



**ABINGDON-ON-THAMES  
TOWN COUNCIL**

**Council Summons  
& Agenda**

Wednesday 25<sup>th</sup> April 2018  
At 7.00 pm in the Roysse Room, the Guildhall, Bridge Street  
Abingdon-on-Thames.

(Members are reminded to please attend for robing at 6.45pm and to sign the attendance register before leaving the meeting).

20<sup>th</sup> April 2018

All Members of the Council

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Council of the Town of Abingdon-on-Thames to be held in the Roysse Room, Guildhall, Abbey Close, Abingdon-on-Thames on **Wednesday 25<sup>th</sup> April 2018 at 7pm** for the transaction of the business stated below.

Yours faithfully

Nigel Warner

Town Clerk

SECTION I (Open to the Public Including the Press)

A G E N D A

1 Prayers

Rev. Mary Williamson, will lead the meeting in prayer.

2 Apologies

To receive apologies for absence.

3 Declarations of Interest

To receive any declarations interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct

4 Public Participation

In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail ([enquiries@abingdon.gov.uk](mailto:enquiries@abingdon.gov.uk)), must be given to the Town Clerk by 5.00 pm on Monday 23<sup>rd</sup> April 2018.

- Presentation of grants awarded to representatives of local organisations.
- Presentation by Abingdon Carbon Cutters in relation to their plastics initiative

5 Draft Water Resources Management Plan

To receive a presentation from Thames Water in relation to the above.

6 Minutes

To adopt and sign as a correct record the draft minutes of the Council of Abingdon-on-Thames held on 24<sup>th</sup> January 2018 (pages 7- 22) (attached) and to consider any matters arising from the minutes which are not covered elsewhere on the agenda.

Matters Arising

Minute C56, Public Participation, item referring to Abingdon Business Improvement District (BID):

Cllr Sandy Lovatt has indicated that he wishes to make a statement in relation the Abingdon BID.

7 Mayor of Abingdon-on-Thames' Announcements

To receive the schedule of Mayor's engagements and to receive Mayor's announcements (pages 23-24).

8 Oxfordshire County Council Report

Members to receive and consider a report from Cllr Emily Smith, County Councillor for Abingdon North. (Page 25-26)

9 Questions under Standing Order 10

Question submitted by Cllr Samantha Bowring to Cllr Alice Badcock, Chairman of the Amenities and Recreation Committee:

*Is there a sufficiently robust programme of monitoring and maintenance in place to ensure that all of our walkways, paths and bridges remain safe, accessible and fit for purpose?*

Question submitted by Cllr Samantha Bowring to Cllr Vicky Jenkins, Chairman of the Community Services Committee:

*Has there been any feedback from groups and organisations using the Market Place for events and how will we encourage and support the community to make use of this space?*

Question submitted by Cllr Samantha Bowring to Cllr Mike Badcock, Chairman of the Finance and General Purposes Committee:

*Could we have an update on how we are progressing with our carbon emission reduction targets?*

10 Planning, Highways and Consultations Committee

To receive and consider the minutes of the Planning, Highways and Consultations Committee meetings held on 29<sup>th</sup> January , 19<sup>th</sup> February, and 12<sup>th</sup> March 2018 and the draft minutes of 3<sup>rd</sup> April 2018 (pages 27-62) (attached). (No recommendations).

- To consider the Council's response to the consultation by Thames Water in relation to the Draft Water Resources Management Plan (minute 7 of 12<sup>th</sup> March 2018 refers).

11 Amenities and Recreation Committee

To receive and consider the draft minutes of the meeting of the Amenities and Recreation Committee held on 7<sup>th</sup> February (pages 63 65) (attached). (No recommendations).

12 Community Services Committee

To receive and consider the draft minutes of the meeting of the Community Services Committee held on 27<sup>th</sup> February (pages 66-70) (attached). (No recommendations).

13 County Hall Museum Management Committee

To receive and consider the draft minutes of the meeting of the County Hall Museum Management Committee held on 8<sup>th</sup> March 2018 (pages 71-74) (attached). (No recommendations).

14 Guildhall Committee

To receive and consider the draft minutes of the Guildhall Committee meeting held on 19<sup>th</sup> March 2018 (pages 75-82) (attached). (No recommendations direct to the Council; recommendations made to Finance and General Purposes Committee).

15 Finance and General Purposes Committee

To receive and consider the minutes of the special meeting of 26<sup>th</sup> February 2018 and the draft minutes of the meeting of 19<sup>th</sup> March 2018, together with the recommendations therein (pages 83-100).

16 Community Led Plan

To receive and consider notes of the meeting of 5<sup>th</sup> March 2018 (pages 101-106)

17 Motions under Standing Order 8

Motion One

Motion proposed by Cllr Helen Pighills  
Seconded by Cllr Lorraine Oates

*“Having due regard to the Council’s equality policy and the Equality Act 2010, Abingdon Town Council is fully committed to making its events inclusive and*

*accessible to all. In previous years, disabled toilet facilities have been provided at Fun and Music in the Park however these are not fully accessible to those children and adults who are unable to get out of a wheelchair unaided.*

*“Mobiloo is a not for profit organisation that hires out fully accessible toilets, which have adult sized changing bench and hoist, to a range of events. Council*

*resolves to hire a Mobiloo fully accessible toilet unit for Fun and Music in the Park 2018, this to be in addition to the toilet provisions already planned.*

*“It is noted that Council has a budget in place for Fun and Music in the Park 2018.”*

### Motion Two

Motion proposed by Cllr Samantha Bowring  
Seconded by Cllr Helen Pighills:

*“Abingdon Cuts Plastic is a new community group committed to plastic recycling and reduction in the town. The group is working with local businesses, organisations and the community to promote the reduction of use of plastic in Abingdon, in particular single use plastic, and cups that cannot be recycled*

*Abingdon Town Council endorses the aims of Abingdon Cuts Plastic and will support and work with the group whenever possible. The Town Council will also undertake to do the following:*

- Commit to not providing single use plastics in the Guildhall and to discourage hirers of the rooms from using non-recyclables*
- Sign up to the national Refill scheme and provide a place for free refilling of water bottles.*
- Consider whether it can take steps to further reduce its own use of single use plastics, and other non-recyclable products.”*

## 18 Internal Control and Management of Risk

Report of the Treasurer / Responsible Financial Officer (attached pages 107-118)

## 19 Calendar of Council and Standing Committee Meetings 2018/19 Meeting locations to 31<sup>st</sup> July 2018

To consider the above as recommended by the Finance and General Purposes Committee (attached, pages 119-123).

Note that from now until 31<sup>st</sup> July 2018 it is anticipated that meetings will not be held in the Guildhall due to the ongoing building works.

20 Exclusion of the Public, Including the Press

The Mayor will move:

*“That in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”*

SECTION II (Excluding the public and the press)

21 Confidential appendix to the minutes of the Finance & General Purposes Committee

To receive and consider the draft confidential appendix to the minutes of the Finance & General Purposes Committee held on 27<sup>th</sup> March 2018. (Recommendations detailed in the minutes) (pages 124-125).