

## TERMS OF REFERENCE AND DELEGATIONS

### Town Infrastructure Committee

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### Town Infrastructure Committee

As agreed by the Town Council on 28 July 2021

- i) **Membership:** Seven Councillors plus the Mayor and Chair of Finance, Governance and Asset Management (ex officio)
  
- ii) **Committee Purpose:**
  1. **Strategic:** develop a resilient, sustainable town which will provide a home for residents now and in the future
  
  2. **Operational:** agree performance standards for identified functions set out below and periodically review process efficiency and operational performance against those standards.
    - a. Direct infrastructure
    - b. Planning
    - c. Neighbourhood plan
    - d. Other planning policies of the council
    - e. Street Naming
    - f. Consultations on all infrastructure matters
  
- iii) **Specific Delegations:**
  1. Develop and subject to Council approval, implement a work plan aimed at meeting the committee's strategic objective through:
    - a. Direct infrastructure services and projects including Street furniture in areas which are the responsibility of the Town Council including bus shelters, public seats and town entry signs (but not including notice boards);
    - b. Working in partnership with public sector, private sector and third sector bodies;
    - c. Lobbying infrastructure actors and providers in respect of Abingdon priorities relating to the strategic objective.
  
  2. The Council is consulted by the district council in relation to all planning applications registered in Abingdon. In order to exercise this power in an efficient, effective and focused manner the Council will appoint a panel of three members which will meet every three weeks to consider planning applications. The panel will have authority to consider and comment on any plans which have been registered on the District Council's website and which any member of the council has requested the panel to consider by way of a "call-in" mechanism. Authority is delegated to the Town Clerk to offer no objection to any application which has not been called-in by members. The Committee will agree a detailed scheme to regulate this procedure which will include deadlines ahead of meetings for the call-in mechanism to be exercised.

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3. Make recommendations to Council on street naming and to make representations to the District Council regarding house naming and street numbering.
4. To consider and monitor strategic, County, District and other developmental plans, proposed listed buildings, conservation areas, tree preservation orders and building preservation orders which impact upon Abingdon-in-Thames, and the making of all appropriate representations.
5. Oversee the Town Council's involvement in the development of a neighbourhood plan
6. Review, adopt and develop other planning policies which it may consider to be desirable for Abingdon.
7. The making of representations to the appropriate Planning Authority in respect of other planning matters not otherwise referred to.
8. To consider all matters relating to highways, footpaths and bridleways, and to make representations to other authorities regarding these matters.
9. To consider all matters relating to transportation and car parking issues, traffic regulations orders and to make representations to other authorities regarding these matters.
10. To consider other matters relating to the physical environment of the town, but which are not under the direct control of the Council, including disabled access issues (excluding those relating to Town Council services), and recycling of waste materials.
11. To consider and to make recommendations to other authorities regarding applications in respect of applications for liquor, gaming and public entertainments licences.
12. To consider all other consultations as may in relation to services operated in the town including leisure and recreation, health care/ service provision and policing and, if the Committee considers it to be necessary and taking in to account the timescale of the consultation, to refer such consultations on to other Council committees.
13. To convene a multi-agency traffic advisory committee in accordance with the constitution agreed between the relevant local authorities
14. To support active travel in and around Abingdon, including responsibility for the budgets in relation to transport.