenda.

6 Mayor of Abingdon-on-Thames

To receive the schedule of Mayor's engagements and to receive Mayor's announcements (to follow).

7 Oxfordshire County Council Report

Members to receive and consider a report from one of the County Councillors representing an Abingdon division. (To follow)

8 Questions under Standing Order 10

9 County Hall Museum Management Committee

To receive and consider the draft minutes of the meeting of the County Hall Museum Management Committee held on 9th May and 19th May 2016 (pages 35-43) (attached).

10 Amenities and Recreation Committee

To receive and consider the draft minutes of the meeting of the Amenities and Recreation Committee held on 9th May and 25th May 2016 (pages 44-49) (attached).

11 Community Services Committee

To receive and consider the draft minutes of the meeting of the Community Services Committee held on 9th May and 17th May 2016 (pages 50-55) (attached).

12 Guildhall Committee

To receive and consider the draft minutes of the Guildhall Committee meeting held on 9th May; 12th May 2016 and 23rd May 2016 (reconvened) (pages 56-71) (attached).

13 Planning, Highways and Consultations Committee

To receive and consider the minutes of the Planning and Highways Committee meetings held on 29th March and 18th April; draft minutes of meeting held on 9th May; and the minutes of the meetings held on 16th May and 6th June 2016 (pages 72-102) (attached).

14 Finance and General Purposes Committee

To receive and consider the draft minutes of the meeting of 9th May 2016 (page 103).

15 Completion and Approval of Annual Governance Statement

To complete and approve the Annual Governance Statement 2015/16 as per the Treasurer's / RFO's report (pages 104-105).

16 Approval of Annual Return and Financial Statements

The Council is requested to approve the report of the Treasurer, the Annual Return for the year ended 31st March 2016 and the financial statements for the year ended 31st March 2016 (pages 106-135).

17 Motions under Standing Order 8

- (a) Motion proposed by Cllr Sandy Lovatt
Seconded by Cllr Andrew Todd

“This council is very much aware of the obligations its owes to the Armed Forces community as enshrined in the Armed Forces Covenant, to which the Council is a signatory; and that the Armed Forces community should not face disadvantage in the provision of services and that special consideration is appropriate in some cases, especially for those who have given the most. This includes serving regular and reserve personnel, veterans, and their families.

Consequently, this council moves to affirm that we consider the members of the armed forces stationed at Dalton and Brooke Barracks to be an integral part of the Abingdon community.”

- (b) Motion proposed by Cllr Lorraine Oates
Seconded by Cllr Neil Fawcett

Abingdon-on-Thames Town Council will convene a public meeting and invite the relevant councillors and officers from the Vale of White Horse District Council to discuss plans for the Abbey Meadow area and outdoor pool.

- (c) Motion proposed by Cllr Neil Fawcett
Seconded by Cllr Samantha Bowring

Abingdon-on-Thames Town Council will increase the community fund by up to £60,000 to help fund Children’s services in Abingdon that would otherwise disappear when Oxfordshire County Council reduces funding. This will partly funded by efficiency savings across Town Council service areas.

- (d) Motion proposed by Cllr Samantha Bowring
Seconded by Cllr Patrick Lonergan

“Abingdon-on-Thames Town Council source a rainbow flag to fly from County Hall in conjunction with Oxford Pride.”

18 Motions under Standing Order 34, to permanently vary standing orders

- (a) Motion proposed by Cllr Jeanette Halliday
Seconded by Cllr Helen Pighills

Council notes that substitute members may attend meetings of the Planning, Highways and Consultations Committee and wishes to extend this provision to all other committees and sub-committees.

It therefore proposes the following change to standing orders:

Standing Order 38 (1) to be changed from:

(1) The following committees shall be the Standing Committees of the council and shall consist of the number of members stated below each committee:

to

*(1) The following committees shall be the Standing Committees of the council and shall consist of the number of members stated below each committee:
Where a member is unable to attend a meeting of a committee or sub-committee they may nominate a substitute member provided that the nominating member informs the office of the Town Clerk prior to the commencement of the meeting.*

Standing Order 38(1) (b) to be changed from

(a) Planning, Highways and Consultations

Nine members

Where a member is unable to attend a meeting of this committee they may nominate a substitute member provided that the nominating member informs the office of the Town Clerk prior to the commencement of the meeting.

to

(b) Planning, Highways and Consultations

Nine members.”

In accordance with Standing Order 34 (3), once it has been moved and seconded the Motion stands adjourned without discussion until the next ordinary meeting of the Council

19 Exclusion of the Public, Including the Press

The Mayor will move:

“That in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”

SECTION II (Excluding the public and the press)

20 Council meeting of 23rd March 2016

To receive and consider the draft confidential appendix to the minutes of the Council meeting held on 23rd March 2016. (Page 136-137)

21 Confidential appendix to the minutes of the County Hall Museum Management Committee

To receive and consider the draft confidential appendix to the minutes of the County Hall Museum Management Committee held on 19th May 2016 (page 138-140).

22 Confidential appendix to the minutes of the Guildhall Committee

To receive and consider the draft confidential appendix to the minutes of the Guildhall Committee held on 23rd May 2016 (page 141-142) and the confidential report of the Town Clerk (page 143-149).