



ABINGDON-ON-THAMES TOWN COUNCIL

Council Summons & Agenda

Wednesday 30 March 2022

Council Offices, 7pm

25 March 2022

To All Members of the Council

Dear Sir/Madam

You are hereby summoned to attend a meeting of the Council of the Town of Abingdon-on-Thames, to be held on **Wednesday 30 March 2022 at 7pm** for the transaction of the business stated below. A note on governance can be found at the end of the agenda.

The meeting will be held in person **in the Council Offices, Roysse Court** but due to the Covid-19 pandemic the Town Council will not, for public health reasons, allow members of the public to attend in person. If you would like to view the meeting via Teams, please e-mail democratic@abingdon.gov.uk and you will be sent the relevant link on the day of the meeting.

In order to proceed in the safest manner it is intended that the meeting be organised so that it is quorate and that most members will join the meeting remotely. However, it will be permitted for the Mayor to take an indicative vote of all members who are present in person or virtually if she considers this to be helpful but in these circumstances note that this would need to be followed by a vote of only those who are present in order to comply with legal requirements.

The meeting will, as far as possible, be conducted in the same way as a meeting with all participants attending in person. Members of the public may view the meeting online and may, with notice, make representations, ask questions and give evidence in respect of any item of business at agenda item 2. In order to do so they should e-mail democratic@abingdon.gov.uk

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At each open agenda item there are links to the relevant documents which open the document from the [Town Council website](#). Should you require a separate pdf version of individual documents please e-mail democratic@abingdon.gov.uk.

Any queries on the agenda should also be directed to democratic@abingdon.gov.uk.

Yours faithfully

Nigel Warner

Nigel Warner
Town Clerk/ signed electronically

Abingdon Town Council - Our Vision

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community the town will be one which is environmentally sustainable, vibrant, resilient and safe.

Our key objectives

1. To respond effectively and speedily to the climate emergency.
2. To develop a resilient, sustainable town which will provide a home for residents now and in the future.
3. To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
4. To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

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1. **Public Participation**

It is Council policy that the Council sets aside a total of 15 minutes prior to the commencement of full Council Meetings for residents of Abingdon-on-Thames or owners/managers of businesses in Abingdon-on-Thames to ask questions of the Mayor or Chairs of the Standing Committees or to express views by way of making a statement.

In order to ask questions or make a statement written notice of questions or statements, served by way of letter or e-mail (democratic@abingdon.gov.uk), must be given to the Town Clerk by 5pm on Monday 28 March 2022.

There will be a presentation on Abingdon Integrated Youth Support Project.

2. **Apologies**

To receive apologies for absence.

3. **Declarations of Interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct.

4. **Minutes**

To adopt and sign as a correct record the draft minutes of the meeting of the Council held on [26 January 2022](#) and to consider any matters arising.

5. **Mayor's Announcements**

To note the list of the Mayor's Engagements, which can be found [here](#).

6. **Oxfordshire County Council**

To receive and consider a [report](#) on the work of the County Council from Cllr Nathan Ley.

7. **Vale of White Horse District Council**

To receive and consider a [report](#) on the work of the District Council (not received at time of dispatch of agenda).

Minutes of Council Advisory Committees for adoption as a report of their proceedings (not accuracy) and recommendations for approval

8. **Community Advisory Committee**

To receive and consider the draft notes of the meeting of the Community Advisory Committee held on [1 March 2022](#) together with the recommendations contained therein.

9. **Environment and Amenities Advisory Committee**

To receive and consider the draft notes of the meeting of the Environment and Amenities Advisory Committee held on [8 March 2022](#), together with the recommendations contained therein.

10. **Town Infrastructure Advisory Committee**

To receive and consider the draft notes of the meeting of the Town Infrastructure Advisory Committee held on [17 March 2022](#), together with the recommendations contained therein..

11. **Finance, Governance and Asset Management Advisory Committee**

To receive and consider the draft notes of the meeting of the Finance, Governance and Asset Management Advisory Committee meeting held on [22 March 2022](#).

