

## ABINGDON TOWN COUNCIL

<b>Report to</b>	<b>FINANCE, GOVERNANCE AND ASSET MANAGEMENT</b>
<b>Meeting date</b>	<b>23 November 2021</b>
<b>Report author</b>	<b>Deputy Town Clerk / RFO</b>
<b>Agenda item</b>	<b>8</b>

## PAYMENTS SCHEDULE

1. **Purpose of the Report**

To **present** the payments schedules for the period 1 September 2021 - 31 October 2021.

2. **Summary**

The list of payments made between 1 September and 31 October 2021 is attached. In line with the Council's financial regulations, those payments which exceed £2,500 have been approved by two Members ahead of payment. No unusual payments have been made which require member's particular attention. Members are requested to email the Deputy Town Clerk ahead of the meeting with any specific queries so that a full response can be given at the meeting.

3. **Action required**

The committee is requested to **recommend** that the payments schedule for the period 1 September - 31 October 2021 is approved.

4. **Link to strategic plan and objectives**

Key Objective 3: To manage the Council's assets efficiently and effectively to meet the needs of the community now and in the future.

5. **Supporting papers and appendices**

APPENDIX A: Payments 1 September - 31 October 2021

Susan Whipp Deputy Town Clerk / RFO  
15 November 2021