

ABINGDON-ON-THAMES TOWN COUNCIL

COMMUNITY ADVISORY COMMITTEE TUESDAY 1 MARCH 2022

ITEM 7 – ACTIONS REGISTER

Meeting date	Action	Responsible	Update
30-May-19	<p>ROYSSSE ROOM ART DISPLAY Consideration was given to whether art work from local A-level students could be displayed in the Guildhall and specifically the Roysse Room. It was resolved that this be raised with the Abbey Cinema as they manage and operate the Guildhall.</p>	Town Clerk	<p>May 21 - committee agreed to proceed with this. Liaising with the Abbey Cinema (managers of the Guildhall rooms) December 21 - Properties Officer has emailed schools to advise them of this opportunity</p>
25-Feb-20	<p>NOTICE BOARDS It was resolved that officers go ahead with the design for notice boards and report back to Members of the Committee. David Ogilvie design of round noticeboard at cost of £7,500</p>	Cemeteries and Outdoor Services Manager (COSM)	<p>Oct 20 - order with Ogilvie has been cancelled as they did not reply after several reminders. We are now looking elsewhere but the importance of this noticeboard is on a back burner as Councillors thought it was not important during these pandemic times Jan 21 – one quote received and a further being sought for alternative designs, presented to committee meeting. March 21 - suggested locations Broad Street, pavement owned by County Council; Station Yard, owned by District Council. The Cemeteries and Outdoor Services Manager was asked to consult with the County Council and District Councils on the possibility of placing the noticeboard on the two sites. November 21 – COSM is investigating land ownership with district council, waiting on confirmation. Agreed to remain as an action for review at a future meeting.</p>

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18-Feb-21	<p>ENVIRONMENTAL IMPACT OF EVENTS - FOOD WASTE POLICY</p> <p>Request from the Community Services Committee to consider what foods are provided at future events and the noise impact of fireworks.</p> <p>Cllr de la Harpe to begin work on a policy to address food waste, to report back to the next meeting.</p> <p>Cllr Halliday to email the Chair and Cllr de la Harpe a copy of a sustainable food policy as an example.</p> <p>Any policy which was developed would be recommended to the Community Services Committee or the Amenities and Recreation Committee as both are involved with outdoor events.</p>	<p>Cllr de la Harpe / Cllr Halliday / Cllr Bowring</p>	<p>March 21 - considered by Community Services (CS59), including a presentation by a member of the public. Cllr Bowring was asked to present a proposal to GASC, to be referred back to Community Services.</p> <p>April 21 - Cllr de la Harpe presented a draft policy to the meeting, which was discussed. He would make amendments as required and bring the policy to the next meeting.</p> <p>July 21 (GASC mtg) - Cllr de la Harpe proposed a statement for adoption but new information was provided to the meeting by Philippa Hoy, who noted that Good Food Oxfordshire has a good food charter which could be used by the Town Council. Cllr de la Harpe would look at the new information and report back.</p>
30-Mar-21	<p>CHARITY ANNUAL RETURNS</p> <p>It was agreed that the Town Council should develop a proforma for grant-funded charities to help them to keep the Town Council updated.</p> <p>Town Clerk to develop a proforma</p>	<p>Deputy Town Clerk</p>	<p>March 22 – responsibility has been passed to the Deputy Town Clerk, a draft proforma shall be presented to the committee for consideration at the June 2022 meeting.</p>
1-Jun-21	<p>NOTICE BOARDS</p> <p>RECOMMENDED to the Community Services Committee that the Market Place Noticeboard, which had originally been located on the wall of the building next to the Market Place Flower bed, be replaced.</p>	<p>Cemeteries and Outdoor Services Manager</p>	<p>Dec 21 - recommended by Community Committee and approved by Full Council</p> <p>March 22 – following meeting and location physical review by Chair and officers, a further report to this meeting, recommending committee consider a change to the agreed location (see agenda item 12).</p>
06-Jul-21	<p>PUBLICITY SUGGESTIONS</p> <ul style="list-style-type: none"> - Youth project: A special article was suggested for the next Town Crier - Grants. It was suggested that publicity about the grants awarded includes a brief outline of the purpose of the grant, using the information provided in the grant applications. - Firework displays: The decision about Town Council displays should be publicised. - Joint reception area with the County Council. 	<p>Community Services and Events Officer</p>	<p>Youth project: publicised in September edition of Town Crier</p> <p>Grants: community grants awarded and scheme publicised on website Sept 2021</p> <p>Firework displays: will be publicised when relevant to specific council events</p> <p>Joint reception: publicised in December edition of Town Crier.</p>

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1-Dec-21 (Town Council meeting)	<p>NOTICEBOARDS Question raised at Town Council for Community Committee: 'The Friends of Abingdon Civic Society is delighted to see that the proposal for a replacement noticeboard in the Market Place has resurfaced. We note that the two noticeboards installed last year are mainly used for the Town Council's notices. In the case of the Roysse Court one, this may be partly due to space constraints, but the two-sided one at Bath Street should have room for community notices as well. Please may we have assurances that the new noticeboard and the existing ones will be available for community groups to publicise their events? 'It is also important that information is available elsewhere than in the town centre. Your officers now manage the noticeboards in bus shelters at Stratton Way (and possibly elsewhere?). These are potentially very useful, so please can arrangements be put in place for them also to be used for community notices? 'The concept of the 15-minute neighbourhood is gaining traction. In the past, your officers and/or councillors used to post notices on boards at Peachcroft and Gainsborough Green; can this be reinstated? Could we also have boards at the Wootton Road shops, Northcourt and on the new housing developments? 'We realise that there are resource implications to all of this, but as we have mentioned before, the Civic Society would be happy to talk to you or your officers about ways in which community volunteers could help with the delivery of the improved arrangements.'"</p>	Chair, Community Committee	Jan 22 – meeting held with Chair of Community Committee, Community Services and Events Officer and two representatives from The Friends of Abingdon Civic Society to discuss how the organisation can support the town council. Ongoing progress – see report to this committee meeting of 1 March 2022
21 Dec 21	<p>PUBLICITY SUGGESTIONS - Radley Lake project included grant from ATC. Suggestion for Town Crier article - Platinum Jubilee main dates and events</p>	Community Services and Events Officer	March 2022 - spring edition of Town Crier was produced by members. Radley Lakes Trust article was not included, to be in a future edition. Key dates for Platinum Jubilee celebrations were included in the Town Crier, further advertising to follow once programme is confirmed with the working group.