Matters referred are listed below for ease of reference:

FG71. **Management accounts**

The committee recommended to the council that the [management accounts](#) from 1 April 2021 to 28 February 2022 be approved.

FG71. **Payment listings**

The committee recommended to the council that the [list of payments](#) made between 1 January 2022 and 28 February 2022 be approved.

FG72. **Community Infrastructure Levy**

The committee recommended to the council that the council continue to receive its share of CIL monies from the Vale of White Horse District Council in two half-yearly instalments.

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FG74. **Strategic Risk Register**

The committee recommended to the council that the [strategic risk register](#) be approved.

FG75. **Consultations Policy**

The committee recommended to the council that the [draft consultations policy](#) be approved.

FG80. **Write offs**

The committee recommended to the council that the unpaid invoice of £204.00 as contained in the confidential report be written off due it being deemed irrecoverable.

FG81. **Abbey Hall**

It was recommended to council that the officer request as per section 3.4 of the confidential report be approved.

FG82. **Surplus land review**

recommended to council that the town clerk's recommendations as per section 3.1 of the confidential report be approved subject to there being no concerns raised by ward members.

12. **Governance and democratic matters**

Report of the Town Clerk [attached](#).

13. **Motions under Standing Order 8**

Motion proposed by Cllr Andy Foulsham and seconded by Cllr Gabby Barody:

Council notes

- That the four GP practices that cover Abingdon have worked tirelessly to continue to provide primary healthcare to our residents throughout the COVID-19 pandemic.
- That this commitment to serving our residents has placed a great deal of additional strain on doctors, other healthcare professionals and their support staff.
- The new housing that is being built on the northern side of Abingdon will require additional healthcare provision.
- This requirement was acknowledged by the developers and provided for in the plans which were approved by the District Council's Planning Committee.

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- The planned satellite surgery has not yet received approval by the Oxfordshire Clinical Commissioning Group.
- The funding provided by the s.106 agreement with the developer was (at the request of the Clinical Commissioning Group) specifically for a satellite surgery on the North Abingdon development.
- That the role of the Oxfordshire Clinical Commissioning Group is being taken over by the Buckinghamshire, Oxfordshire and Berkshire West Integrated Care System.

Council believes

- That all our residents are entitled to high quality primary healthcare, and that this should be easily accessible to them on “fifteen minute neighbourhood” principles.
- That the existing four surgeries have insufficient capacity to accommodate patients from more than 1,000 new households, and little or no space to expand on their current sites.

Council requests

- That the Leader of the Council writes to the Senior Partner of each GP practice expressing the grateful thanks of the Town Council for the hard work and self-sacrifice shown by them, their partners and staff throughout the COVID-19 pandemic.
- That the Leader of the Council writes to the Chief Executive of the Oxfordshire Clinical Commissioning Group and its successor body the Buckinghamshire, Oxfordshire and Berkshire West Integrated Care System to express our concern that there will not be adequate primary healthcare provision serving North Abingdon once the new homes are occupied.

14. Exclusion of the Public, Including the Press

The Mayor will move:

“That in accordance with section 1 (2) of the Public Bodies (admissions to Meetings) Act 1960, the public, including the press, be excluded from the meeting because of the confidential nature of the business to be transacted as summarised below.”

SECTION II (Confidential Agenda)

15. Community Advisory Committee

To receive and consider the draft confidential appendix to the notes of the meeting of the Community Advisory Committee held on 1 March 2022.

16. **Finance, Governance and Asset Management Advisory Committee**

To receive and consider the draft confidential appendix to the notes of the meeting of the Finance, Governance and Asset Management Advisory Committee held on 22 March 2022.

Note on Governance as at the date of this meeting

On 29 September 2021 the Urgency Committee and the Town Council reviewed the emergency governance arrangements in place during the current phase of the Covid-19 pandemic.

The council's committees have met on-line as advisory committees. The recommendations of each advisory committee are then considered by the next meeting of the town council.

The town council is conducted as a hybrid meeting with those members physically present at the meeting able to vote and make decisions but with the option also for members to attend on-line, in which case they can speak but not vote.

The arrangements will be reviewed regularly and at each council meeting.