



# ABINGDON-ON-THAMES TOWN COUNCIL

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## **Urgency Committee Tuesday 13 July 2021 AGENDA**

Date of agenda: Thursday 8 July 2021

To: All Members of the Urgency Committee

Cllr Charlie Birks  
Cllr Samantha Bowring  
Cllr Cheryl Briggs  
Cllr Andy Foulsham  
Cllr Pat Lonergan

To: All Other Members for Information

Dear Member,

Your attendance is requested at a meeting of the **Urgency Committee** to be held on **Tuesday 13 July 2021 at 11.30am** at the **Old Magistrates Court**.

The meeting will be held in person but due to the Covid-19 pandemic the Town Council will not allow members of the public to attend in person. If you would like to view the meeting via Teams, please e-mail [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk) and you will be sent the relevant link on the day of the meeting.

**Should any Member be unable to attend they should find a substitute and inform me at [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).**

Any queries on the agenda should also be directed to me.

Yours sincerely

*Nigel Warner*

Nigel Warner  
Town Clerk (signed electronically)

## **Abingdon-on-Thames Town Council Our Vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community, the town will be one which is environmentally sustainable, vibrant, resilient and safe.

### **Our key objectives**

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

### **1 Apologies**

To receive any apologies for absence **and nominated substitutes**.

### **2 Declarations of interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

### **3 Minutes of previous meeting**

To receive, consider and sign as a correct record the draft minutes of the meeting of the Urgency Committee of [25 June 2021](#).

### **4 Items referred from advisory committees for consideration**

To consider matters referred from Town Council advisory committees as listed below:

[Community Services Advisory Committee 6 July 2021](#)

5 **Dates of future meetings**

Tuesday 27 July, 11.30am

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*The law allows members of the public and press to record meetings of the Council and its committees. Should you wish to record at any meeting which is open to the public it is requested that you inform the Town Clerk of your intention to film or record before the day of the meeting, by emailing [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk) or telephoning 01235 522642.*

*For information, whilst this meeting is being hosted virtually using Microsoft Teams the Council will not be recording the meeting.*

## **Note on Governance**

### **Context:**

At the start of the pandemic government approved the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”). These regulations enabled council meetings to take place online. However the Regulations expired on 6 May 2021. The government has not brought forward new legislation and a legal challenge in relation to the Local Government Act 1972, which if successful would have enabled virtual meetings to continue, failed.

The impact of the above is that from 7 May 2021 any meetings where decisions are taken – either by council or committees – are required to be in-person meetings.

The council has made representations to government regarding this matter as it considers this requirement to represent an unnecessary and avoidable risk to elected representatives and council officers. The council is keen to return to in-person meetings as soon as it is safe to do so but considers that councils should be able to take full advantage of modern technology to enable Councillors and the public to attend meetings virtually as well as in person.

Councils have responded in different ways to the new circumstances. At its meeting of 28 April 2021 the council decided to delegate all decision-making to an Urgency Committee comprising of 5 members. This committee will meet “in person” in accordance with the Local Government Act 1972. The council’s committees will continue to meet virtually as Advisory Committees in order to discuss matters but will not make decisions; all committee recommendations will be referred to the Urgency Committee.

These arrangements have been made in response to the current continuing public health emergency. The arrangements are made on a temporary basis and will be reviewed regularly.

### **Council resolution of 28 April 2021**

The full text of the Council’s resolution is below:

- 1. Online attendance at Council meetings is no longer legal but the council considers that there remains a serious risk to health when meeting in person indoors. Consequently the Council delegates its powers to an Urgency Committee.*
- 2. Committees will meet online as advisory committees and will discuss business as usual. The recommendations and decisions will be advisory until they are ratified by the Urgency Committee, apart from the Planning, Highways and Consultations Committee, whose recommendations will be actioned immediately by the Town Clerk.*
- 3. Members of the public can continue to attend the advisory committee meetings via the joining link and apply to participate in the public participation section of the meeting.*
- 4. The decisions made by the urgency committee will be in accordance with the recommendations from the advisory committees and not changed without a material reason.*

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5. *The time and frequency of Urgency Committee will depend upon the urgency of recommendations coming up through the advisory committees. Non-members of the Committee and members of the public may view the meeting through the joining link but the provisions of the Council's public participation scheme will not apply.*
6. *The urgency committee will consist of five members. In accordance with standing orders the quorum will be three members and the provisions for substitute members will apply.*
7. *Meetings will take place subject to risk assessment and the Covid security precautions.*
8. *These arrangements will be in place until the Urgency Committee votes to change arrangements which will depend on legislation, guidance and health advice.*

*Attendance at meetings*

9. *With effect from 28 April 2021 any member who does not attend at least one meeting in a six-month period due to the risk to their health resulting from the Covid-19 pandemic has the requirements of Section 85 (1) of the Local Government Act 1972 waived and the time limit extended.*
10. *The matter will be reviewed by the Urgency Committee every two months and if necessary a motion extending the time limit by a further six months will be considered.*