



ABINGDON-ON-THAMES TOWN COUNCIL

Council Summons & Agenda

Wednesday 27 September 2021

Upon the closing of the Finance, Governance and Asset Management Advisory Committee

22 October 2021

To All Members of the Council

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Council of the Town of Abingdon-on-Thames, to be held on **Wednesday 27 October 2021 upon the closing of the Finance, Governance and Asset Management Advisory Committee** for the transaction of the business stated below. A note on governance can be found at the end of the agenda.

The meeting will be held in person **in the Town Council offices at Roysse Court** but due to the Covid-19 pandemic the Town Council will not allow members of the public to attend in person. If you would like to view the meeting via Teams, please e-mail democratic@abingdon.gov.uk and you will be sent the relevant link on the day of the meeting. The meeting ID has been sent out with this agenda.

In order to proceed in the safest manner it is intended that the meeting be organised so that it is quorate and that most members will join the meeting remotely. However, it will be permitted for the Mayor to take an indicative vote of all members who are present in person or virtually if she considers this to be helpful but in these circumstances note that this would need to be followed by a vote of only those who are present in order to comply with legal requirements.

Abingdon-on-Thames Town Council, Wednesday 27 October 2021
AGENDA

The meeting will, as far as possible, be conducted in the same way as a meeting with all participants attending in person. Members of the public may view the meeting online and may, with notice, make representations, ask questions and give evidence in respect of any item of business at agenda item 2.

At each open agenda item there are links to the relevant documents which open the document from the [Town Council website](#). Should you require a separate pdf version of individual documents please e-mail democratic@abingdon.gov.uk.

Any queries on the agenda should also be directed to democratic@abingdon.gov.uk.

Yours faithfully

Nigel Warner

Nigel Warner
Town Clerk/ signed electronically

Abingdon Town Council - Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

AGENDA

1 Prayers

There will not be any prayers at the start of the meeting.

2 **Public Participation**

It is Council policy that the Council sets aside a total of 15 minutes prior to the commencement of full Council Meetings for residents of Abingdon-on-Thames or owners/managers of businesses in Abingdon-on-Thames to ask questions of the Mayor or Chairs of the Standing Committees or to express views by way of making a statement.

In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail (democratic@abingdon.gov.uk), must be given to the Town Clerk by 12pm on Tuesday 26 October 2021.

3 **Apologies**

To receive apologies for absence.

4 **Declarations of Interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

5 **Minutes**

To adopt and sign as a correct record the draft minutes of the meeting of the Council held on [29 September 2021](#) and to consider any matters arising.

6 **Section 85(1) Local Government Act 1972**

Council agreed at its meeting on 28 April 2021:

1. That with effect from 28 April 2021 any member who does not attend at least one meeting in a six-month period due to the risk to their health resulting from the Covid-19 pandemic has the requirements of Section 85 (1) of the Local Government Act 1972 waived and the time limit extended.
2. That the matter then be reviewed by the Urgency Committee every two months and if necessary a motion extending the time limit by a further six months be considered.

The matter has been reviewed by the Town Clerk who considers that in the current circumstances of proceeding to Step 4 of the Government response to Covid, this matter should be reviewed by full Council and where the requirement is waived this should be by resolution of the Council.

7 **Exclusion of the Public, Including the Press**

The Mayor will move:

“That in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”

SECTION II (Confidential Agenda)

8 **Finance, Governance and Asset Management Advisory Committee**

There will be a verbal report of the proceedings of the Finance, Governance and Asset Management Advisory Committee meeting of 27 October 2021, including any matters referred.

Note on Governance

On 29 September 2021 the Urgency Committee and the Town Council reviewed the emergency governance arrangements in place during the current phase of the Covid-19 pandemic.

The council's committees continue to meet on-line as advisory committees.

The recommendations of each advisory committee are then considered by the next meeting of the town council. The town council is conducted as a hybrid meeting with those members physically present at the meeting able to vote and make decisions but with the option also for members to attend on-line, in which case they can speak but not vote.

The emergency arrangements will be reviewed regularly and at each council meeting.