

**ABINGDON-ON-THAMES TOWN COUNCIL**

**Person Specification for Works Team Assistant**

<b>REQUIREMENTS</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
<b>Ability to work as part of a team</b>	To work in a small team that requires team work and loyalty.	
<b>Ability to work on own when necessary</b>	Able to demonstrate a capability to work on their own and move efficiently from one job to another	
<b>Communications</b>	Communications skills appropriate to labourer duties, working with the general public and other agencies.  To show compassion and appropriate sensitivity especially when dealing with cemetery matters and working in the cemetery.	
<b>Knowledge and Experience</b>	Previous experience in Caretaking or grounds maintenance or horticulture.  Full Driving Licence  Keenness to learn.	Previous machinery experience, a P.A.1 & P.A.6 (Pesticide) qualification and / or Lantra / NPTC chainsaw certificates.  B + E Trailer Towing Licence

<b>Personal Qualities</b>	Physically fit  Able to work in ALL weather conditions  Willing to work unsocial hours as required.  To attend health and safety and other relevant training as required by management.  To ensure that the Council's policies and procedures are adhered to in carrying out all tasks and duties.  To respect the need for confidentiality where required	
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July 2025