



# ABINGDON-ON-THAMES TOWN COUNCIL

## Council Summons & Agenda

Wednesday 1 September 2021

at 7.00pm

25 August 2021

To All Members of the Council

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Council of the Town of Abingdon-on-Thames to be held on **Wednesday 1 September 2021 at 7pm** for the transaction of the business stated below.

The meeting will be held in person **in the Town Council offices at Roysse Court** but due to the Covid-19 pandemic the Town Council will not allow members of the public to attend in person. If you would like to view the meeting via Teams, please e-mail [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk) and you will be sent the relevant link on the day of the meeting. The meeting ID has been sent out with this agenda.

In order to proceed in the safest manner it is intended that the meeting be organised so that it is quorate and that most members will join the meeting remotely. However it will be permitted for the Mayor to take an indicative vote of all members who are present in person or virtually if she considers this to be helpful but in these circumstances note that this would need to be followed by a vote of only those who are present in order to comply with legal requirements.

The meeting will, as far as possible, be conducted in the same way as a meeting with all participants attending in person. Members of the public may view the meeting online and may, with notice, make representations, ask questions and give evidence in respect of any item of business at agenda item 3.

At each open agenda item there are links to the relevant documents which open the document from the Council's website. Should you require a separate pdf version of individual documents please e-mail [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk)

Any queries on the agenda should also be directed to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Yours faithfully

*Nigel Warner*

Nigel Warner  
Town Clerk/ signed electronically

### **Abingdon Town Council - Our Vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community the town will be one which is environmentally sustainable, vibrant, resilient and safe.

#### **Our key objectives**

- 1 To respond effectively and speedily to the climate emergency.
- 2 To develop a resilient, sustainable town which will provide a home for residents now and in the future.
- 3 To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
- 4 To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

## **AGENDA**

### **1 Apologies**

To receive apologies for absence.

### **2 Declarations of Interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct

### 3 **Public Participation**

It is Council policy that the Council sets aside a total of 15 minutes prior to the commencement of full Council Meetings for residents of Abingdon-on-Thames or owners/managers of businesses in Abingdon-on-Thames to ask questions of the Mayor or Chairs of the Standing Committees or to express views by way of making a statement.

In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail ([democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk)), must be given to the Town Clerk by 12pm on Tuesday 31 August 2021.

### 4 **Minutes**

To adopt and sign as a correct record the draft minutes of the meeting of the Council held on [28 July 2021](#) and to consider any matters arising.

### 5 **Membership of Council committees**

To agree the [membership of the following committees](#):

- Community Committee
- Environment and Amenities
- Finance, Governance and Asset Management
- Town Infrastructure
- Planning Panel

### 6 **Governance arrangements during the pandemic - review**

To receive and consider the report of the Town Clerk. This will have recommendations for the Council and will follow.

### 7 **Community Infrastructure Levy**

To receive and consider the [report](#) of the Deputy Town Clerk in relation to Community Infrastructure Levy (CIL) monies received.

### 8 **Calendar of meetings**

To note the [draft calendar of meetings](#) for 2021-22 of the new committees as agreed by the Council on 28 July 2021.