



# **ABINGDON-ON-THAMES TOWN COUNCIL**

## **Council Summons and Agenda for Mayor-Making and the Annual Meeting of the Council**

Wednesday 11 May 2022

7pm

St. Helens Church

Abingdon-on-Thames

To All Members of the Council

Dear Sir/Madam

You are hereby summoned to attend the Annual Meeting and Mayor-Making of the Council of the Town of Abingdon-on-Thames, to be held on **Wednesday 11 May 2022 at 7pm** for the transaction of the business stated below.

Any queries on the agenda should also be directed to [democratic@abingdon.gov.uk](mailto:democratic@abingdon.gov.uk).

Yours faithfully

*Nigel Warner*

Nigel Warner  
Town Clerk/ signed electronically

**Abingdon Town Council - Our Vision**

To develop an inclusive community so that Abingdon is the place where everyone wants to live and where the wellbeing of residents is prioritised. In developing this community the town will be one which is environmentally sustainable, vibrant, resilient and safe.

**Our key objectives**

- 1 To respond effectively and speedily to the climate emergency.
- 2 To develop a resilient, sustainable town which will provide a home for residents now and in the future.
- 3 To manage the Council's assets efficiently and effectively to meet for the needs of the community now and in the future.
- 4 To work with community partners to support those who are vulnerable and in need and to create opportunities to increase social inclusivity.

**PROCEDURAL NOTE:**

Under the Local Government Act 1972 the Council must hold an "Annual Meeting" in May each year. By convention the Town Council style this meeting its "Annual Meeting and Mayor-Making." The first business of the meeting, and the only business which the Council must by law transact, is the election of the chair of the Council, which in a town may be styled town mayor.

It is because of the above legal requirement that the Town Council have a preliminary meeting, which is part of the 2021/22 council year and which is chaired by the Mayor in post and includes the items pertinent to the end of that year.

The new Council year, 2022/23, then commences with the formal Annual Meeting, which starts with the election of the Mayor and then proceeds to further business in relation to this new Council year.

## 1. PRELIMINARY MEETING

Members of the public are requested to stand, if possible, as the Mayor and Councillors process into the meeting.

### A **Prayers**

Opening prayers will be said.

### B **Apologies**

To receive any apologies for absence. These will be carried forward to the Annual Meeting record.

### C **Declarations of Interest**

To receive any declarations of interest from Members in relation to any items to be considered at the meeting in accordance with the Local Code of Conduct. These will be carried forward to the Annual Meeting record.

### D **Conferment of the honorary citizenship of Lucca**

Mr Michael Matthews, Freeman of Abingdon (1998) and Past Mayor, was, in February 2022, awarded the honorary citizenship of Lucca, Italy, of Abingdon's twin towns. This is "a token of recognition from the City Council of Lucca for the passionate work that Mr Matthews has done over the years for the mutual understanding of our communities." Lucca City Council have requested that the Town Council present the certificate confirming the honorary citizenship, to Mr Matthews.

The Mayor, Cllr Cheryl Briggs, will present Mr Matthews with the certificate.

### E **Mayor's Announcements including Mayor's Awards**

The Mayor, Cllr Cheryl Briggs, will make her announcements which will include:

- (i) The Mayor's Awards for services to the community.
- (ii) Funds raised for her charities and presentation of the cheque to these charities:
  - (a) Abingdon DAMASCUS Youth Project;
  - (b) Yellow Submarine.

## **2.FORMAL ANNUAL MEETING**

**In accordance with the Local Government Act 1972 the first business of the Annual Meeting is the election of the Mayor and this marks the start of the new Council year.**

### **1 Election of Mayor**

To elect the Mayor for the civic year 2022-23. Cllr Andy Foulsham will be proposed for this role.

The Mayor will then:

- (i) Make the Statutory Declaration of Office;
- (ii) Make a short speech and announce their Escort(s) for the year.

### **2 Election of Deputy Mayor**

To elect the Deputy Mayor for the civic year 2022-23. Cllr Gabby Barody will be proposed for this role.

The Deputy Mayor will then:

- (i) Make the Statutory Declaration of Office;
- (ii) Make a short speech and announce their Escort(s) for the year.

### **3 Vote of thanks to the retiring Mayor**

A vote of thanks will be made to the retiring Mayor, Cllr Cheryl Briggs.

The retiring Mayor will receive a Past Mayor's badge.

### **4 Membership of Council Committees**

To appoint the Council's committees for 2022/23.

### **5 Representation on outside bodies**

To agree Town Council representation on outside bodies for 2022/23.

**5 Announcements by the Mayor**

The Mayor will announce:

- (a) The appointment of the Mayor's Chaplain for 2022/23.
- (b) The appointment of Mayor's Cadets for 2022/23.
- (c) The Mayor's Charities for 2022/23.

**7 Closing Prayers**

Closing prayers will be said.

Members of the public are requested to stand, if possible, as the Mayor and Councillors process out of the meeting.

All those present are invited to remain after the ceremony to greet the Mayor and share a drink and a light buffet with the Mayor and councillors.